



#### What exactly is DPAC?

- DPAC stands for District Parent Advisory Council. We are the official parent voice for School District 73 (Kamloops/Thompson).
- Each PAC is encouraged to elect 2 DPAC reps to attend our monthly meetings.
- We elect an executive to conduct business between meetings, but our direction is determined by our members, just like at PACs.

#### What is the role of DPAC?

- Our mandate, according to the School Act, is to advise the Board of Education on any matter relating to education in the school district. We funnel parent input to decision-makers in our district.
- We facilitate communication – we send a lot of information out to the PACs on upcoming events and programs that might interest them.
- We provide training and education for parents, as well as opportunities for exchanging ideas. We host speakers and put on workshops and networking events.
- We function as a resource for individual parents and PACs as they do their work at the school level.

#### Executive Committee

Bonnie M (Chair), Mel D (Vice Chair), Willa P (Secretary), Erin M (Treasurer/Zoom Coordinator), **Members at Large:** Elwira R, Jessica J, Jessica K, Nadine W, George S, Sarah F, Emmy A, Chris P, Manu S

## DPAC General Meeting Draft Minutes Tuesday September 16, 2025

1. Welcome/Call to Order. Quorum present: Melissa C (Beattie), Michelle C (DT Elem), Sara W (RLC), Stephanie LB (Logan Lake), Tara S (Rayleigh), Kevin (Juniper), Manu (DPAC M@L), Danica C, Elwira (LGES), Jill K (RLC), Katie D (Dufferin), Erin (SKSS), Bonnie (DPAC Chair), George (DPAC M@L), Caroline M (Bert Edwards), Crystal P (Pinantan), Mel D (Chase)
2. Land Acknowledgement. *We would like to recognize and acknowledge the traditional, ancestral, and unceded territories of the Dăkelh Dené, Ktunaxa, Nlaka'pamux, Secwépemc, St'át'imc, Syilx, and T̓silhqot'in Nations, where we live, learn, collaborate and work together.*
3. Introduction of Guests/Guest Presentations:
  - a. **A HUGE thank you to Parker from Bert Edwards Science and Technology school for his presentation.** Parker just started grade 4 and shared his favourite things about school and what he's really good at in class. He also shared the story of how his family, school team, and DPAC worked together last year to make sure he had a portable AED and trained staff with him at all times when it was identified that this equipment would be necessary. Thanks, Parker! And thanks to his mom, Jody, for helping him with the Zoom!
  - b. **Welcome to our new Interim Superintendent and SD73 Secretary/Treasurer.** Our new Superintendent Mike McKay and Secretary/Treasurer Harold Cull joined the meeting to introduce themselves and welcome parents to the 2025/26 school year. Interim Superintendent McKay told parents that he will likely be with us until January, when a new permanent Superintendent will likely be in place. Mr. McKay talked about parents and the district admin as partners in putting the individual child at the centre of education, and how he hopes to continue to build relationships and work towards common goals.
4. Adoption of the agenda. The agenda was adopted.
5. Reports:



SD 73 District Parent Advisory Council

Web: <https://dpac.sd73.bc.ca>

Email: [sd73dpac@gmail.com](mailto:sd73dpac@gmail.com)

Facebook: [Kamloops-Thompson](#)

[SD73 PAC Discussions](#)

- a. Chair's Report. **See addendum "I" at the end of these minutes for the full report.** Bonnie welcomed parents back to school. The current state of our relationship with the Board of Trustees was reviewed, including the attendance of the board at DPAC meetings. Members were asked by Chair McBride regarding whether the membership would like a continuation of the current advocacy direction, or whether the membership would like Chair McBride to step down. **The membership unanimously voted to carry on with the current leadership and advocacy direction under Chair McBride.**
  - i. KTTA conference. Carry over from last year. No new information.
  - ii. Non-Confidence Vote. Tabled.
  - iii. Trustee attendance at meetings. Trustees will not be invited to attend the DPAC meetings, but we will seek a different, more mutually beneficial way to engage with them.
- b. Treasurer's Report
  - i. 2024/5 Year End, Draft budget (work in progress) – See Addendum A for report. Additional discussion included the Movie License provided by the district (expires October 2026) and that we would again not be accepting the \$5,000 in Professional Development that was offered to DPAC last year.
  - ii. Foodsafe – See Addendum B for report
- c. Committee Reports
  - i. Active Transportation (Elwira). Verbal commitment obtained from Superintendent McKay that the contract will be signed. We continue to be engaged with the city. **See addendum J at the end of these minutes.**
  - ii. Bylaw and Constitution – See Addendum C for report (Erin/Elwira/Bonnie). Further discussion at the October meeting.
  - iii. Advocacy (Bonnie/Elwira)
    1. Letters of support from local governments have been sent to the Province. We have received good support from the majority of municipal



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governments in our school district, and we will continue to work with them. Sun Peaks did request a parent and student voice at UBCM. **DPAC will send a follow up letter after UBCM.**

2. Before-and-After School care: Letter re: dire needs and investment. Motion to send a letter to the district about this dire need. Moved: Mel D, Seconded: Melissa (George Hilliard). All in favour.
3. School Exclusions. Letter from the Ombudsmen. See attached in addendum K

- iv. Capital Funding/School Site Acquisition/Facilities Committee (guest – Chris). The Facilities Committee produced this 17 page, detailed document: [https://drive.google.com/file/d/1tXO1XvQynQReBurly\\_pmJOFebkr\\_nAfD/view](https://drive.google.com/file/d/1tXO1XvQynQReBurly_pmJOFebkr_nAfD/view)

and is offering free presentations to PACs and DPACs around the province. Contact Chris if your PAC would like a presentation. Word from around the Province is that projects are being delayed and there are few if any “new” announcements for capital projects coming due to the dire financial position the province is in. Announcements you are hearing now are mostly just re-announcements and the likelihood of any “new” announcement for Kamloops is slim! Sorry. It appears our district has received the same message as they have pivoted to possibly requesting a modular addition for Pac Way. Modular additions are not ideal but do offer some benefits and including helping the District Budget which we know is lacking. Question from member on why they did not ask for this modular addition a long time ago. Answer: These additions do not add things like library or gym space and often take up play area so are not the “best” solution. Chris agreed with the District’s decision to focus on asking for new schools instead and with the changing provincial situation I think this pivot is also a good idea. **See addendum K for a couple of highlights from this amazing document.** We are looking for an addition to this committee! Please reach out to [sd73dpac@gmail.com](mailto:sd73dpac@gmail.com) if you can help.

- v. Rural Site (Mel). Update on a new centre in Chase, which will benefit families.
- vi. DPAC Coalition (Bonnie/Chris). General update that the coalition continues to work behind the scenes for coordinated advocacy around capital funding, student affordability



funds, and the ongoing need for adequate funding from the province to meet our students needs.

vii. Board Composition. Tabled.

## 6. Old Business

- a. Reminder – AGM Next Meeting. (Bonnie) – See Addendum D for last year’s AGM minutes **DATE CHANGE: October 14<sup>th</sup> at 6:30pm for AGM and General Meeting. THIS MEETING ONLY WILL HAVE NEW ZOOM LOG IN CREDENTIALS AS WE ARE RUNNING IT ON A DIFFERENT ACCOUNT:**

**Topic: DPAC General Meeting and AGM**

**Time: Oct 14, 2025 06:30 PM**

**Zoom Meeting ID: 898 4823 9236**

**Passcode: 630279**

- b. Movie License – The password from last year is still in place, but a new password will be coming from November 2025-2026. PACs can get the new password from the School Principal.
- c. Looking for Website Help (Erin) – Our Website needs updating! The company we use is looking for someone to work with them to update our web presence – they will teach you how to keep our website current, upload minutes and agendas, and maintain our presence. Can you help? Reach out to us at [sd73dpac@gmail.com](mailto:sd73dpac@gmail.com)
- d. Zoom Meetings – reach out if you’d like to book the Zoom! We currently have 6 schools and various PAC committees (music, dry grad, fundraising) who use our paid Zoom license! Are you interested in booking a meeting? Or...are you interested in being our Zoom Coordinator? You’d be in charge of booking meetings, sending reminders and transferring host duties! It is a great job for someone who would like to contribute but only has a few minutes a week to spare. Reach out at [Sd73dpaczoom@gmail.com](mailto:Sd73dpaczoom@gmail.com)

## 7. New Business

- a. DPAC Parent Engagement Sessions
- i. PAC 101 – Due to funding challenges, there may not be a meal involved this year. Date has not yet been chosen: Discussion to come at the October meeting.
  - ii. IEP Workshop – Date TBA
  - iii. Naloxone Hands On Training (waiting for date availability from Public Health nurses...stay tuned!)
  - iv. Other? Let us know if there is anything you are interested in!



- b. Field Trip Fees (Manu) –Parent chaperones are sometimes required to pay fees to volunteer/supervise field trips. Parents have mentioned that this creates a barrier for some parents to volunteer. We would like the district to create a policy that prohibits a school from requiring parent volunteers to pay to attend. **DPAC will write a letter to advocate for this.** Parents feel that these costs are inconsistently applied between schools, and the costs to participate can exclude some parents from being volunteers.
  - i. School Cash Online transaction fees. Parents have noted that the fee associated with some school cash online transactions is above the 2.4% maximum allowable rate. **DPAC will follow up with the school district about this.**
- c. Westsyde Days is looking for Volunteers! The Westsyde Community Development Society is hosting Westsyde Days at Centennial Park on Saturday September 20<sup>th</sup> from 12 til 4pm. DPAC plans to attend with our portable bowling alley and offer FREE kids books to the attendees. We are looking for volunteers from your PAC to join us in supporting your community! If you would like to join us for an hour or two, please reach out at [sd73dpac@gmail.com](mailto:sd73dpac@gmail.com)
- d. BCCPAC AGM/EGM (Erin) – **See Addendum E.** Erin attended the EGM over the summer. It was more productive than the AGM in May, but there continued to be concerns about the governance and operations of BCCPAC. The budget was not approved. BCCPAC has hired a new ED and quietly provided a zoom link to allow members to observe a board meeting. They did not advertise that this was provided. There was no new business discussed, despite the new ED being present and the meeting lasted only 14 minutes. DPAC will not hold a membership with BCCPAC this year, and we recommend our PACs not hold membership either. The value of this organization to our district is dubious.
- e. Before and After School Consultation (covered under Old Business discussion)
- f. Public Outdoor Classrooms. General conversation. Should you have any questions, please reach out for support at [sd73dpac@gmail.com](mailto:sd73dpac@gmail.com)
- g. UBCM engagement (covered under Old Business discussion)
- h. Provincial Advocacy
  - i. **Schools and Extreme Heat/Air Quality conditions (Elwira – SKSS).** During the first week of school, classroom temperatures at SKSS rose above 26°C in some portables and classrooms, with multiple A/C malfunctions. Students were relocated when necessary and water fountains remained operational, but questions remain about gym cooling and HVAC system controls. PAC Executive noted that:



\*The District appeared unprepared despite Environment Canada issuing heat warnings (Aug. 24 & 31) and a Ministry of Education newsletter (Aug. 29) with guidance from Dr. Delli Pizzi, Medical Health Officer.

\*HVAC failures are considered “emergencies,” but there is little clarity about response times.

\*The District has only a two-person maintenance crew, limiting their ability to respond quickly when multiple schools submit urgent work orders.

\*Policies and facilities planning do not yet reflect the realities of climate change.

\*The burden should not fall on students to identify or endure unsafe conditions.

\*The District has a responsibility to ensure safe learning environments.

Public Health guidance (Aug. 29, via Dr. Delli Pizzi, MHO) was sent to school districts. It urged planning for late-summer heat and highlighted the need for extra attention to vulnerable students (those with disabilities, using mobility devices, on medications that affect body temperature).

At the September Board meeting, the Superintendent acknowledged equipment failures, thanked staff for managing during the heatwave, and committed to responding on a “day-by-day, minute-by-minute” basis. We feel that this is not good enough. SKSS is asking DPAC to consider a ***motion to advocate for an Extreme Heat Preparedness Policy at the District level, and to seek targeted provincial funding for upgrades, similar to the seismic safety program.***  
***Moved: Elwira. Seconded. All in Favour. Motion Carried.***

#### 8. Correspondance

- a. Doron Yosef-Hassidim « Exploring the meaning of being human” – See Addendum F. Bonnie to follow up.
- b. Flip the Script Training – See Addendum G. Bonnie has followed up.
- c. Bullying and drug use at Logan Lake school. Concern brought forward. Bonnie to follow up.
- d. Parent concern re: Sahali Secondary. Concern brought forward. Bonnie to follow up.
- e. Sports Team questions. Questions received. Bonnie followed up.
- f. District Parent Engagement Session – See Addendum H.

NEXT MEETING : DATE CHANGE TO OCTOBER 14<sup>TH</sup> AT 630PM, in person and via zoom.

Meeting adjourned.



ADDENDUM A – 2024/25 Financial Report (up to September 2025) and 2025/26 Budget Considerations (DRAFT)

Please note: The Treasurer 101 Handbook is now available! It is attached to this package and available via email should you wish a copy.

SD73 DPAC FINANCIAL REPORT - September 2025				
Chequing Acct (53)	Details	Debit	Revenue	Balance
	<b>July 2024 Opening Balance</b>			<b>\$390.98</b>
Jul 31, 2024	July Bank Fees	\$1.95		\$389.03
Aug 31, 2024	Chq#88: Erin Mitchell (Zoom Annual Fee)	\$240.69		\$148.34
Aug 31, 2024	Chq#89: Foodsafe Education - Jennifer Crosman - Barriere Sec	\$88.00		\$60.34
Aug 31, 2024	August Bank Fees	\$1.95		\$58.39
	Gaming Grant		\$2,500.00	\$2,558.39
Sept 30, 2024	September Bank Fees	\$1.95		\$2,556.44
Oct 3, 2024	Chq# 90: Chris Ponti (DPAC Banner from Visuals Signs and Printing)	\$191.52		\$2,364.92
Oct 31, 2024	October Bank Fees	\$1.95		\$2,362.97
Nov 30, 2024	November Bank Fees	\$1.95		\$2,361.02
Dec 31, 2024	December Bank Fees	\$1.95		\$2,359.07
Jan 31, 2025	January Bank Fees	\$1.95		\$2,357.12
Feb 28, 2025	February Bank Fees	\$1.95		\$2,355.17
Mar 31, 2025	March Bank Fees	\$1.95		\$2,353.22
April 30, 2025	April Bank Fees	\$1.95		\$2,351.27
May 31, 2025	May Bank Fees	\$1.95		\$2,349.32
May 20, 2025	Foodsafe Course - Juniper Ridge (parent - Kristi Schlaepfer) Cheq 91	\$69.00		\$2,280.32
May 20, 2025	BCCPAC AGM Regist'n (Erin Mitchell -Proxies for SD73 DPAC/PACs) Cheq 92	\$75.00		\$2,205.32
June 10, 2025	Advocacy Initiatives Expenditures - Rally + Victoria Cheq 93 Bonnie Ferry/Gas	\$304.37		\$1,900.95
June 16, 2025	Advocacy Initiatives Expenditures - Rally + Victoria Cheq 94 Melisa	\$601.58		\$1,299.37
June 16, 2025	Trilogy Solutions (Website) - reimbursement to Erin for paying on Visa Cheq 95	\$189.00		\$1,110.37
June 22, 2025	Foodsafe Reimbursement - Aberdeen PAC Parent Jennifer Friend Cheq96	\$69.00		\$1,041.37
June 23, 2025	Foodsafe Reimbursement - Logan Lake PAC parent Penny Armstrong Cheq97	\$69.00		\$972.37
June 23, 2025	Foodsafe Reimbursement - RLC Pac Parent Delrae Kohnert Cheq98	\$69.00		\$903.37
June 23, 2025	Foodsafe Reimbursement - McGowan PAC - Leah Scott - cheq 99	\$69.00		\$834.37
June 27, 2025	Foodsafe Reimbursement - Beattie PAC - Lacey Monique Hemminger Cheq 100	\$69.00		\$765.37
June 27, 2025	Foodsafe Reimbursement - Westsyde Elem PAC - Paige McKay Cheq 101	\$69.00		\$696.37
June 30, 2025	June Bank Fees	\$1.95		\$694.42
July 4, 2025	Zoom Plan for DPAC-Reimburse Erin Mitchell (paid by Credit Card) - Cheq 102	\$240.69		\$453.73
July 16, 2025	Foodsafe Reimbursement - RLC pac parent Sharon Newman - Cheq 103	\$69.00		\$384.73
July 31, 2025	July Bank Fees	\$1.95		\$382.78
August 20, 2025	Foodsafe Reimbursement - RLC Pac Parent Diane Koehn cheq 104	\$69.00		\$313.78
August 20, 2025	BCCPAC EGM Registration (Erin Mitchell - Proxy holder for 4 votes) -chq105	\$75.00		\$238.78
Aug 31, 2025	August Bank Fees	\$1.95		\$236.83
Sept 10, 2025	Foodsafe Reimbursement - Aberdeen PAC parent Trina Burkatsky -Chq106	\$69.00		\$167.83
Sept 30, 2025	September Bank Fees	\$1.95		\$165.88
<b>Current Available Balance:</b>				<b>\$165.88</b>
<b>Budgeted Expenses Still To Come:</b>				
	BCCPAC Membership (have until Dec 31 to pay)	\$200.00		
	<b>Total Expenses Not dispersed per 2024/5 Budget</b>	<b>\$200.00</b>		

GAMING



GENERAL

Chequing Acct (53)	Details	Debit	Revenue	Balance
	<b>July 2024 Opening Balance</b>			<b>\$4,287.80</b>
May 22, 2024	Chq#14: Melisa - BCCPAC Travel Subsidy Reimbursement - Cleared in July	\$300.00		\$3,987.80
Jul 5, 2024	BCCPAC Travel Reimbursement AGM 2024		\$600.00	\$4,587.80
Jul 31, 2024	July Bank Fees	\$1.95		\$4,585.85
Aug 31, 2024	August Bank Fees	\$1.95		\$4,583.90
Sept 7, 2024	SD73 Professional Learning Funds, Reimbursement for BCCPAC AGM 2024		\$1,985.16	\$6,569.06
Sept 30, 2024	September Bank Fees	\$1.95		\$6,567.11
Oct 31, 2024	October Bank Fees	\$1.95		\$6,565.16
Nov 30, 2024	November Bank Fees	\$1.95		\$6,563.21
Nov 14, 2024	Chq #18 Valerie Newbreast - Reimbursement-kids craft supplies DPAC Nite	\$65.28		\$6,497.93
Nov 14, 2024	Chq #19 Elwira Posiak - Rembursement-Table Candy/Water DPAC Nite	\$54.22		\$6,443.71
Nov 14, 2024	Chq #20 - Voided Cheque - ERROR in filling out cheque	\$0.00		\$6,443.71
Nov 14, 2024	Chq # 21 - SKSS - Childminding at DPAC Nite	\$200.00		\$6,243.71
Nov 14, 2024	Chq #22 - Brock Secondary School - Music at DPAC Night	\$200.00		\$6,043.71
Nov 14, 2024	Chq #23 - Melisa Dussault - Mileage Chase PAC to DPAC Night (@0.72/km)	\$84.00		\$5,959.71
Nov 14, 2024	Chq #24 - Penny Armstrong - Mileage Logan Lake PAC to DPAC Night@0.72	\$93.80		\$5,865.91
Nov 14, 2024	Chq #25-Stephanie Lebeau - Mileage Logan Lake PAC to DPAC night @0.72	\$93.80		\$5,772.11
(not yet used)	Cheq #26 - Still in checkbook, not yet used.	\$0.00		\$5,772.11
Dec 21, 2024	Cheq #27 -Lived Experience Community Life and Peer Skills Program Societ	\$1,760.00		\$4,012.11
Dec 31, 2024	December Bank Fees (plus adjustment to match bank statement)	\$1.95	\$2.65	\$4,012.81
Jan 31, 2025	January Bank Fees	\$1.95		\$4,010.86
Feb 28, 2025	February Bank Fees	\$1.95		\$4,008.91
Mar 31, 2025	March Bank Fees	\$1.95		\$4,006.96
April 30, 2025	April Bank Fees	\$1.95		\$4,005.01
May 31, 2025	May Bank Fees	\$1.95		\$4,003.06
June 22, 2025	Reimbursement for Victoria Meeting Expenses - Jessica Jorimann Cheq 26	\$545.54		\$3,457.52
June 30, 2025	June Bank Fees	\$1.95		\$3,455.57
July 31, 2025	July Bank Fees	\$1.95		\$3,453.62
August 31, 2025	August Bank Fees	\$1.95		\$3,451.67
Sept 30, 2025	September Bank Fees	\$1.95		\$3,449.72
<b>Current Available Balance:</b>				<b>\$3,449.72</b>
<b>24/25 Budgeted Expenses that are unspent:</b>				
	<b>Advocacy Initiative Reimbursement</b>	\$54.46		
	<b>Remainder of unspent allocation from PAC Start-Up Workshop</b>	\$119.50		
	<b>PAC Year-End Wrap-Up</b>	\$280.00		
	<b>Thank You Gifts</b>	\$50.00		
	<b>Total Expenses Unspent Per 2024/25 Budget</b>	<b>\$503.96</b>		

BURSARY

Investor Acct (044)	Details	Debit	Revenue	Balance
	<b>July Opening Balance</b>			<b>\$551.96</b>
July 31, 2024	July Interest		\$1.20	\$553.16
Aug 31, 2024	August Interest		\$1.20	\$554.36
Sept 30, 2024	September Interest		\$1.16	\$555.52
Oct 3, 2024	Chq#005: SD73 Continuing Education - VOIDED for wrong addressee (\$500)	\$0.00		\$555.52
Oct 31, 2024	October Interest		\$1.20	\$556.72
Nov 29, 2024	Chq #006 - TREC (Bursary). Replaces Cheq 005 that was voided.	\$500.00	\$0.00	\$56.72
Nov 30, 2024	November Interest		\$1.17	\$57.89
Dec 31, 2024	Paper Statement Fee - December	\$3.00		\$54.89
Dec 31, 2024	Service Charge for Cheque	\$5.00		\$49.89
Dec 31, 2024	December Interest	\$0.00	\$0.52	\$50.41
Jan 31, 2025	January Paper Statement Fee plus Account Interest	\$3.00	\$0.10	\$47.51
Feb 28, 2025	February Paper Statement Fee plus Account Interest	\$3.00	\$0.08	\$44.59
March 31, 2025	March Paper Statement Fee plus Account Interest	\$3.00	\$0.08	\$41.67
April 30, 2025	April Paper Statement Fee plus Account Interest (Estimated)	\$3.00	\$0.08	\$38.75
May 31, 2025	May Paper Statement Fee plus Account Interest (Estimated)	\$3.00	\$0.08	\$35.83
June 30, 2025	June Paper Statement fee plus account interest (estimated)	\$3.00	\$0.08	\$32.91
July 31, 2025	July paper statement fee plus account interest (estimated)	\$3.00	\$0.08	\$29.99
August 31, 2025	August paper statement fee plus account interest (estimated)	\$3.00	\$0.08	\$27.07
September 30, 2025	Sept Paper statement fee plus account interest (estimated)	\$3.00	\$0.08	\$24.15
<b>Current Available Balance (Estimated):</b>				<b>\$24.15</b>



**Projected Revenue and Proposed Expenses for year ending June 30, 2026**

	General	Gaming	SD73	Total
<b>Balance Forward Sept 2025:</b>	\$3,449.72	\$165.88		<b>\$3,615.60</b>
<b>Revenue:</b>				
Transfer in from Bursary (approx)	\$20.00			\$20.00
Anticipated BCCPAC Reimbursements	\$0.00			
Community Gaming Grant		\$2,500.00		\$2,500.00
SD73 Professional Learning Funds			\$0.00	\$0.00
<b>Total:</b>	<b>\$20.00</b>	<b>\$2,500.00</b>	<b>\$0.00</b>	<b>\$2,520.00</b>
<b>Budgeted Expenses:</b>				
Monthly Plan Fee (TD Bank \$1.95 x 12mos)	\$23.40	\$23.40		\$46.80
BCCPAC Membership (Recommended we NOT renew)		\$0.00		\$0.00
Zoom Plan for Meetings		\$265.00		\$265.00
Website Hosting Fee		\$190.00		\$190.00
Food Safe Courses (10 at \$69 each)		\$690.00	\$0.00	\$690.00
DPAC Workshop Honorariums (music/babysitting)	\$400.00			\$400.00
BCCPAC AGM	\$0.00	\$0.00	\$0.00	\$0.00
PAC 101 Start-up Workshop (catering and expenses)	\$1,000.00	\$1,000.00	\$0.00	\$2,000.00
Mileage for out of town participants at meetings (\$0.60/km)	\$300.00	\$0.00		\$300.00
Misc Advocacy Expenses (Bristol Boards, Art Supplies, etc)	\$250.00	\$250.00		\$500.00
<b>Total:</b>	<b>\$1,973.40</b>	<b>\$2,418.40</b>	<b>\$0.00</b>	<b>\$4,391.80</b>
<b>Projected Balance at June 30, 2025:</b>	<b>\$1,496.32</b>	<b>\$247.48</b>	<b>\$0.00</b>	<b>\$1,743.80</b>



## Addendum B – Foodsafe

### Foodsafe Report from 2024/25

Last year the cost of providing Foodsafe to our parents dramatically decreased, from an in-person course that used to cost approximately \$90/person, to an online “Open School” format, which costs only \$69/person.

As such, we were able to provide Foodsafe to 11 parents between August of 2024 and September of 2025, at a total cost of \$778.

These Foodsafe tuitions went to parents from Barriere Sec, Juniper Ridge, Aberdeen, Logan Lake, RLC, McGowan, Beattie, and Westsyde.

Given the uptake in 2024/25, the Treasurer recommends considering funding 10 tuitions for the 2025/26 school year, and this motion will be made at the AGM in October.

Events organized by the Parent Advisory Council for students, other parents, siblings and staff do not require a Temporary Health Permit. However, the person in charge of the food service event, must have successfully completed FoodSafe I and be present during preparation and service of the food. All aspects of the food service must comply with Food Safe principles.

DPAC’s recommended provider for the 2025/6 school year:

The FOODSAFE Level 1 online course uses [Open School BC](#)’s state-of-the-art learning management system and hosting service. This course delivers content in an organized and methodical, step-by-step instructional process that promotes a learner-centered approach to safety awareness.

**Duration:** You can take anywhere from one to twenty days to complete the online course and write the final exam. You may be able to complete the course in one day, if you read through the course materials and you complete the practice quizzes. You will then be eligible to write the exam online.

The final exam for the online course is available in English only.

**Fee:** \$69

[Register through Open School BC](#)



## ADDENDUM C – UPDATE FROM THE C&B COMMITTEE

The Constitution and Bylaw Committee are recommending discussion at the AGM on the following items:

1. Section 8.1 – Election of Officers.
  - a. Discussion about specifically recruiting an Indigenous Director to the Executive.
  - b. Add clarification around the Past-Chair role: Can hold position for up to 2 years and may also continue in that role on the Executive even if their child has graduated, in order to help with knowledge transfer/provide guidance to new executive. If the Past-Chair is no longer a member of a SD73 PAC (ie. Their child has graduated), they no longer carry a vote on any voting matter, but they may continue to serve on committees and be a part of other DPAC work. The purpose would be to provide guidance and help with handover to the new and upcoming team. **Rationale:** When parents leave the executive, especially long-term volunteers, their knowledge sometimes leaves with them. Allowing a Past-Chair to serve for an additional 2 years as a volunteer on the executive (should they so desire) would allow for their experience and expertise to continue to help the new Executive.
  - c. Remove the requirement to be a DPAC Rep on a PAC in order to join the DPAC Executive. **Rationale** : Many school districts do not have a requirement that a parent has to be the official DPAC rep for their school in order to serve on the DPAC Executive. However, only the official DPAC Rep or official DPAC Rep Alternate may cast a vote on behalf of their school PAC.
  - d. Allow SD73 Employees to sit on the DPAC Executive, but not elected officials. **Rationale:** Many of our parents are also employed as lunchtime supervisors, part time CEAs, relief secretaries, or other jobs within the District. These parents have traditionally been excluded from the Executive by way of their positions, but if they are PAC members in good standing, and duly elected by their peers at an AGM, they should be able to run for executive office.
2. **SECTION XV: FINANCES**
  - a. Updated language to allow the Executive to spend up to \$500 for non-budgeted expenditures. This would be communicated back to the General Membership at the next regular meeting. **Rationale:** *Sometimes expenses come up that require quick action and payment, and we have no mechanism to spend any amount of money without coming back to the membership first. For example, last year we wanted to spend money to buy Bristol boards and supplies for our rally outside of the library but could not do so until we came back to the membership first, even though it was a small amount.*

The draft C&B amendments are attached separately to the Agenda Package and are for discussion at the AGM. Notice was given of this discussion at the May 2025 DPAC General Meeting.



## ADDENDUM D: 2024/25 AGM MINUTES

The AGM Draft minutes from 2024/25 school year are available as an attachment to this agenda package and will be reviewed formally at the AGM next month. However, please see below from last year's minutes to note which positions were elected in 2024 and which positions are coming available next month!

### 7. Election of the Officers:

#### Continuing Positions:



Mel D: Entering Year 2 of 2-year term as Vice-Chair  
Willa P: Entering Year 2 of 2-year term as Secretary  
George F: Entering year 2 of 2-year term as Member at Large  
Sarah F: Entering year 2 of 2-year term as Member at Large

#### Vacancies to be filled tonight:

- Chair (2 year term)
- Treasurer (2 year term)
- Three 2-year term Member at Large Positions
- Five 1-year term Member at Large Positions

#### 2024/25 School Year Elections:

-Chair: Bonnie McBride (Acclaimed)  
-Treasurer: Erin Mitchell (Acclaimed)  
-Member at Large (2 year): Valerie Newbreast (Acclaimed)  
-Member at Large (2 year): Elwira Rosiak (Acclaimed)  
-Member at Large (2 year): Jessica Jorimann (Acclaimed)  
-Member at Large (1 year): Emmy Aerius (Acclaimed)  
-Member at Large (1 year): Jessica Klassen (Acclaimed)  
-Member at Large (1 year): Nadine Wagner (Acclaimed)  
-Member at Large (1 year): <vacant>  
-Member at Large (1 year): <vacant>

*Jen, our past Treasurer, and Charles, our past Member at Large, have completed their terms on the DPAC executive. We would like to acknowledge their hard work, dedication and commitment to DPAC. We will miss you around the executive table, and wish you the greatest of success as you continue your advocacy work.*



**SD 73 District Parent Advisory Council**

Web: <https://dpac.sd73.bc.ca>

Email: [sd73dpac@gmail.com](mailto:sd73dpac@gmail.com)

Facebook: [Kamloops-Thompson](#)

[SD73 PAC Discussions](#)

## ADDENDUM E – BCCPAC EGM

Another frustrating meeting. While we were able to tackle many of the resolutions this go-round, we remain with SERIOUS financial concerns regarding the practices of BCCPAC. In the end, your SD73 DPAC has lost faith in the ability of this organization to properly conduct itself within the parameters of the Society's Act. We do not have faith in a group that cannot even present and pass a budget at the AGM or EGM. We have grave concerns that they have no concerns about operating without a budget. We feel that they have alienated the membership to the point that they cannot even properly run their committees (last year they did not have a finance committee, for example), let alone effectively advocate to the provincial government for our students. As such, we have decided NOT to recommend renewal of BCCPAC membership to our PACs.

BCCPAC has recruited a new E.D., and we are hopeful that perhaps one day we will be able to once again recommend renewal to our members.

We did send the letter below as a last-ditched attempt to have them allay our concerns, but once again, neither the Financial Town Hall questions nor this letter's concerns have been responded to by BCCPAC.

---

August 31, 2025

Open Letter to the BCCPAC Board of Directors

*Re: Formal response to the member inspection of records on June 27, 2025*

To the BCCPAC Board of Directors,

Thank you for facilitating the inspection of BCCPAC's financial records on June 27, 2025. While we appreciated the opportunity to meet in person, we must express our deep concern that the inspection did not meet the requirements of either the BC Societies Act or BCCPAC's own bylaws.

**Next Meeting: Oct 14@6:30pm in person & Zoom Meeting ID 898 4823 9236 pwd630279**



#### **Incomplete Access to Records**

Despite our written request and the Society's obligations under Section 24 of the BC Societies Act and Bylaw 10.5, the following materials were not provided:

- Receipts or original supporting documentation for over \$140,000 in meals, accommodations, and travel.
- Executive Director employment agreements (even in redacted form).
- Unredacted documentation of allowances, including child care and board cell phone and internet stipends of up to \$900 per month).
- Clear records showing reimbursements for PAC or DPAC travel to the 2025 AGM, which should be visible as part of the society's regular financial operations and raises questions about who incurred the bulk of expenses.
- We were informed that legal counsel advised the BCCPAC Board against releasing receipts due to privacy concerns. However, Section 24(2) of the Act makes clear that members are entitled to inspect financial records unless doing so would contravene another law, notably the Personal Information Protection Act (PIPA). As outlined in guidance from the BC Registrar, PIPA does not prevent disclosure of payee names, amounts, and purposes of payment related to society business. The blanket refusal to release receipts obstructs member oversight.

We formally reiterate our request for these receipts and supporting documentation, with only narrowly tailored redactions where appropriate.

#### **Lack of Compliance with Compensation Disclosure Requirements**

Under Section 9 of the BC Societies Regulation, BCCPAC is required to disclose the name, position, and total compensation of any employee or contractor earning \$75,000 or more annually.

At the August 2025 EGM, the Treasurer publicly stated that no one on staff earned over that threshold in the 2024 fiscal year. However, this statement is difficult to reconcile with the organization's own financials. The total payroll and benefits cost reported for 2024 was \$201,175, covering three known staff roles:

One full-time Executive Assistant,  
A part-time Administrator, and  
A part-time Executive Director, effective October 1, 2023, as confirmed in the public announcement on BCCPAC's website.

Given standard compensation rates in the non-profit sector and the inclusion of benefit costs, it is highly unlikely that all three staff members fell below the \$75,000 disclosure threshold. For example, a full-time employee earning even \$60,000 in base salary could easily exceed \$75,000 in total compensation with

Page 1

the addition of statutory and extended benefits. Similarly, a part-time Executive Director working 20–25 hours per week at a market rate would also approach or surpass that threshold. If the Treasurer's assertion is accurate, it would imply implausibly low compensation levels for the roles described, or that costs are being distributed in a way that obscures accurate reporting.

This discrepancy raises serious concerns about the accuracy and completeness of BCCPAC's financial disclosures and potentially places the Society in non-compliance with provincial regulations.

We request that the Board either:

Disclose the name, role, and total compensation of any staff or contractors exceeding the \$75,000 threshold, as required by law; or

Provide a clear, itemized breakdown of the \$201,175 in payroll and benefits by role, time allocation, and compensation components (salary, benefits, stipends, etc.).

Transparency in compensation is not optional; it is a statutory obligation, especially for a society that receives public funding and represents parents provincially.



**Misinterpretation of Board Authority Over Budget Adoption**

As noted in our original letter, the 2025 AGM concluded without the adoption of a member-approved budget. The Board's position that a provisional budget adopted internally by the Board is sufficient does not align with Bylaw 3.2(d), which states:

"The business of the annual general meeting shall be to... adopt a budget for the coming year."

Despite this clear directive, the Treasurer has repeatedly stated, including at the Finance Town Hall on July 10, 2025, that budgets are "a tool that the Board uses" and merely a "guideline." At the AGM in May and the EGM in August 2025, the Treasurer further asserted that Bylaw 5.23 grants the Board the authority to operate without a member-approved budget. This interpretation is deeply flawed.

Bylaw 5.23 reads:

"The members of the Board may exercise all the powers and do all the acts and things that the Society may exercise and do, and which are not by these Bylaws or by statute or otherwise lawfully directed or required to be exercised or done by the Society in general meeting, but subject, nevertheless, to:

- (a) all laws affecting the Society;
- (b) these Bylaws; and
- (c) rules, not being inconsistent with these Bylaws, which are made from time to time by the Society in general meeting."

The key clause is:

"...which are not... required to be exercised or done by the Society in general meeting..."

This means that the Board can only act on matters not specifically assigned to the membership by the bylaws or statute.

Bylaw 3.2(d) requires:

"The business of the annual general meeting shall be to:  
(d) adopt a budget for the coming year."

This bylaw expressly assigns the responsibility of adopting the annual budget to the membership, not the Board. That means financial authority is a matter required to be exercised by the Society in general meeting, precisely the kind of situation excluded from Board authority under Bylaw 5.23.

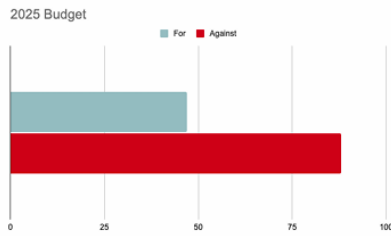
Page 2

The Societies Act supports this view by clearly distinguishing between powers that reside with the Board and those reserved for members. It assumes that budgets, financial statements, and policy direction flow from the membership in member-funded societies, especially where that direction is explicitly stated in the bylaws. To claim that Bylaw 5.23 allows the Board to bypass a core function of the AGM by membership (budget adoption) is to fundamentally invert the governance structure of a member-driven organization. Under that logic, the Board could ignore any member-approved budget and proceed with unapproved expenditures, effectively making member general meetings meaningless.

If the Board acts as though it can, it is acting outside its legal authority, which is not just a governance issue, but one that could justify intervention by the Registrar of Societies or the Ministry of Education and Child Care, especially as public funds are involved.

**Outcome of August EGM and Continuing Governance Concerns**

At the EGM held in August 2025, the membership was asked to vote on the Board's revised 2025 budget. The results were decisive: 47 in favor, 88 opposed.



Members urged the Board to return with a balanced and sustainable budget, rethink its hiring strategy, and align its spending practices with the fiscal realities faced by school districts across the province. Concerns were again raised about the Treasurer's approach to budgeting, the lack of answers at the AGM, the Financial Town Hall, and the EGM itself, and the overall accountability of the Board to the membership.

The continued dismissal of member direction by the Board further erodes the credibility of the organization's governance.

In light of these issues, we respectfully request the following by September 15th, 2025:

1. Unredacted or minimally redacted financial documentation, including original receipts, for the previously requested categories.
  - a. As per our original request, a breakdown of expenses by event, including:
    - Travel locations (to/from),
    - Purpose of travel (flight, ferry, mileage claims), and
    - Method of payment (e.g., personal credit, society-paid, or travel reward programs),
  - b. Clarification of the travel reimbursement policy, specifically:
    - Whether individuals were reimbursed for expenses paid using air miles, travel reward programs, or other non-cash redemptions, and,
    - If so, whether such reimbursements align with internal policies or standard financial practices.

Page 3

- c. Child care expenses:
  - Identification of the meeting(s) or event(s) for which child care reimbursements were paid, and
  - Disclosure of the Society's policy on who may be compensated for providing child care (e.g., whether spouses, partners, or family members were eligible to be paid).
2. A copy of the legal opinion cited by the Board as justification for withholding access to receipts and other financial documentation, to allow members to understand the legal rationale being applied..
3. Disclosure of any individuals paid more than \$75,000 in the 2024 or 2025 fiscal years, in compliance with Section 9 of the Societies Regulation.
4. A formal, written commitment that the Board will adhere to the last member-approved budget at the May 2024 AGM until the 2025 budget is voted on at a properly convened general meeting.
5. A copy of the funding agreement letters from the Ministry of Education and Child Care that accompanied the annual funding grant as well as the Anti-Racism grant, outlining BCCPAC's deliverables, reporting requirements and allowable expenses for each funding stream, as well as BCCPAC's reports that accounted for the use of each of those funding pieces.

Failure to meet these obligations may compel us to raise the matter with the Registrar of Companies, as provided under the Societies Act. We remain committed to a constructive and transparent resolution and look forward to your prompt response.

With regards,

Anne Whitmore  
President, Surrey DPAC



Tom Davis  
President, SD62 District Parent Advisory Council



Bonnie McBride  
Chair, SD73 District Parent Advisory Council



Athena Andritz  
President, SD60 Peace River North District Parent Advisory Council

Cc: Hon. Lisa Beare, Minister of Education and Child Care  
District Parent Advisory Councils of BC



**SD 73 District Parent Advisory Council**  
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Facebook: [Kamloops-Thompson](#)  
[SD73 PAC Discussions](#)

## ADDENDUM F:

----- Forwarded message -----

From: **Doron Yosef-Hassidim** <>  
Date: Sun, Aug 31, 2025 at 5:15 PM  
Subject: Request to discuss an educational goal for SD73  
To: [sd73dpac@gmail.com](mailto:sd73dpac@gmail.com) <[sd73dpac@gmail.com](mailto:sd73dpac@gmail.com)>

Dear SD73 DPAC Chair,

I hope this email finds you well, and that you had a pleasant summer.

I am a teacher at SD73 and a scholar in education.

I would like to request attending the upcoming SD73 DPAC meeting to present, offer, and seek DPAC's support for a particular educational goal: examining the meaning of being human (of course this goal is not "new" and exists in educational theory for thousands of years). I am being developing, publishing about, and practicing this educational goal over a decade in different forms and in different teaching capacities.

I have approached SD73 leadership on this matter, and recently Assistant Superintendent Reilly suggested to be involved in developing the next District Strategic Plan. To this end, I am initiating conversations with key stakeholders and rightsholders, in order to share with them my thoughts. I see parents, and specifically SD73 DPAC, an important partner in developing my ideas and ultimately advocating for an educational goal in the spirit of my work and practice.

It is important to stress that I do not intend to be presumptuous in offering an educational goal. I know there might be little appetite or time to deal with fundamental and philosophical matters of education. I also wish to stress that by offering an educational goal I do not dismiss SD73's mission, vision, or values ([https://www.sd73.bc.ca/en/our-district-board/resources/Strategic-Priorities/DSP\\_One\\_Page.pdf](https://www.sd73.bc.ca/en/our-district-board/resources/Strategic-Priorities/DSP_One_Page.pdf)), although I do have comments and reservations about them.

I started my journey in education about 30 years ago, and specifically with regard to the particular educational goal, I have started to develop and publish about it more than a decade ago in scholarly stages. A detailed presentation is found in [my 2018 book](#) but also in various other publications of mine. Moreover, I believe this educational goal aligns with and would contribute to decolonialization and for introducing and advancing indigenous ways of being, teaching, and learning.

Please let me know your thought on the above.

Thank you,  
Doron Yosef-Hassidim

**Next Meeting: Oct 14@6:30pm in person & Zoom Meeting ID 898 4823 9236 pwd630279**



SD 73 District Parent Advisory Council  
Web: <https://dpac.sd73.bc.ca>  
Email: [sd73dpac@gmail.com](mailto:sd73dpac@gmail.com)  
Facebook: [Kamloops-Thompson](#)  
[SD73 PAC Discussions](#)

ADDENDUM G:

----- Forwarded message -----

From: **martha solomon** < >  
Date: Fri, Aug 22, 2025 at 3:49 PM  
Subject: Bringing Flip the Script training to Kamloops  
To: SD 73 District PAC <[sd73dpac@gmail.com](mailto:sd73dpac@gmail.com)>

Hi DPAC!

I am a SD73 parent (SKSS/LGES) and I have facilitated some parent workshops for DPAC in the past. I have been communicating with the [North Shore Women's Centre](#) about bringing the [Girls - Flip the Script with EAAA](#) training for self-identified girls ages 14-18 to Kamloops. It is an award-winning sexual assault prevention program, and one of the few that has data to support it's efficacy. I am hoping to bring the trainers in for a session as soon as it can be arranged. Cost for the travel, accommodation and facilitation is covered by the North Shore Women's Centre thanks to a grant so there would be no cost for participants or organizers (!!!). However, a venue to host the training over a period of two days is needed. I wonder if SD73 DPAC might be interested in helping to host and/or have community or district connections that may have space available? I am doing this as a concerned parent (and happy to do it) but if SD73 DPAC would like to be involved in any way, that would be wonderful!



Thanks! I hope that you are all well

Kind regards,

Martha



## ADDENDUM H:

### Parent Engagement Session: Partnering for Success

Posted On Wednesday August 27, 2025

[Like 0](#) [Post](#) [Subscribe](#)



*Presented by Deanna Brady, District Principal of Inclusive Education, and Lise Hyam, District Coordinator of Inclusive Education.*

Are you looking for ways to better understand how schools in BC support students with diverse needs?

Join us for the first SD73 Parent Engagement Session of the 2025-2026 school year to learn how to better understand the education system and your role as a parent. This practical, parent-friendly session is designed to help you feel informed and confident in partnering with your child's school.

In this session, you will:

- Learn how the BC education system supports students with diverse needs
- Understand the roles of teachers, education assistants, case managers, and school teams
- Gain a clear overview of Individual Education Plan (IEPs) –what they are, how they work, and your rights as a parent
- Discover simple strategies to prepare for, participate in, and follow up after IEP meetings
- Take home easy-to-use resources, including checklists, key questions, and a guide to supports available in BC

This session is about **empowerment and partnership**—helping you become a strong advocate for your child while building positive, collaborative relationships with the school team.

This workshop will be held via Zoom on **Wednesday, September 17, 2025, from 6:00 PM to 7:00 PM**. If you are interested in attending, please register in advance [here](#). Following your registration, you will receive the link to the meeting.

**Next Meeting: Oct 14@6:30pm in person & Zoom Meeting ID 898 4823 9236 pwd630279**



SD 73 District Parent Advisory Council

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Email: [sd73dpac@gmail.com](mailto:sd73dpac@gmail.com)

Facebook: [Kamloops-Thompson](#)

[SD73 PAC Discussions](#)

## ADDENDUM I: CHAIR'S REPORT

**SD73 District Parent Advisory Council**

**Chair's Report**

**September 2025**

Welcome Back to a new year in SD73! It was a busy summer despite schools being out and kids being busy and messy and wet! We had many schools that saw some refreshing, got upgrades, or added new programs or staff. Hopefully everyone transitioned back easily and you are settling into a rhythm.

This year I hope to focus on two main areas of support for caregivers. The first is to strengthen our local commitment to family inclusion through accessibility awareness and accountability. As our communities and neighbourhoods grow, and our world shrinks and expands, the realities, experiences, and needs of our families become more diverse. The economic challenges we hear about so often from our District also impact our families. How are we making sure our PAC activities and our school investments are equitably available to all students and caregivers? Are we taking into account the needs of all students and families? Are we representing them or are we including them in representation? We need to lead by example.

The second area of focus for me this year is creating a vision for student-focused planning and reporting that families can access and understand when it comes to how we meet the needs of each child in our community. I'd like to know that the decisions made at every level in our education system have been considered in the context of how they value each learner. I'd like to know that the needs of students with disabilities have been considered, that vulnerable learners are invested in as they identify their need, not as they can be after the obligations to all are met. Do we plan for the whole child, the whole community and our children's families who will likely attend the same schools we are trying to get built now. Every decision our District makes should consider EACH child. I would like to see us lead that work.

This month we are meeting for the last time as an executive (in the first month of the school year) and our AGM is our next meeting. We will need many hands to make this work come to fruition. Thank you for being here with us as we journey through advocating and collaborating for kids.

**Here is a short list of some of the things we have done since our last meeting in May!**

**Supporting PAC's**

- Advocated for and confirmed the District ~~movie licence~~ funding from the School Board. (This is valid until November 2026)
- Answered questions and supported PAC's in their work as the school year started.
- Continued to work towards obtaining District support for ~~the Safer Streets program~~ and ~~\$20,000 grant~~ to be available to a school community in Kamloops.
- ~~Shared out Treasurer 101~~ (Yay, Erin and Robbie Tallon) to support good governance at PAC level.

Next Meeting: Oct 14@6:30pm in person & Zoom Meeting ID 898 4823 9236 pwd630279



#### District Advocacy

- Attend Partner Engagement meetings with SD73, KTTA, CUPE, BCPVPA leadership monthly
- Virtually attend all Board meetings and review all board packages and correspondence.
- Review audited financial statements and district learning outcomes from MECC
- Sent advocacy letters to all municipal and rural community councils asking for support of our capital investment asks. Followed up and will draft letters of support for the UBCM Convention for Sun Peaks and Kamloops delegates advocating for increased investment in SD73.
- Met with MLA's to continue partnerships in advocacy.
- Met with municipal leaders to share parent concerns and needs regarding district asset management and long range forecasting.
- Researched provincial standards and investment in Board composition and size to measure our district investment in governance compared to other jurisdictions.
- Many media hits and opportunities to share parent values publicly.

#### Provincial Advocacy

- Continued work with other DPAC leaders and partners to advance critical education issues with the province.
- Attended provincial round table on child care on school grounds to share concerns and ask questions about delivery costs.
- Drafted letter to Premiere asking for meeting to discuss budget 26/27 and a continuation of the Student and Family Affordability Fund.
- Met with Green Party leadership to share concerns and ask for education investments to be included in the upcoming NDP/Green Accord.
- Many media hits and sharing the rural/interior challenges we experience with a provincial and national audience.

#### Communication

Most of the communication we have is in the agenda as items to be discussed.

#### Governance and Strategic Planning

None to report

#### Notable News

**AGM October 14<sup>th</sup> at 630pm**



## ADDENDUM J: ACTIVE TRANSPORTATION COMMITTEE



# Safer Streets Project

One-week "School Street" pop-up at your school



### What is a School Street?

For one week, the street by the school is car-free at drop-off and pick-up times. We use cones, signs and trained adults to help at each end. Local residents and emergency vehicles can still get through. The goal is to support active travel and create a safe space for fun activities when kids arrive and leave. For 3 years, the Society for Children and Youth BC have been supporting BC communities to implement this initiative.

### Why it matters...

- Because it's good for kids
- Safer arrivals: Less traffic at the curb where kids walk
- More activity: Walking, biking, and rolling helps kids focus in class
- Cleaner air: Fewer idling cars by the school
- Less stress: Smoother drop-off and more space to meet

### You'll have support to

- Create a vision, communication plan, engage with community members and design a One-week pop-up (mornings & afternoons)
- The project will run over a regular school week (potential Spring 2027)
- Organize and train volunteers to support each day

### What we need from families

- 1) Talk to your PAC if interested
- 2) Be a part of the planning, designing and communicating the project
- 3) Plan your trip: walk, bike, roll, or "park & stride"
- 4) Respect the closure during set times
- 5) Volunteer for a 20–30 min shift
- 6) Tell us how it went: quick survey after

### More support from the following

- **Funding is secured** via Green Communities Canada
- Implementation framework with **training & materials** provided through the Society for Children and Youth BC
- The City of Kamloops to obtain permits
- Population Health, IHA for health and injury prevention expertise
- District Parent Advisory Council in knowledge sharing
- **Elwira & Andrea**, DPAC transportation committee members, for questions and more information ([sd73dpac@gmail.com](mailto:sd73dpac@gmail.com))

### What we learned in Kamloops (Arthur Hatton, 2023)

A two-week pilot saw more kids using active travel and families feeling safer.

**+33%**  
more active trips during the pilot

**Most felt safer**  
54% parents | 60% staff

**+18%**  
the habit stuck!

Interested?  
Bring it to your PAC for discussion



SD 73 District Parent Advisory Council

Web: <https://dpac.sd73.bc.ca>

Email: [sd73dpac@gmail.com](mailto:sd73dpac@gmail.com)

Facebook: [Kamloops-Thompson](#)

[SD73 PAC Discussions](#)

## ADDENDUM K: LETTER TO THE OMBUDSMEN



# BC Ombudsperson needs to hear from you

B.C.'s Ombudsperson, Jay Chalke, is investigating concerns of students in public schools being asked or told to not attend schools. The investigation will assess whether these practises are fair for students, particularly those with diverse learning abilities.

The Ombudsperson wants to hear directly from K-12 educators that offer direct support to students – for example, education assistants, Indigenous support workers, child and family support workers, early childhood educators and Strong Start facilitators, etc.

As frontline workers who students depend on for support every day, your input will be very important to the Ombudsperson's investigation.

They want to hear from you about:

- the challenges you face in supporting students with diverse needs
- what is working well – your success stories and best practises

The Ombudsperson is asking K-12 schools support workers to complete an online questionnaire.

[CLICK here for the education professionals questionnaire](#)

The Questionnaire is voluntary and confidential. It should take about 10 minutes of your time, and you can skip questions or stop at any time. You can also participate by calling the Ombudsperson directly at 1-800-567- FAIR (3247) or visit [bccombudsperson.ca](http://bccombudsperson.ca).

Your responses are confidential. The Ombudsperson will not share your name, your identity, or the identity of any students you mention with the Ministry of Education, any school district, or anyone else.

Under section 16 of the Ombudsperson Act, you are protected from retaliation for participating. If you believe you've faced negative consequences because you took part in this questionnaire or shared information with the Ombudsperson, you are asked to contact their office at 1-800-567- FAIR (3247).

This is an important opportunity to share your experiences, insights and expertise. As frontline workers your input is crucial. Among other things, the questionnaire asks school support workers:

- what are the biggest challenges to providing inclusive education?
- what supports and practises do you think are most helpful in providing an inclusive education?
- what the supports do you feel are needed in schools?
- if you've had safety concerns at work, and how they've been addressed by administrators?

We know you have invaluable insight into these questions. We are encouraging you to participate today.

The Ombudsperson also wants to hear directly from students and families.

[CLICK here for the students and families questionnaire](#)

Follow us [@cupek12bc](#) on Facebook and visit [bcschools.cupe.ca](http://bcschools.cupe.ca) for news and resources.

COPEBT

Next Meeting: Oct 14@6:30pm in person & Zoom Meeting ID 898 4823 9236 pwd630279



## ADDENDUM K: CAPITAL /FACILITIES COMMITTEE

# Planning for the Future

Understanding the process of how and when major capital projects like new schools are built is a common question from parents, PACs, and even DPACs. Parents across the province have noticed that most brand new schools are opening over 100% capacity, or are very quickly over capacity within a year or two of opening. To lay clear how this happens, we need to understand the process by which schools are planned, funded and built. Let's start with the planning part.



## Capital Plans: how school districts request \$ for projects

The Province, through the MECC, is responsible for approving and funding capital projects (like new schools), while school districts are responsible for knowing what their district needs are and submitting funding requests to the Province. These needs are issued through a capital plan.

A school district's capital plan is based on a five-year timeline and lists in priority order a district's needs for major and minor capital projects. Capital plans are submitted by school districts to MECC and MOI for funding approval on an annual basis.

### Major projects of the plan include:

- New Schools
- Replacement Schools
- Site Acquisitions
- Expansion/Additions
- Seismic Mitigation

### Minor projects in this plan include:

- the School Enhancement Program
- Carbon Neutral Capital Program
- Bus Acquisition Program
- Playground Equipment Program
- Building Envelope Program

[Here is a link to the current MECC Capital Plan Instructions.](#) As of April 2025, major capital projects and minor capital projects are administered by the Ministry of Infrastructure. Minor capital projects are now referred to as the Asset Rehabilitation Program.



## LRFPs: how school districts plan for the future

A district's capital plan is formed by the facility needs identified through a long term planning exercise undertaken by the district at least every 10 years. Through this exercise a school district will produce a Long Range Facilities Plan (LRFP) to create a strategy for managing its facilities and the district's educational plan over a 10 year window. This should include analyzing and predicting enrollment trends to determine the future use and future needs in the district. The LRFP is a larger, more comprehensive report that is used to support your district's capital plan requests to the MECC. The LRFP provides the rationale for why and when specific projects on the Capital Plan are required in your district. The LRFP is also used by the School Board to ensure efficient facility use while still maintaining its educational goals. If you would like to take a deeper dive into the LRFP development process this is a link to the [MECC guidelines](#).

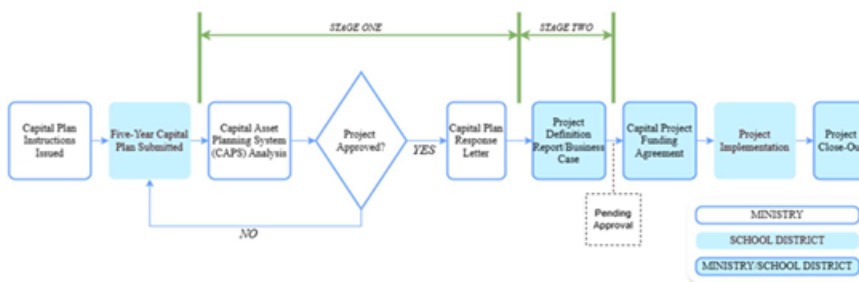
Both capital plans and LRFPs can usually be found on your district's website. They can sometimes be difficult to find and/or hard to determine if you have the most recent version available, so check carefully.

## Major capital projects: how they get done

Once all the capital plans are collected and reviewed by the Ministry, they compare your Capital Plan with every other districts' and create a provincewide ranking of where they believe the needs are greatest. Once this 'priority list' is made, the Minister can make changes to it and will then send it to the Premier's Office where they can also make changes if they like. During the provincial budgeting process, the government decides how much money is going to be allocated to education capital projects and that money is then used to complete the projects on the top of the list.

**Just an FYI the initial and final "priority lists" are secret documents protected from FOI requests, so you will never know where your projects sit on the list.**

This sounds quick and easy, but it is not. Below is a diagram of the process and it is important to know that most projects don't get funded in the first year they're on the capital plan, and some projects have been on capital plans for decades.



Note: In some cases, the concept plan requirement is being skipped to speed this process up