What exactly is PAC?

The School Act gives parents the right, through Parent Advisory Councils (PACs), to provide feedback in their school. PAC is the officially recognized collective voice of parents of their school. A PAC, through its elected officers, may advise the school board, the principal and staff of the school respecting any matter relating to the education of the students and the school.

What is the role of PAC?

- To advise the school principal and staff on parents' views and feedback about school programs, policies, plans and activities.
- To organize PAC activities and events and endeavour to provide parent education.
- To encourage parent involvement in the school, and to support programs that promote parent involvement.
- To communicate with parents, and to promote co-operation between the home and the school in providing support for the education of children.
- To assist parents in accessing the system and to advocate on behalf of parents and students.
- To provide financial support for the goals of the PAC, as determined by its membership.
- To advise and participate in the activities of the District Parent Advisory Council (DPAC) and the BC Confederation of Parent Advisory Councils (BCCPAC).
- The business of the PAC shall be unbiased in respect of race, colour, religion, politics, family status, gender, sexual orientation or physical or mental ability. The PAC is not a forum for the discussion of individual school personnel, parents, or other individual members of the school community.

SKSS PAC Executive Committee

Elwira: Chair, **Cory** Past-Chair, **Erin M** (Secretary/Treasurer/DPAC Rep#2), **Allison T** (DPAC Rep#1), **Dana N** (Member at Large), **Amy B** (Member at Large

SKSS PAC Meeting
Minutes
Thursday Nov 21, 7:00pm via Zoom

1. Call to order. Quorum met. **Land Acknowledgement.**

2. Adoption of the Agenda Moved:Cory Seconded: Erin. Adopted as submitted.

3. Minutes of the Last Meeting (2 min) Moved: Cory, Seconded: Erin. Accepted as submitted.

4. Administration Report

Remembrance Day Assembly: I would like to extend a big thank you to Ms. Murray and all the staff and students for an excellent assembly.

Athletics:I would like to thank all the coaches, sponsors, parents, and students for their participation in our fall sports league. The winter season will be starting soon.

District Student Advisory Council: This is a district council that has two students from each school that meet once a month to discuss various issues. The students act as a resource to the School Board of Education on issues affecting students.

Take Our Kids to Work Day – Wednesday, November 6, 2024: Take Our Kids to WorkTM is an annual national program in which Grade 9 (or equivalent) students are hosted by parents, friends, relatives and volunteers at workplaces across the country every November. The program supports career development by helping students connect school, the world of work, and their own futures. More than 250,00 students and 75,000 organizations take part every year across Canada, from Nunavut to Newfoundland participate in the program.

It is an opportunity for students to explore career options, through:

- Understanding the importance of staying in school by learning first-hand what skills are required in today's workplace.
- Thinking about what aspects of their "workday" they liked and what they didn't.
- Exploring career options in a practical way and gain a better understanding of just how many career choices are open to them.
- By spending a day in the life of a working adult, they develop an appreciation of their parents' work and motivations.

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The more students understand about the jobs of their parents and relatives, the more informed the decisions about their own future career.

Student Vote BC – Thursday, October 17th: Below, CIVIX outlines the overall results of the student vote.

Here at SKSS, 716 ballots were cast. A HUGE round of applause goes to Mme. St. Hilaire's Sciences Humaines 11 class for their exceptional organizational work that allowed us to move 716 students through the polls in approximately 40-45 minutes. Amazing job!

Wed. Oct. 30 -SD73 District Honour Ensembles Concert, Sagebrush Theatre, 7pm: A total of seventeen SKSS musicians are involved in our SD73 District Honour Band and Choir ensembles this year! Great job, to our students and our Music teacher. Ms. McRae! Our accomplished guest conductors will bring out the best from our student musicians, who come together from across the school district.

Art Calendar Project – Wednesday, November 6th in the lobby of the Sagebrush Theatre: Perspectives of the Grasslands, South Kamloops Secondary 2025 - 19th Annual Exhibition & Fundraiser

Approximately 50 paintings showcased. The Art class partnered with the Grasslands Conservation Council of BC for their calendar project that focussed on the importance of the local grasslands, a theme that is both timely and relevant to our community.

Jingle All the Way and SKSS Music Department showcase: Wednesday, December 18th at the Sagebrush Theatre.

The lobby opens at 5:30 pm for fundraisers and entertainment. The doors open at 6 pm – general seating, admission by donation. 6:30 pm is the start of the show.

International Cultural Foods Day – Social Activism Club

We are still trying to land on a date, but we are tentatively planning for Thursday, December 5th at lunch time. The club will be meeting with our international students and potentially our ELL students to discuss what types of food they like from their home country. The foods classes would then make the food and have it out for students to try some different foods at lunch. Below is a short write up from the Social Activism club on what the event could look like for our students.

We believe, as a club, that this event would be an amazing and memorable opportunity for everyone to benefit from. Last year our Principal's Council hosted it, we engaged all of the students in tasting different foods and seeing a different perspective. We believe that this event will truly and greatly increase the school spirit and showcase different cultures during BC Multiculturalism Week. In all, we would just like to make the international students feel appreciated and heard, and have some food they may miss, as well as sharing it with the school.

Snine Elementary School Consultation – Monday, November 25th: PAC will have an opportunity to see a presentation regarding potential catchment changes and to ask questions.

This presentation will take place through Zoom on Monday, November 25th starting at 6 pm. The presentation is about 30 minutes in length with a chance to ask questions afterward.

Upcoming Parent Engagement Sessions - Tuesday, December 17th SD73 Indigenous Parent Engagement Session
https://www.sd73.bc.ca/Modules/News/index.aspx?newsId=16e309eb-a052-4cad-b2df-30a97763fb0f

5. Old Business:

a. Recap: Nov 14th - DPAC's 2nd Annual Workshop. Successful event with 75 people in attendance. Catering by The Loop, and our support will fund meals for folks living on the street. Breakout sessions included Treasurer 101, Fundraising, Bylaws and Constitution. Erin working on Treasurer 101 handbook for PACs with the District Treasurer. Thank you to the district for supporting this event financially.

b. Announcement from the SD73 Board re: Athletics TTOC Funding:

RATIONALE

This memorandum provides the Board of Education with information regarding the allocation to support secondary school athletics with the costs of TTOCs.

BACKGROUND

In the Fall of 2023, the Board of Education approved an allocation of $100,000 to assist students and families with the costs of TTOCs when attending athletics events.

STATUS

As a part of the 2024-2025 Annual Budget approved by the Board on May 6, 2024, the allocation of $100,000 was maintained to help secondary schools reduce the costs of travel for teams. The Secondary Athletic Council worked with all secondary schools to allocate the 2024-2025 funds based on the number of teams and number of teacher sponsors. Drafts were sent to secondary schools on two occasions for feedback before the final allocations were decided. Secondary principals were sent an email with instructions on how to access the funding on November 1, 2024.

Throughout the year, the Acting Secretary-Treasurer and Assistant Superintendent, Secondary

c. Recap: Nov 6th SKSS Student Art Exhibition. Covered by Mr. Preymak's support. Well done students!

d. Follow up: SKSS "Club Fair" (Mr. Preymak). Successful event with 18 clubs represented and a full gym with hundreds of students cycling through over lunch. They will look at this as an annual opportunity to showcase clubs at SKSS.

e. Recap: Feeding Futures/Community Kitchen (Elwira). SKSS has received $8000 in funds. There are snack baskets in every classroom with grab and go snacks like granola bars for students, and VPs and counselors have access to vouchers for the cafeteria for students in need as well. Ab Ed has been notified of the funds as well so they can help disperse to students in need. Students can access support through their counselors or through VPs/Principal, as well as through word of mouth outreach.

Cory Carmichael <ccarmichael@exc.sd73.bc.ca> Oct 28, 2024, 8:07 AM (8 days ago)
to Rhonda, elwira, me, Christopher

Good morning Elwira. I hope all finds you well and thank you for your questions.

The Community Fridge Program is an initiative that is led by the BGC (Boys & Girls Club) which began at TREC 5 years ago. The BGC wrote a proposal to the Breakfast Club of Canada that would provide a fridge and supplies to support vulnerable populations of youth with nutrition. The program was expanded two years ago to include Valleyview and last year to include Brock and Norkam. Unfortunately, due to expense and staffing, the program was scaled back this year to TREC and VSS. The BGC continues to offer outreach programming and information to all schools this year but receives no Feeding Future support to do so.

The Powerstart Breakfast Program is also delivered through the BGC and is supported through Community Links. It's goal is to provide nutrition to kindergarten/primary aged students and is organized and facilitated by BGC staff out of their Jon Tod location .

The foodShare Program is a partnership with the Kamloops Food Bank which supports 13 elementary and secondary schools across the district with 4 deliveries of food a month. The foodShare program focuses on distributing perishable items that include produce, dairy, bread and meat. Non-perishable items may be distributed upon availability and item availability is subject to donations. The schools are charged a minimum fee to assist with the cost for the recovery process of the food. These items are often used to support small, individualized hampers, school food and cooking programs, and top ups for Starfish Back Packs.

I hope this helps answer your questions. Please feel free to contact me for any additional information.
Thank you and have a great day.
Cory

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6. **Treasurer's Report: (2 min)**

   - See attached Disbursement record.
   - Signing authority has been updated at the bank and now includes Elwira, Cory and Erin as signatories on the PAC accounts. One gaming license has closed (Football 50/50), and two more licenses have been applied for- music 50/50 and music raffle. We were working on tightening up procedures for holding cash from events – best practice suggests 2 people count cash, sign a record of receipt, and give to the treasurer asap for deposit into the bank account.

7. **New Business. (20 min)**

   a. Bylaws and Constitution – working group for 2024/25 school year updates (Elwira). We are looking to update Bylaws and Constitution to help
      i. Verify folks are actually attached to the school when they are casting votes online
      ii. Clarify rules around how to consider abstained votes when tallying totals
      iii. Tighten up rules regarding holding on to cash from raffles or 50/50s
      Thank you to our executive and Alex for volunteering to help on this committee
   b. Student Satisfaction Survey – how to get families engaged (Elwira). Discussion around the McCreary report, Consent Café and engaging parents in the upcoming grade 10/12 satisfaction survey in the new year.
   c. Monday November 25 6-7pm Snine Elementary consult with the District re catchment area. Log in Via Zoom:
      Topic: snine pac consultation
      Time: Nov 25, 2024 06:00 PM Vancouver

      Meeting ID: 824 2644 0117
      Passcode: 875850

d. BCCPAC – ask for dissolution? (Elwira). SKSS is a member in good standing with BCCPAC. Unfortunately, they continue to have vacancies in their Executive and have not been effective as a Board or organization. As such, DPAC is not sending delegates to the BCCPAC Summit upcoming on November 30th. PAC is able to send delegates, and if anyone is interested, you are welcome to register through the BCCPAC Website. At this time we do not feel that the agenda is particularly conducive to actionable items and we will have to discuss further support of BCCPAC when it is time to again pay our annual dues.

8. DPAC/BCCPAC Updates and Correspondence – (10 min)

a. Email received from BCCPAC re: Board By-Election: We are pleased to announce that nominations are now open for the 2024 BCCPAC Board of Directors By-Election. Serving on the Board is an excellent opportunity for personal growth, networking and contributing to public education at a provincial level. We encourage members in good standing to nominate someone who brings relevant experience, a strong commitment to effective governance and who shares our dedication to advancing the organization's vision, mission and guiding principles, helping us build a stronger future together.For full details on how you or members of your PAC or DPAC can get involved, please see 2024 BCCPAC Board By-Election on our website.

Available Position	Term Ends
1st Vice-President	2025
2nd Vice-President	2026
Treasurer	2025
Secretary	2026
Director	2026

Nomination Period: November 4, 2024 - December 2, 2024

8. Other Correspondence/Business: (5 min)

a. SKSS Cafeteria Manager Opportunity:

SKSS cafeteria manager opportunity. Inbox ×

Tyler Klausen <tyler@canuelcaterers.ca> Wed, Oct 30, 10:51AM (6 days ago)
to Christopher, me

Hello,

Our wonderful manager Laurie at the cafeteria has put in her notice, She was offered a great full-time job at the hospital that we cannot compete with.

I am now seeking a replacement and was wondering if there are any parents or parent groups that might be interested.

Can I get a contact for whomever I would want to speak with about this?

Thank You,

Tyler Klausen
Food Service Manager
250-377-5883

b. SKSS Green Club

Next Virtual General Meeting: Jan 16 - 7pm via ZOOM

Green Club Inbox ×

elwira rosiak Tue, Oct 29, 5:05 PM (7 days ago)
to Gina, me

Hello Gina, I believe you mentioned The SKSS Green Club is fundraising to plant trees by the school field? There is a city Sustainability grant opening up soon, perhaps they'd have some luck there with their initiative. Let us know if we can be of assistance in pursuing this grant https://www.kamloops.ca/our-community/grants-funding
Elwira/SKSS PAC

c. Upcoming Parent Education

Wed Nov 20 Youth and Substance
Use https://www.sd73.bc.ca/Modules/News/index.aspx?newsId=6325bedb-077b-4430-b1cb-f0436c316330

Dec 17 SD73 Indigenous Parent Engagement
Session https://www.sd73.bc.ca/Modules/News/index.aspx?newsId=16e309eb-a052-4cad-b2df-30a97763fb0f

9. Adjournment.

Next meeting: Next PAC meeting January 16, 2025 at 7pm

Join Zoom Meeting:	Meeting ID: 873 1414 7246 Passcode: 888045

Meeting Schedule: Every month on the Third Thursday (excluding December and March)

ADDENDUMS:

Treasurer's Report:

SKSS PAC – TREASURER'S REPORT–NOVEMBER 2024

Money situation at a glance:.	
Gaming Opening balance at start of 2024/25 school year (as of September 13, 2024): $529.75 =	$529.75
Gaming Grant for 2024/25 school year (note: 2023/24 was $20,240)	$21,380.00
Current SKSS Gaming funds:	**$21,909.75**
General Account Balance as of September 13, 2024 (before any disbursements) = $1016.04	$1,016.04
Total SKSS PAC funds:	**$22,925.79**
Gaming License #150736 Electronic Fundraiser (licensed Gaming Event) – $3490 gross, minus $244.30 platform fee, minus $99.00 (Cheq 224 to Rafflebox Technologies written Sept 13 for $384.50) Kamloops Titans Football Kall Tire Raffle = $3146.70 (Cheq 225 Sept 13 to SKSS for $3100 to reimburse for jerseys and pants). Cheq 227 Nov 5th Common Sound – DJ for football game $46.70	$0 remaining in gaming account
Gaming license 154076 – Weekly Percentage Draw Raffles for Football from Aug 30-Nov 15/24. Deposit to BMO account on November 14, 2024 from 50/50 funds (cash): $1249.50. Cheq 229 Nov 18 - $1249.50 – Prostock for Jr Football hats, tshirts and shorts	$0 remaining in gaming account

Disbursements requested :

Requested By:	Department/Club:	Amt. Requested:	$ Committed:	Description of Request:	Cheques written to date:	Remaining to be disbursed:
Mr. Kozoris	Lunch Intramurals	$2000.00	$0 (Mr. Prevmak covered the cost from school funds)	Equipment, prizes and activities for all grades and interests: arts, games and contests, spirit days, seasonal activities, rallies, relays, guest appearances, indoor and outdoor venues – our largest participant club at SKSS	$0	$0
Ms. McRae	Music	$2003.00	$1600	Music uniform shirts for 60 students	$0	$1600
Mr. Barker	Leadership	$1000.00	$500	Fund spirit events the Leadership Students run including decorations, prizes, games, supplies, and the "random acts of kindness" events, including snow angel program shovels.	$35.79 (Cheq 226 for Halloween spirit event supplies)	$464.21
Ms. Tomm	Peer Tutoring	$400.00	0 (Mr. Prevmak covered the cost from school funds)	Money to host a party to thank the tutors for supporting student learning	$0	$0
Mr. Yamaoka	Athletics	$15,360	$9750	Uniforms: Senior Boys soccer $2500 Junior Girls Volleyball: $1700 Senior Boys Basketball: $2500 Junior Boys Rugby: $3000	$1000 (Cheq 228 for 30 Football caps)	$8750.00
				Equipment: Footballs: $720 (6x$120) Volleyballs: $900 (12x$75) Basketball: $960 (12x$80) Soccer: $1680 (24 x $70) Guardian Caps (Football): $1000 Jill and Pants (field hockey): $400		
Mrs. Hay and Mr. Thompson	Math Club	$380	$300	To support approx. 20 students at every lunch hour: Bag of dice (4, 6, 8, 10, 12, 20 sided dice for games at lunch), Rubic Cubes (2x2, 3x3, 4x4, pyramid) – 12 total, Origami paper – 500 sheets in a package (2 packs)	$0	$300.00
Mrs. Rusk	Destination Imagination Club	$500	$250	14 students. This is a club in a Global educational non-profit dedicated to inspiring the next generation of innovators, leaders, and creative problem solvers. Each year more than 15,000 student teams participate in their programs from 30+ countries. STEAM focused educational challenges designed to prepare kids for the future of work by instilling problem solving, creativity, colla oration, Supplies for central and instant challenges. If they make provincials, money could be used to support students to attend in Vancouver. These supplies would help cover supplies for challenges, etc golfballs and spaghetti for making bridges	$0	$250.00

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Mrs. Yamaoka	SKSS Calendar Program Community Development and Visual Arts Extra-curricular fundraising	$2310.07 ($1792.16 in printing costs plus $517.91 for the postcards". Printing done at TRU printshop	$1,500	52 Students: Impacts the artistic community at SKSS as a whole. Funds go back to future exhibition, honorariums for artist visits, etc. Impacts our school community and wider Kamloops as we make connections with KAG, Art We Are ,Kamloops Blazers, The Residece at Orchards Walk, and this year the BCGCS.	$0	$1,500.00
Mr. Ansley	Model UN	$2500.00	$1750	65+ students. Vancouver model UN is one of Canada's premier and largest educational simulations. Participants develop critical thinking skills, become more aware, more educated, and more thoughtful citizens. VMUN has become a staple in the SKSS community. We consistently send the largest delegation of	$0	$1750

				any attending schools. PAC funding helps offset the costs of registration and $2500 is consistent with previous years.The cost to attend is $290/student at the early bird rate (which is until Oct 14). We are therefore asking for just under $38 for each of our 65 students attending (about 13% of the cost of registration per student)		
Mr. Ansley	Link Crew	$2000	$0 (Mr. Prevmak covered from school funds)	Entire School benefits. Link crew supports development of school culture, school belonging and school spirit. Link crew hosts such events as Halloween spirit week, food drive, and many more! PAC financial support allows us to meet the burden of hosting these types of events for the students.	$0	$0
Ms. Poelzer	Math Contests	$1240	$750	I am requesting for the university of waterloo math contests: $6/student in grade 8-11 levels and $18/student in grade 12. This would also include the donuts to celebrate them while they write the contests and prizes for the top students. Last year, I had an additional interest in both the Canadian Senior and Intermediate Math Contest ($14/student) in November and the Canadian Competition in May (which is $60/team). We like to be prepared for any number of students to come and have the opportunity to write the contests if they wish. In the past, full classes have chosen to write the test which increases our costs significantly.	$80 (Cheq 226 for CIMC and SSMC U Waterloo Senior and intermediate contests)	$670.00
Bank Fees	BMO Bank Fees	$2.50x12=$30.00				
BCCPAC Fee	BCCPAC Membership	$100		For 2025/26 school year (due at end of this year)		
	Total amount requested in the Fall:	**$29,823.07**	**Total Fall PAC Commitments: $16,400**			
	Total avail to distribute in 2024/5:	**$21,909.75**	**Available for Spring: $5,509.75**			

General Funds:$1016.04

Minimum Balance Required (Per Bylaws)		**$500**	**$500**			

Cushion fiduciary obligations (per motion/vote)		**$100**	**$100**			
Bank Fees	**BMO Bank Fees**	**$2.50x12=$30.00**	**$30**			
Board allocates funds to each school PAC, based on the FTE count at September 30th					**Deposited June 14/24**	**$443.00**

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