

École Secondaire South Kamloops Secondary School (SKSS)
Parent Advisory Council (PAC) Meeting
Thursday, January 15, 2026 – 7pm via Zoom

1. Call to order 7:03pm
2. Land acknowledgement
3. Adoption of the Agenda adopted
4. Adoption of the Minutes from Nov. 20, 2025 adopted
5. Admin Report-Principal Preymak

Timetable: Course selection will be taking place during the month of February.

Winter sports: Basketball and Curling are underway. Thank you to all the coaches and sponsors.

Assessments, Project Completion Day and start of the new semester

- Assessments run from January 12th to January 15th.
- Monday, January 26th and Tuesday, January 27th will be project completion days for students that need to complete missing assignments or write any missing assessments.
- Wednesday, January 28th is the start of semester 2.
- Friday, February 6th is a District In-service Day.

Becoming a UNESCO School:

South Kamloops is applying to become a UNESCO school.

What is UNESCO – United Nations Educational, Scientific and Cultural Organization

A UNESCO School is a school that belongs to the UNESCO Associated Schools Network (ASPnet) — a global network of schools in over 180 countries that work together to promote UNESCO's values: peace, human rights, sustainability, intercultural understanding, and global citizenship.

What UNESCO Schools Focus On

UNESCO schools integrate these themes into curriculum, projects, leadership, and school culture:

Peace & Human Rights

- Equity, inclusion, anti-racism, reconciliation
- Student voice, democratic participation, respectful dialogue
- Social justice and community engagement

Sustainable Development

- Climate action, environmental stewardship
- Outdoor learning, waste reduction, energy awareness
- Connecting local action to global impact

Global Citizenship & Intercultural Learning

- Cultural understanding and respect
- Indigenous perspectives and reconciliation

- Global partnerships and exchanges
- Multilingualism and international awareness

Quality Education & Lifelong Learning

- Inquiry-based learning
- Student leadership and service learning
- Cross-curricular projects tied to real-world issues

What It Looks Like in Practice

A UNESCO school might:

- Run student-led climate or reconciliation projects
- Embed Indigenous ways of knowing across subjects
- Partner with schools internationally
- Celebrate cultural diversity and global events
- Focus on leadership, service, and student voice
- Use inquiry and project-based learning

Career evening and Capstone

Our Grade 12 students that are taking Career Life Connections this semester will be presenting their capstones on Wednesday, January 14th and Thursday, January 15th starting at 6 pm until 7:30 pm.

Sleigh the Stage

Our SKSS music department winter showcase took place on Thursday, December 11th. It was a fantastic evening.

Senior Drama Class

Our Senior Drama class performed three very successful evening shows and a matinee just before winter break.

6. Treasurer's Report

6.1. Full Report – included as a separate attachment **on our website**.

- 6.1.1. An amount of **\$1,808.28** in PAC Gaming Funds was approved in October for Baking Club stand mixers. We later learned that this expense is covered by the National School Food Program. The full amount has been **returned to the gaming account and made available for the February distribution**.

6.2. February Gaming allocation Thursday, February 19, 2026. Requests due by Thursday, Feb 12, 2026.

Motion for consideration:

That the SKSS PAC continue the use of an ad hoc Gaming Funds Allocation Committee to review Spring gaming fund requests and prepare a draft allocation for the 25% Spring disbursement, in accordance with the Constitution and Bylaws and the Gaming Funds Allocation Matrix, for presentation to the membership for approval at the February PAC meeting.

Carried

Rationale / Bylaw Authority:

- The membership and executive may appoint committees to further the Council's purposes and carry on its affairs (Section IX – Committees).
- The executive will put out a call for disbursement requests for PAC Funds twice per year, once in the Fall and once again for the Spring term (Section X – Financial Matters).
- The Executive Committee shall make recommendations as to how the annual gaming grant shall be spent, with 75% of funds disbursed in the Fall term and 25% held over for Spring disbursement (Section X – Financial Matters).
- Once disbursements are approved by the membership, the disbursements become part of the approved budget (Section X – Financial Matters).
- The Gaming Fund Evaluation Matrix and Equalization Formula is adopted as the preferred method for allocating gaming grant funds (Section X – Financial Matters).

The Executive will prepare a draft allocation for the available gaming funds. Parents are welcome to join the committee if they would like to learn how the Matrix is applied. Otherwise, we will post the proposed allocation ahead of the February meeting. The Matrix Guide is posted on our website.

Q: Can groups and clubs carry allocated funds over to the following school year or must the funds be spent this year?

A: Currently our bylaws do not allow it but bylaws are a living document and parents have the mechanism to change them.

- Important to note that Gaming does not allow us to hold money for more than 2 years.
- Other things to consider would be circumstances under which parents would be ok to have the funds roll over to the next year.
- The gaming funding formula has not changed in almost 3 decades.
- The number of clubs and participating students has grown – It's a good thing!
- This also means that we have more funding requests than funding.
- Traditionally, we wanted to make sure that "this year's students" are benefitting from "this year's money".
- Our current Bylaws:

Section X – FINANCIAL MATTERS

Financial Procedure 2. Approved PAC expenditures do not roll over to the following school year. Any expenditures approved by the council must be spent during the school year in which they were approved. If receipts are not provided for reimbursement before June 30th, those funds are released back to the accounts for disbursement by the next year's council.

Annual budget 13. The approved budget covers the time of the financial year: July 1st to June 30th. Annual Funding Allocations are intended to be spent within the year in which they are approved, and do not roll over past the end of the fiscal year.

7. Old Business

- 7.1. After we notified **BCCPAC** of our resolution not to renew membership, they replied by email with an [attached letter](#). In their letter, BCCPAC confirmed that

the Board may use a provisional budget instead of following the member-approved budget, that members cannot access detailed financial records such as receipts, and that the Board exercises all powers of the Society between AGMs. They also stated that they provide only the minimum records required under the Societies Act. While these practices may be legally permitted, they do not meet our PAC's expectations for transparency, accountability, and member involvement. For this reason, the concerns identified in our original resolution remain unresolved until members choose to revisit the question next year.

7.2. Baking Club - PAC participated in the club's cake tasting. Thank you for the invite. There was a criteria matrix! ✓

7.3. SKSS PAC Succession planning- no discussion.

8. New Business

8.1. "Published Notice" – Proposed Bylaw Amendment

Written Notice of the proposed bylaw amendment was issued to members on November 26, 2025, in accordance with the bylaws.

Members are advised that the proposed definition of Written Notice has been updated since the Written Notice was issued to explicitly include PAC members who have opted in to receive PAC communications. This clarification reflects current consent-based communication practices and does not change the notice period or voting requirements.

The proposed amendments were presented for discussion and a vote at this General Meeting.

Current Bylaw Wording – Section XI

- The members may, by a majority of not less than 75% of the votes cast, amend the Council's constitution and bylaws.
- Written notice specifying the proposed amendments must be given to the members not less than 14 days before the meeting.
- Where the proposed amendments exceed one page, they need not be given to every member, but must be posted in a conspicuous place in the school or made accessible to all members.

Proposed Additions

Add to Interpretation:

Written Notice: Email sent to all PAC members who have opted in to receive PAC communications, using the school distribution list.

Published Notice: Posting of an item on the PAC webpage in the same location where agendas and minutes are posted.

Add to Section XI

- **Bylaw amendments may be introduced by Published Notice or by Written Notice. A bylaw amendment introduced at a regular General Meeting may not be voted on at the same meeting.**

Rationale:

These amendments provide clear definitions for Written Notice and Published Notice. In addition to Written Notice, they allow bylaw amendments to be introduced through Published Notice while maintaining a required delay between introduction and voting.

This flexibility supports effective agenda planning by recognizing that, when Written Notice is the only available mechanism, proposed bylaw amendments must be advanced immediately as voting items once notice is issued, which can unintentionally overload a single General Meeting agenda, particularly during periods of significant required business such as annual fund allocations.

The availability of both notice methods also allows proposed bylaw amendments to be shared with members as soon as they are finalized, giving parents adequate time to review changes while allowing voting to occur at a subsequent meeting when agenda capacity permits.

Written Notice continues to apply where heightened notice is required, including Special Meetings, the removal of an Executive Member, and the AGM.

Proposed Motion:

That the SKSS PAC adopt the proposed amendments to Section XI – Constitution and Bylaw Amendments, adding the definitions of Written Notice and Published Notice to the Interpretation section, and adding item 4 stating that bylaw amendments may be introduced by Published Notice or by Written Notice, and that a bylaw amendment introduced at a regular General Meeting may not be voted on at the same meeting.

Moved: Elwira, 2nd: Dana. In favour: Elwira, Dana, Gina, Tanya. Abstain: 0 Opposed: 0

CARRIED

Section XI – CONSTITUTION AND BYLAW AMENDMENTS

1. The members may, by a majority of not less than 75% of the votes cast, amend the Council's constitution and bylaws.
2. Written notice specifying the proposed amendments must be given to the members not less than 14 days before the meeting.
3. Where the proposed amendments exceed one page, they need not be given to every member, but must be posted in a conspicuous place in the school or made accessible to all members.
4. **Bylaw amendments may be introduced by Published Notice or by Written Notice. A bylaw amendment introduced at a regular General Meeting may not be voted on at the same meeting.**

Voting requirement:

Amendments to the Constitution and Bylaws require a 75% majority vote of members present at the meeting.

8.2. School Board governance

8.2.1. Secretary-Treasurer and Superintendent Hiring. The School Board hired a new Superintendent and Secretary-Treasurer, who will be starting in February and March, respectively. No parent or education partner participation occurred in the hiring process.

8.3. Athletics 2026-2027. From the department's email: *As we begin planning for next year, Athletics will also be reviewing which teams we are able to run. Unfortunately, carrying a deficit limits our ability to offer the full range of teams and opportunities for students. Ensuring fees are paid allows us to maintain — and hopefully continue to grow — our school athletic programs.*

Q: What does it mean for our students? Are these new financial challenges in the department?

A: Deficits mean that teams might not be able to attend as many tournaments. The full range of teams is expected to remain steady.

9. DPAC Report. There was no December general meeting. Next meeting: Tuesday, Jan 20, 2026.

9.1. Naloxone Training for parents at the beginning of the DPAC meeting. Please remember that local pharmacies carry naloxone kits free of charge and can show you how to use one.

10. Correspondence and Other Business

10.1. <https://www.spccard.ca/deals> are parents interested in bringing the SPC card in? No discussion.

11. Next Meeting Date.

Thursday, February 19, 2026 - 7pm (via Zoom).

Meeting ID: 873 1414 7246 Passcode: 888045

12. Adjournment 7:48pm

13. Future items. Parents asked to add these items to future meetings.

- How to get involved with PAC at the high school level? Objectives. Roles.
 - Although we are no longer a BCCPAC member, this information from their website is still relevant. [Understanding PACs from A-Z and Why they are Important for Families](#).
- PAC website visibility and accessibility.

2025-2026 SKSS PAC EXECUTIVE

Chair: Elwira R.

Treasurer: Dana N.

Secretary: Jennifer B..

DPAC Reps: Jennifer B. and Erin M.