

BCeID and Student Transcript Service Registration

1. Go to STS website:

<https://www2.gov.bc.ca/gov/content/education-training/k-12/support/transcripts-and-certificates>

2. Click on the "Current Student" on left



3. Click on the "Order" button at top right



4. Click on BCeID "Register" button, register with unique username and personal email address (not SD73)

a.



b.

Register for a Basic BCeID

Surname

Given/First Name

First Middle Name (optional)

Other Middle Names (optional)

Email

Phone Number (optional)

c.

User ID

Choose your user ID. You'll use this user ID with your password to log in.

d.

Password

Choose a password at least 14 characters long, to a max of 125 characters long. Passwords should have [passwords](#)

Weak Medium Strong

Confirm Password

e.

Question Number One

Make of my first car? ▼

Answer

toyota (use all lower case to avoid confusion)

Question Number Two

Last name of my favourite high school teacher ▼

Answer

mcintyre (use all lower case to avoid confusion)

f.

☒ I'm not a robot  reCAPTCHA
Privacy - Terms

☒ Yes, I have read and I accept the [Terms of Use Agreement](#)

Read the [BCeID Privacy Policy](#)

Continue >

5. Verify your BCeID registration in your **personal email**.

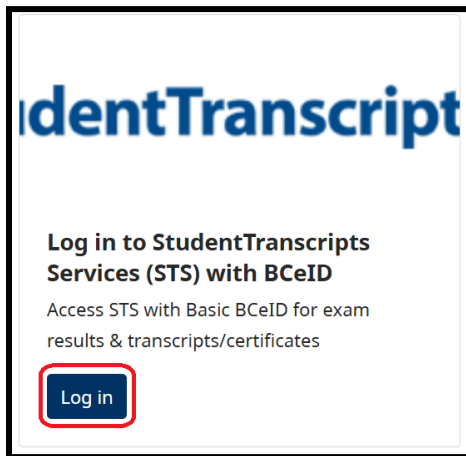
6. Go back to the STS website in your browser:

<https://www2.gov.bc.ca/gov/content/education-training/k-12/support/transcripts-and-certificates>

7. Click on the "Current Student" AGAIN on left



8. Click on the "Log In" button on the right.



9. Register for the STS

* Indicates a required field

Student Information you use(d) in your School of Record

Please ensure that your student information you enter matches the information at your school of record.

Personal Education Number (PEN) *

[Don't have a PEN?](#)

First Name *

Middle Name

Last Name *

Date of Birth (dd/mm/yyyy) *

Contact Information

Please ensure your contact information is correct and up to date in order to receive email about your StudentTranscript Services account.

Email *

Phone Number

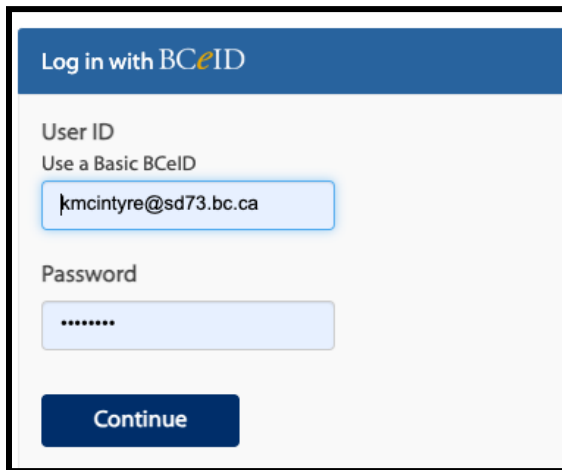
YOU FOUND THIS NUMBER ON MYED

10. Complete email verification with your personal email address

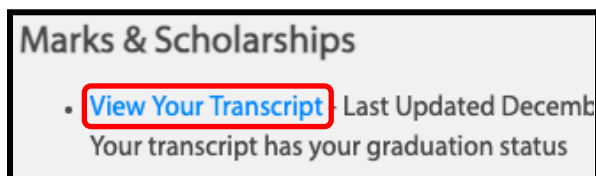
11. Go back to the Student Transcript Service website and click on “Returning User”



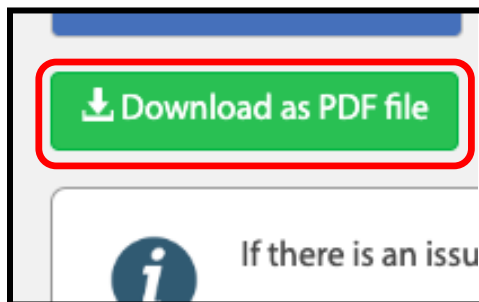
12. Login to the service.

A login form titled "Log in with BCeID". It includes a "User ID" field with the text "Use a Basic BCeID" and the email address "kmcintyre@sd73.bc.ca". Below this is a "Password" field with masked characters. A blue "Continue" button is at the bottom.

13. Click on blue “View Your Transcript”



14. Click on the green button that says “Download as PDF file”



15. Upload the transcript PDF file to the assignment on the classroom