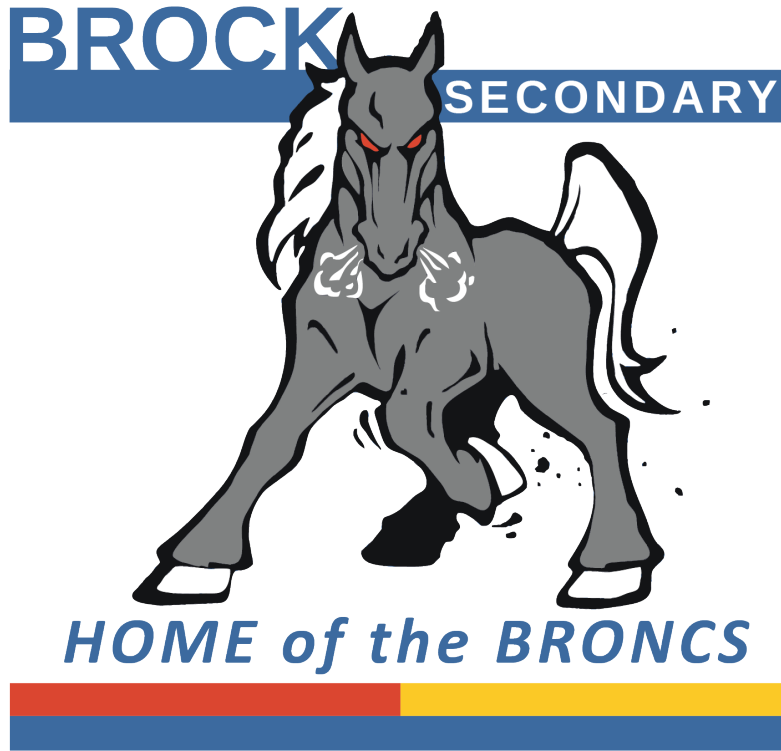


Brocklehurst Secondary



Athletic Handbook

Brocklehurst Secondary School
985 Windbreak Street
Kamloops, BC
V2B 5P5
Phone: 250-376-1232

Athletic Director: Ms. Ashley Lowndes
alowndes@sd73.bc.ca

Principal – Tonya Perry – tperry@sd73.bc.ca
Vice Principal – Mike Johnson – mjohnson@sd73.bc.ca
Vice Principal – Erin Khelouiati – ekhelouiati@sd73.bc.ca

Brocklehurst Secondary School: Athletic Handbook

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All bolded items (Appendix A,B,C,D, 10 & 13) Must be reviewed, printed, signed & returned to the Athletic director prior to participating in the season of play.

A Letter to Our Athletic Community

Date: October 24, 2025

To: Parents, Athletes, and Coaches

Subject: Upholding Our Shared Values Through Athletics

We want to extend our sincere appreciation for the efforts of our dedicated staff, parents, and community members who contribute to making our extensive athletic program possible at Brocklehurst Secondary. We believe that school sports are far more than just games; they are a vital and visible extension of our school's community and culture.

Our core commitment is to provide an environment where all participants work together to contribute to a safe and positive school community. Through every practice and competition, we aim for each athlete to strive for their personal best, build meaningful connections, and ultimately become their best selves. This emphasis on personal growth and shared community is what defines our program.

In partnership with our District and BC School Sports, we have established clear guidelines for all coaches, athletes, and spectators. We strongly encourage the participation of all students, but we must emphasize that school sports are extra-curricular and a gifted opportunity. Participation in our program is a privilege that demands athletes first fulfill their primary responsibilities and obligations to our Code of Conduct, school academics, the broader school community, and their coaches and teammates.

All individuals involved—athletes, coaches, and spectators—are expected to approach competition with the critical concepts of humility, morality, and fair play.

We see our athletic programs as an exceptional means of upholding our District values of equity, connection, and well-being, and they are a direct extension of our school's core values: courage, compassion, and curiosity.

We welcome your ideas and suggestions on how we can further enhance our program and encourage your active support and involvement in upholding these important



expectations. Please feel free to contact our Athletic Director or our school Principal with any feedback or questions.

Sincerely,

Ashley Lowndes, Athletic Director

Tonya Perry, Principal of Brocklehurst Secondary



Governing Bodies of School Athletic Programs

Brocklehurst Secondary must follow guidelines and policies established by the following governing bodies.

British Columbia School Sports

<https://www.bcschoolsports.ca>

Okanagan Valley Sport Athletic Association

<https://www.ovsaa.ca>

West Zone Athletic Association

<https://www.westzoneathletics.ca>

School District # 73

<https://www.sd73.bc.ca/en/index.aspx>

Brocklehurst Secondary School

<https://brocksec.sd73.bc.ca/en/index.aspx>

These governing bodies help to establish:

1. By-Laws
2. Competitive Policies
3. Rules and Regulations

BC School Sports – Basic Eligibility Rules

FIVE (5) YEARS ELIGIBILITY – Student-athletes have five (5) consecutive years of BCSS competition eligibility, starting on the entry date into grade eight (8). A year is considered to be the twelve (12) month period between September of one (1) school year and September of the next school year.

For any other rules on eligibility please refer to the BCSS website

<https://www.bcschoolsports.ca>

Brocklehurst Secondary Athletic Program Opportunities

The following athletic programs may be offered at Brocklehurst Secondary.

These programs will be offered based on the following criteria:

1. A qualified teacher-coach or community coach to operate the program.
2. A sufficient number of students committed to this particular program.
3. Teacher sponsor (if community coach) and where possible.
4. Approval by BCSS, OVSSA, West Zone, SD#73, Brocklehurst Secondary
5. Approval by Administration and the Athletic Director

Fall Season

Gr. 8 Boys Volleyball Jr. Boys Volleyball Sr. Boys Volleyball Gr. 8 Girls Volleyball Jr. Girls Volleyball - (Tier 1 & Tier 2) Sr. Girls Volleyball	Jr. Boys Soccer Sr. Boys Soccer Cross Country Aquatics
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Winter Season

Gr. 8 Boys Basketball Gr. 9 Boys Basketball Jr. Boys Basketball Sr. Boys Basketball Gr. 8 Girls Basketball Gr. 9 Girls Basketball Jr. Girls Basketball Sr. Girls Basketball	Wrestling Skiing/Snowboarding
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Spring Season

Jr. Golf Sr. Golf Track & Field Tennis Badminton	Jr. Girls Soccer Sr. Girls Soccer Mountain Biking Ultimate Frisbee	Gr. 8 Boys Rugby Jr. Boys Rugby Sr. Boys Rugby Girls Rugby
--------------------------------------------------------------	---------------------------------------------------------------------------------	---------------------------------------------------------------------

The Role of our Athletic Director

Athletic Director –

BC SCHOOL SPORTS recognizes that the administrative head of each school is held ultimately responsible in all matters in his/her school which concern interscholastic athletic contests. The expectation of the Association is that Principals will ensure that BCSS policies established in Member School interscholastic athletics will be followed by his/her staff.

1. To provide, with the cooperation of the Administration and Staff, a meaningful, well-balanced program of athletics which would include philosophy, attitudes and school expectations.
2. To see that the sections of the O.V.S.S.A. Constitution, B.C. School Sports Regulations and West Zone Constitution which are applicable to each sport are made clear to the Coaches of each sport.
3. To ensure that Coaches receive from their players evidence of adequate medical coverage and a medical clearance certificate.
4. To assist Coaches in issuing necessary equipment and uniforms to their players, giving instructions on proper use and care of the equipment and uniforms, and to see that they are collected, cleaned and stored at the end of the season.
5. To ensure that fees are collected by coaches from the players.
6. To see that the Coach fills out an eligibility form and that it is in the hands of the Sport Commission by the B.C. School Sports deadline.
7. To keep a record of Team Participants, season resumes and other information provided to him/her by each Coach (information to be used for Athletic Banquet).
8. To keep the student body, staff, Administration and parents informed of schedules, changes and other athletic matters.
9. To provide leadership in publicizing all Athletic Contests in which the school is involved and to promote school spirit to support the teams.
10. To arrange all interscholastic athletic contests.
11. To arrange for all gym and field schedules for practices and games.
12. To be responsible for securing game officials.
13. To arrange bus schedules or alternate transportation for all league games and tournaments.
14. To oversee the administrative tasks of all home contests and tournaments such as officials, scorekeepers, gatekeepers, concession, staff supervision, etc.
15. To be responsible for the preparation of the athletic budget and the approval of all expenditures of coaches and teams.
16. To co-ordinate the Annual Athletic Recognition Events and/or Awards

17. To be responsible for communication with staff and administration concerning Athletics.
18. To attend the O.V.S.S.A. West Zone meetings throughout the Athletic year.
19. To ensure Brocklehurst Secondary School is represented at the O.V.S.S.A. Annual General Meeting in June of each year.
20. To attend School District #73 Athletic Council Meetings as required.
21. To assist in and ensure the operation of a successful Athletic Program.
22. Promote the highest ideals of fair play by coaches, student-athletes, students and spectators in accordance with the BCSS codes of conduct.
23. Encourage coaches to report unsportsmanlike conduct and misbehavior to the school administrator and local athletic association as soon as possible.
24. Actively work to ensure that separate but equal opportunities in athletic programming are provided for both boys and girls. All programs should provide an opportunity for excellence for all participants.
25. Develop policies and procedures in the areas of team try-outs, team practices, team selection and participant playing opportunities, to be made available to coaches, students and parents each year.



Brocklehurst Athletics Philosophy: A Philosophy for Students and Parents and Coaches

At Brocklehurst Secondary, we believe being part of an **athletic team** is a valuable part of the school experience. Our goal is to create a quality program that helps students grow as athletes and as people.

We believe that **sports teach vital lessons** that can't be learned in the classroom, like self-discipline, responsibility, accountability, and the importance of teamwork. By focusing on **respect, commitment, integrity, and leadership**, we aim to help every athlete improve their physical fitness, skills, and overall well-being.

What It Means to Be a Brock Secondary Athlete

Joining a team is a **privilege**, and it's open to all students who show:

- **Interest and Desire**
- **Responsibility**
- **Good Sportsmanship**
- **Solid Academic Effort**

The Goal of Competition

We encourage all our teams to strive to win every time they wear the Brock uniform. This means giving your absolute best effort, both mentally and physically, until the very end.

However, "winning" isn't just about the scoreboard. We have *truly* won if we leave the contest knowing we gave everything we had—no matter the final outcome. Our athletes are expected to **win with class and lose with dignity**.

Commitment and Practice

For a team to succeed, **regular attendance** and **focused effort** at every practice are essential. Your dedication to practice directly affects your performance in games and your overall development.

Understanding Playing Time

Playing time is one of the most talked about topics in school sports, and it is always a sensitive issue. Please understand that **playing time is never guaranteed** for any athlete, from one game to the next.

Playing time is always at the coach's discretion.

Rules about playing time vary based on the **sport**, the **team**, and the **grade level**.

Grade Level	Focus and Playing Time Approach
Grade 8	Focus: Skill development, fundamentals, and participation. Playing Time: All players should expect some playing time over the course of the season, especially with positive commitment. However, <i>equal</i> time is not guaranteed in every game. Due to large team sizes, some game time may be limited even for skilled players.
Grades 9 & 10 (Junior)	Focus: Skill development, quality competition, and preparation for Senior play. Playing Time: Coaches will try to play individuals throughout the season, but the outcome of the game becomes more of a factor. Some players may receive limited or no playing time in specific, high-stakes games.
Grades 11 & 12 (Senior)	Focus: High-level competition. Playing Time: Not guaranteed. Playing time is generally based on performance, skill, and commitment to practice, as coaches strive to put the best competitive team on the floor/field.

Factors that Affect Playing Time

A coach determines playing time based on many factors, which may include:

1. **Attendance and Effort in practices and games**
2. **Attitude, Sportsmanship, and Commitment to Team**
3. **Ability, Skill Level and Understanding of Team Systems & Roles**
4. **Academic Effort and Conduct On and Off Court/Field**
5. **Injury or Illness**
6. **Game Situation** (especially in playoffs or important tournaments)

Dealing with Concerns: The Communication Path

We want our student athletes to learn to **speak up for themselves** in life and in sports. We expect students to take the lead in solving their own concerns.

Student-Athlete First:

We encourage open communication from athletes. If your child has questions about their role or playing time, we ask that they speak directly with their coach at an appropriate time. If you require support in speaking with your coach, you can connect with our Athletic Director, Indigenous Education workers, School counsellors or Administrators. This is a conversation to have with your coach, not with other teammates. If an athlete needs a parent or a teammate to be present for moral support to engage in that conversation, we are more willing; however, we firmly believe that the conversation regarding playing time should be athlete-driven.

Addressing Concerns: Communication Pathway

We value open, respectful communication and want to ensure that concerns are addressed productively and appropriately. Please follow the steps below for any concerns other than playing time:

Step 1 — Speak with the Coaching Staff

Most concerns can be resolved through direct, timely conversation with the coach. Please arrange a meeting at an appropriate time—not immediately before or after games or practices.

Step 2 — Contact the School's Athletic Director

If the concern remains unresolved after speaking with the coach, please reach out to the Athletic Director, who can assist in mediating the situation and clarifying expectations.

Step 3 — Contact the School Vice Principal

If the issue persists, the final step is to involve the Vice Principal, who will review the situation and help determine next steps.

Following this communication pathway ensures concerns are handled respectfully and efficiently.

Parent Communication Guidelines:

We value the commitment of our volunteer **coaches**, who dedicate many hours to your children. We ask parents to respect their professional judgment.

Parents should **NOT** discuss these topics with a coach:

- **Playing Time**
- **Team Strategy or Play Calling**
- **Any other student-athlete**

Appropriate topics for a parent to discuss with a coach:

- The **treatment** of your child (mentally or physically).
- Ways to help your child **improve**.
- Concerns about your child's **behavior**.
- Notifying the coach about a **scheduling conflict** or a **medical problem**.

If the student-athlete has already spoken to the coach about an important issue (especially concerning health or well-being) and it remains unresolved, a parent may then contact the coach to set up an appointment. If the issue still cannot be resolved, you can then contact the Athletic Coordinator or a School Administrator.

Ultimately, our common goal is to make your child's athletic experience rewarding. We encourage you to **congratulate your child for their effort** and support their commitment to the team, regardless of the outcome or the amount of time they played.

Do you have any questions about this philosophy, or is there a specific sport you'd like more information on? Please contact our Athletic Director or School Administration.

Links to Administrative Procedures that Apply to Student Athletes, Parents & Coaches

AP 350 – Student Code of Conduct

<https://www.sd73.bc.ca/modules/search/index.aspx?q=student+code+of+conduct>

AP 350.3 Appendix School Codes of Conduct

<https://www.sd73.bc.ca/modules/search/index.aspx?q=student+code+of+conduct>

AP 356 Alcohol and Other Drugs

[AP 356.1 Appendix Alcohol and Other Drugs Student Athletes](#)

AP 356.1 - Appendix Alcohol and Other Drugs Student Athlete

[AP 356.1 Appendix Alcohol and Other Drugs Student Athletes](#)

AP 162 Smoking and Vaping

<https://bcsd73.civicweb.net/filepro/documents/93824/?preview=94065>

All administrative procedures can be found <https://www.sd73.bc.ca/en/index.aspx>

Under 'Our District Board' and 'Public administrative Procedures'

If you require a paper copy of these procedures, please request them from our school office. You can call (250)-376-1232.

Athlete / Parent Contract – Required Forms

These forms **must** be completed once per school year, **prior** to participating in the student-athlete's first season of play in the school year. Please ensure you click each link and read and review each part of this contract. Below outlines the various forms that must be read, reviewed and signed by both the student athlete and the parent. These forms will be kept with the School's Athletic Director.

Click [Here](#) to view required forms or go to:

<https://drive.google.com/file/d/11EQy61LO1tcGwHqfrlevzfdA5SKlcg8o/view>

SCHOOL DISTRICT NO. 73 (KAMLOOPS – THOMPSON) ATHLETE / PARENT CONTRACT

APPENDIX A

School District No. 73 (Kamloops-Thompson) Student-Athlete Code of Conduct - [Here](#)

APPENDIX B

Parent Acknowledgment Form

Click [Here](#)

Information to Parents – **see recap below**

Administrative Procedure 356 - Alcohol and other Drugs: Student Athletes

<https://bcsd73.civicweb.net/filepro/documents/93950/?preview=94014>

APPENDIX C

Medical Consent Form

Click [Here](#)

APPENDIX D

Spectator Code of Conduct - **see recap below**

Online Access to “**Extracurricular Athletics Safety Guidelines Manual**”

www.westzoneathletic.ca

<https://www.westzoneathletics.ca/extracurricular-guidelines-forms-policies>

In accordance with Extra-Curricular Athletics Safety Guidelines Administrative Procedures

Additional Required Form - APPENDIX 10

Athlete Medical Data Record – **see recap below**

<https://www.curlbc.ca/wp-content/uploads/2019/06/Athlete-Medical-Data-Record.pdf>

Information to Parents – As per SD73's Athlete/Parent Contact

The information below is intended to highlight the importance of appropriate communication between coaches and parents to best support student-athletes.

Communication you should expect from the coach:

- The coach's and program's philosophy
- Individual and team expectations, including special equipment, conditioning, practices, etc.
- Location and times of practices and games
- Academic, behavioral and medical factors that may affect student-athlete participation

Communication coaches expect from parents:

- Express any concerns directly to the coach. Avoid approaching the coach with concerns immediately before, during or after a practice or game. Employ the "24 hour" rule prior to discussing concerns in order to allow initial emotions to subside.
- Notification of schedule conflicts and non-medical factors that will prevent your student-athlete from participating
- Specific concerns regarding a coach's philosophy and/or expectations to discuss with coach directly
- Support the key attributes of sport participation: dedication, commitment, responsibility, respect for and an appreciation of the benefits of being a student-athlete

Concerns and issues that are appropriate/not appropriate to discuss with coaches:

- **DO** discuss ways to help your child improve and develop, concerns about your child's behavior and concerns you may have regarding the treatment (mental, physical) of your child
- **DO NOT** discuss other student-athletes, coaching strategy and/or your child's playing time

If you have a concern you wish to discuss with a coach:

- Contact the coach to arrange a meeting. At times, community coaches may be more difficult to reach on short notice, and you may wish to contact the Athletic Director to help in setting up a meeting.
- Do not attempt to confront a coach before, during or after a game/practice. Give time for emotions to subside and an opportunity for reflection prior to a meeting that will create a more positive climate for resolution.

What if my meeting with the coach does not provide a satisfactory resolution?

- Contact the Athletic Director who can discuss the concern with you, facilitate a meeting with the coach and parent and/or seek the involvement of the school principal to address the concern and facilitate a resolution
- When in doubt about the appropriateness of a contemplated behavior or course of action, refer to Administrative Procedure 350 – Student Code of Conduct. The standards of conduct we expect from our students should be modelled by the adults that support them.

Player's Role and Responsibilities

- Athletes are expected to abide by the behavioral expectations set out by the Student-Athlete Code of Conduct as well as all other associated Board policies and Administrative Procedures.
- Athletes are expected to report any behavior that contravenes the codes of conduct of this procedure, Board policy or Administrative Procedure, including incidents of initiation/hazing to the coach and/or Principal.
- Athletes are expected to report all injuries or suspected injuries to the coach.
- Athletes are expected to report any unsafe equipment/facilities to the coach.

Parent/Volunteer/Staff Driver Form

<https://brocksec.sd73.bc.ca/en/our-schools-programs/resources/School-Policies/Volunteer-Staff-and-Driver-Form-2023.pdf>

Parent-Coach Athletic Meeting

The School District Athletic Council has asked that all Secondary schools hold an annual parent meeting outlining the school district's and school's expectations regarding participation in all school athletic programs. This is a **mandatory meeting** for all parents

of athletes planning to try out for any extracurricular sport at Brock this year. A slide deck summarizing the content of the meeting will be included [here](#).

NOTE: If you missed the meeting, please view the slide-deck to the right. ---> as it has important information about the current year for Athletics.



Spectator Code of Conduct- As per SD73's Athlete/Parent Contact

Our Commitment

As outlined in the School District's Strategic Plan, SD73 fosters opportunities to promote emotional, psychological and physical well-being for students and staff.

Aggressive, threatening or other inappropriate behaviour by team members, their families, their friends, and others while attending a game or event will not be tolerated. Positivity is contagious and can easily drown out the negativity of one unruly spectator. Focusing on having a supportive and encouraging environment can help maintain a positive atmosphere for both athletes and the other spectators.

These behaviours specifically include:

- Using offensive language.
- Harassing or ridiculing players, coaches, officials or other spectators.
- Targeting others by making racist, religious, sexist, homophobic or other inappropriate comments to players, coaches, officials or other spectators.
- Any threatening behaviour or physical altercation between spectators and players, coaches, officials or other spectators.
- Putting undue and unwanted pressure on athletes, berating or targeting them by putting down their performance.

What the Athletic Department will do:

- Provide teams, their families and others with the Spectator Code of Conduct and make clear what is expected and the consequences of non-compliance.
- Reinforce messages of fair and respectful behaviour by displaying signs and posters around our facilities and providing information.
- Encourage our coaches to be familiar with the Spectator Code of Conduct.
- Encourage the reporting of incidents and investigate inappropriate behaviours as outlined in this policy and take disciplinary or whatever other actions as deemed necessary.
- Set a standard on the sideline that offensive and abusive language is not tolerated by anyone, nor directed at anyone.

What we ask you to do:

- Help create a positive atmosphere for players, officials and other spectators by showing respect for players, officials, and other spectators.
- Abide by our School District Spectator Code of Conduct and refrain from using offensive language, harassing or ridiculing others or behaving in a threatening or violent manner.
- If you are aware of inappropriate spectator behaviour and you feel confident to do so, speak with the person and ask them to stop. If there is an official, coach, teacher, or school representative present, ask for their assistance.
- Report any inappropriate spectator behaviour to the coach, athletic director, or school representative.
- Applaud at end of periods and end of contest.
- Accept decisions of game officials.
- Applaud good performances regardless of team.
- Display modesty in victory and graciousness in defeat.

Non-Compliance

The game will be stopped when spectators displaying inappropriate and disruptive behaviour interfere with others at the game. Any spectator identified will be brought to the attention of the coach, athletic director or school representative for the purpose of removing them. Once removed, the play will resume. Violators may be subject to further disciplinary action.

DISCIPLINARY ACTIONS:

1. Letters of apology
2. Meeting with school administration
3. May include completion of the Respect in Sport Course.

Artificial Noisemakers & Air Horns (compressed air)

Artificial noisemakers or air horns using compressed air are not permitted during games. The school representative shall have the authority to eject from the facility those

individuals who, following a warning, refuse to comply with this requirement. Air horns will be confiscated by the school representative and held at the office for pickup.



SPECTATOR CODE OF CONDUCT

School District No. 73 Athletics

BE LOUD

BE PROUD

BE POSITIVE

RECOGNIZE
good effort, teamwork, and sportsmanship in a positive manner.

ENCOURAGE
by cheering positively for your team, not against the opposing team.

SUPPORT
the officials and coaches by trusting their judgment and integrity.

PRESENT
positive comments before, during, and after the game or matches.

ENVIRONMENT
be respectful to coaches, players, staff, officials, and scorekeepers.

CCHEER
good plays of all participants in a positive manner.

TEACH AND MODEL
winning with grace and humility as well as losing with dignity and honour.

ALWAYS REMEMBER

Targeting others by making racist, religious, sexist, homophobic or other inappropriate comments will not be tolerated.

Do not put undue pressure on athletes by berating or targeting them or by putting down their performance.



Appendix 10 – Athlete Medical Data Record

<https://www.curlbc.ca/wp-content/uploads/2019/06/Athlete-Medical-Data-Record.pdf>

Appendix 10 - Athlete Medical Data Record

Complete this form for each of your athletes.

NOTE: IF THE REQUESTED INFORMATION IS NOT PROVIDED, THE ATHLETE WILL NOT BE PERMITTED TO PARTICIPATE IN THE ACTIVITY.

PLEASE PRINT CLEARLY IN INK OR TYPE

NAME OF PARTICIPANT		DATE OF BIRTH (D/M/Y)	
ADDRESS:			
CITY	PROVINCE	POSTAL CODE	TELEPHONE NO.
NAME OF PARENT/GUARDIAN (IF < 18 YEARS OLD.)		RELATIONSHIP	TELEPHONE NO.
PLEASE LIST ALL EXISTING MEDICAL CONDITIONS/ALLERGIES (INCLUDING FOOD) OF THE PARTICIPANT			
PLEASE LIST ANY MEDICATIONS REQUIRED (TYPES/TIMES REQUIRED/STORAGE REQUIREMENTS/ADMINISTRATION PROCEDURES)			
HEALTH CARD NUMBER (INCL. VERSION CODE)	NAME OF FAMILY PHYSICIAN	TELEPHONE # OF PHYSICIAN	
<p>I hereby give permission for emergency medical treatment to be administered to my son/daughter, as may be determined in the reasonable discretion of his/her personal coach or program supervisor. It is understood that whenever reasonably possible, relatives will be contacted and informed of the problem, diagnosis, treatment required and anticipated medical results.</p> <p>I understand that it is my responsibility to ensure that the information on this form is kept current and I will notify the coach of any changes immediately.</p>			
SIGNATURE OF PARTICIPANT (OR PARENT/GUARDIAN IF PARTICIPANT IS UNDER THE AGE OF 18)		DATE (D/M/Y)	

Brocklehurst Athletic Participation Expectations

The athlete agrees to the following conditions as terms of his/ her participation on a Brocklehurst Athletic team.

Commitment

Each team member is expected to attend all practices and games. Schedule conflicts must be discussed with the coach in advance.

A person who quits a team in season or does not meet the above obligations will be placed on 'breach of contract' and must meet with the Athletic Director before playing another season of any sport in Brocklehurst.

Sportsmanship

School District No.73 and Brocklehurst Secondary School athletes and coaches are expected to maintain the highest standards. Respect for opponents and officials are paramount principles of our program.

Fair Play: Athletes are expected to follow the principles of fair play, which are **integrity, fairness and respect**. Our aim is to have honest rivalry, courteous relations, and graceful acceptance of the results.

Service

Participating athletes who benefit from our athletic program are expected to return community service to the school in the form of assisting at special events, officiating, fundraising, scorekeeping, etc. when reasonably requested.

Citizenship

High standards of behaviour and attitude are required. School and district rules apply at all events. Breaches in AP 350, 350.3, 356, 356.1 or 162 will result in school disciplinary action and possible suspension from athletics. Athletes agree to exhibit appropriate behaviour at all times. Compliance with school, athletics, team and trip expectations is required at all times.

Athlete/Parent Contract

Participation in our athletic program requires that all athletes have on file a signed Athlete/Parent Contract. This contract includes all components of Appendix A, B, C, D, 10, and a review of the Extracurricular Safety Guidelines. These documents only have to be done once during a school year and will be kept on file with the Athletic Director until a medical condition changes. Parents are responsible for making the Athletic Director aware of any changes in medical condition.

Academic Expectations

Brocklehurst Secondary has high expectations for its student athletes. Students are expected to work to their personal best and uphold the expectations of AP 350 Student Code of Conduct:

1. **Academic Achievement:** student athletes must maintain a minimum of Developing or Passing grades in all subjects.
2. **Punctuality and Attendance:** They must attend school regularly and be punctual for all classes. Students must come prepared and be on time for their classes as well as their practices and games. Attendance must be good, and any absences need to be excused.
3. **Engagement:** Engage in purposeful learning activities and set high standards for personal achievement.
3. **Behaviour:** All athletes are to adhere to SD73's Student Code of Conduct.

When academic challenges or behavior challenges arise, the following line of communication will be used.

Communication Process:

- Staff member to teacher coach/or teacher sponsor
- Teacher sponsor to community coach (if there is a teacher sponsor)
- Coach to student (with teacher sponsor, Athletic Director or Administrator)
- Staff member to Athletic Director
- Athletic Director to coach and player
- Athletic director to Principal or (staff member to Principal)
- Decision for case review
- Athletic Council for case review – decisions go to Athletic Director, Principal (or designate).

Each case will be reviewed in the best interests of the student, team, and the school.

Athletic Probation

A student athlete is placed on probation when he/she violates Brocklehurst Secondary's Athletic Expectations and/or Athletic Code of Conduct and/or SD73's Student Code of Conduct and/or Safety Guideline Expectations. Once the student athlete has been placed on probation, they must abide by the expected criteria or athletic participation may be revoked.

Student Athletes on probation may have field trip privileges revoked. The Athletic Director or administrator may revoke an athlete's ability to attend any games or practices away from the school until the expected criteria are met.

* If any of these terms of probation are not maintained, the athlete's ability to continue to participate will be reviewed by the Athletic Director, administration and/or the District Athletic Council.

Brocklehurst Game-Day Dress Expectations

The athletic department expects that all teams will dress in a manner that indicates pride in their school, their team, and themselves on game days. The team will decide what would be appropriate for their team.

THESE GUIDELINES APPLY TO ANY STUDENT ASSOCIATED WITH THE TEAM.
BEING INVOLVED WITH THE TEAM REQUIRES A COMMITMENT TO LIVE BY THE
PRINCIPLES SET OUT ABOVE.



Athlete/Team Fees (continued)

FALL Sports	Athletic Fee	Sport Fee	District Subsidy	Per Player
Gr. 8 Volleyball	\$25	\$30	\$10	\$60
Jr. Volleyball	\$35	\$40	\$10	\$85
Senior Volleyball	\$45	\$65	\$10	\$115
Cross Country	\$20	N/A	\$10	\$30
Boys Soccer	\$45	\$15	\$10	\$55
WINTER Sport	Athletic Fee	Sport Fee	District Subsidy	Per Player
Sr. Boys Basketball	\$55	\$70	\$10	\$130
Sr. Girls Basketball	\$55	\$70	\$10	\$130
Jr. Boys Basketball	\$45	\$65	\$10	\$120
Jr. Girls Basketball	\$45	\$65	\$10	\$120
8 Boys Basketball	\$35	\$50	\$10	\$90
8 Girls Basketball	\$35	\$50	\$10	\$90
Curling	\$20	N/A	\$10	\$30
Wrestling	\$30	\$20	\$10	\$40
SPRING Sport	Athletic Fee	Sport Fee	District Subsidy	Per Player
Sr. Boys Rugby	\$50	N/A	\$10	\$60
Jr. Boys Rugby	\$30	N/A	\$10	\$40
Girls Rugby	\$40	N/A	\$10	\$50
Badminton	\$30	N/A	\$10	\$40
Sr. Golf	\$30	N/A	\$10	\$40
Jr. Golf	\$30	N/A	\$10	\$30
Tennis	\$20	N/A	\$10	\$30
Sr. Girls Soccer	\$50	\$50	\$10	\$60
Jr. Girls Soccer	\$40	\$40	\$10	\$50
Track and Field	\$20	N/A	\$10	\$30
Ultimate	\$20	N/A	\$10	\$30
Mountain Biking	\$20	N/A	\$10	\$30

Brocklehurst Secondary Athletics: Understanding Fees and Financial Support

Joining a school sports team is a privilege, but we recognize that costs can create challenges for families. We want to be open about where your money goes and make sure that **no student is denied the chance to play due to financial hardship**.

Here is a simplified breakdown of the athletic fees.

What Are the Fees and Where Do They Go?

There are three main fees you may be asked to pay:

1. General Athletics Fee (Per Sport)

- **What it is:** A fee paid once per sport (e.g., if a student plays basketball and soccer, they pay this fee twice).
- **What it covers:** These funds go into the central Athletic Department account to cover costs that benefit **all sports** throughout the year, such as:
 - **League Memberships:** Fees to organizations like BC School Sports.
 - **Awards:** Trophies, plaques, and certificates at the end of the year.
 - **Supplies:** First aid kits, general training equipment (like new basketballs or volleyballs), and uniform upkeep.
 - **Coach Support:** Appreciation items and training for our dedicated coaches.
 -

2. Team Athletics Fee (Per Team)

- **What it is:** A fee that goes directly into your specific team's account (e.g., Junior Boys Basketball).
- **What it covers:** Costs unique to that team, such as:
 - **Referees/Officials** for home games.
 - **Minor costs** related to that sport's uniform or equipment.
 - **Specific tournament entry fees** (costs vary widely by tournament).

3. District Subsidy Fee (Per Season)

- **What it is:** A mandatory fee (currently \$10) for every season an athlete participates (Fall, Winter, Spring).

- **What it covers:** This money goes to the School District, not the school, to help fund **district-wide athletic costs**, mainly:
 - Busing for any league events, Okanagan championships, and Provincial games.
 - Costs for the District Athletic Council.

What fees do not cover?

The fees will not cover the costs of personal gear (shirts, hoodies, etc.) sub-days for teacher-coaches and exhibition/tournament costs (hotels/food).

Coaches may charge extra for tournament/exhibition costs.

The coach will outline incidental costs prior to the start of the season.

These fees are subject to change

Tournament fees must be paid prior to participating in the tournament.

All Fees can be paid by cash or cheque at the office or through School Cash Online (there is a transition fee associated with school cash online).

Why Do Fees Change?

Athletic fees can vary from year to year and team to team because of many factors that are outside our control, including:

- The total number of players on the team (fewer players means more cost per player).
- The number of tournaments, playoff games, and travel required that season.
- Fluctuations in the cost of referees, league fees, and equipment.
- The amount of fundraising a team achieves.

Sometimes, a season's fee may seem much higher than the year before. This is often because the current season is being managed responsibly to cover all true costs, or the prior year costs were temporarily offset by other school funding.

Tournament Costs and Uniform Deposits

- **Tournament Costs:** Team fees often include entry costs for local tournaments. Out-of-town tournaments will have additional fees to cover travel, accommodation, and food. Coaches will communicate these costs and payment deadlines as they arise.
- **Uniform Deposit (\$10):** Every player pays a \$10 deposit when they receive their uniform. This deposit is returned to the student once the uniform is handed back, clean and undamaged, at the end of the season. Uniforms are expensive (some cost over \$250 to replace), so this deposit ensures they are properly cared for and returned.

Financial Assistance and Support

We understand that money is a sensitive topic and life circumstances can change. **We do not want financial struggles to stop any student from participating.** If you or your child is facing a financial challenge, please know we want to help with respect and privacy.

- **Contact your Coach or Athletic Director.** Contact the coach at the very start of the season to privately discuss payment options. (see the following)
- **Flexible Payment:** We are happy to arrange payment plans (installments) or post-dated cheques.
- **Reach out to Community Agencies for Support:** Reach out to the following community programs that will help pay for school sports:
 - **KidSport:** <https://kidsportcanada.ca/british-columbia/kamloops/>
 - **CanadianTire Jumpstart:**
https://jumpstart.canadiantire.ca/?gad_campaignid=11550503276&gad_source=1&qbraid=0AAAAADr5kgh5RY5ORQoYH1moRxR1z2QOE&gclid=Cj0KCQjwsPzHBhDCARIsALIWNG1Fp7swADa_6wdrZQjfHEWBhSi5TEp0eWJSEEUU0jovrTjoV-1vT1saArtMEALw_wcB
 - **Fundraising:** Most teams offer fundraising opportunities. Students with financial concerns are **expected** to participate fully in fundraising to help cover their costs.

- **Our Goal:** If a student is willing to commit to the team and participates fully in fundraising, we will work hard to ensure they can play. However, if a student cannot provide funds *and* is unwilling to participate in fundraising, they may be denied access to the team.

What if a Student Quits Mid-Season?

- **Generally, fees are non-refundable** if a student quits deep into the season. coaches budget based on team numbers for the entire season, and costs (like league fees and tournament entries) are already paid.
- We strongly encourage students to commit for the **entire season**. Quitting mid-season can negatively affect the budget and team morale.

How is Fundraising Managed?

Fundraising money is used to offset team or individual costs, not for personal needs outside of the team. Most teams pro-rate (divide) the funds based on how much money a student personally raised or how much time and effort they contributed to the fundraising activities.

Uniform Care and Expectations

Uniform care is the responsibility of each player:

- Ensure that white tops are WASHED SEPARATELY.
- Hand wash in COOL WATER. (Please do not wash with other family wash.) Recommend using ZERO. - NO BLEACH (including detergent with bleach).
- DRIP DRY (using the dryer may create problems with creasing).
- PLAN AHEAD – wash AFTER your game (not before your game).

PLAN AHEAD – Wash **after** your game (not before your game).

Remember the Replacement cost of one new uniform can be as high as \$300.00
With proper care, uniforms should last 5-6 years.

Uniform Ownership & Cheques

All uniform items (jersey and shorts) issued to players are on loan from Brocklehurst and must be returned in good condition, each player must provide upon selection of the team, a post-dated cheque for an amount required to cover the cost of replacing lost or damaged items.

The uniform deposit amount will be set by the athletic director, in consultation with the administration, and will be set by the level of play the student athlete is playing, not the age of the athlete.

Gr. 8/Minor Sports = \$200

Jr. Sports = \$250

Sr. Sports = \$300

Cheques will be returned when the uniform is handed in.

Cheques will be deposited 2 weeks after the conclusion of the season.

Uniforms must be returned within two weeks of the last game, or deposit will be forfeited.

Please acknowledge your responsibility regarding your team uniform by checking off the corresponding box on the Athlete's Acknowledgement form.

Athlete's Acknowledgement Form

ATHLETE'S ACKNOWLEDGEMENT FORM

Athlete's Name: _____

Sport: _____
(check-off the following items to indicate your acceptance)

- As a student athlete I have read, understand and follow the Brocklehurst and School District No. 73 '**Athletic Contract**'.
- As a student athlete I have read, understand and will abide by the '**Athletic Code of Conduct**', and will live up to the Policies in the Athletic Handbook.
- I have had my parent(s)/guardian(s) complete the 'Medical Consent Form'.
- As a student athlete I have read and understand the care and responsibility expected in the handling of our 'school uniforms'. I understand that uniforms are to be returned in good condition within two weeks of the last game, or my deposit will be forfeited.

Return only to your coach or to Athletic Director.

Athlete's Signature: _____





Community Coaches Guidelines

SCHOOL DISTRICT NO. 73 understands that Community Coaches are integral to the school sport system, and that they are necessary to ensure further opportunities for student athletes. Recognized Athletic Associations, Member Schools and/or School Districts are encouraged to adopt the following guidelines to ensure that the philosophy, objectives and values of the **BC SCHOOL SPORTS** system are maintained. In addition

1. Community Coaches should complete the Community Coaches Application Form and submit copies to the Athletic Director and the School Administrator. The form will enable School Representatives to start to determine the qualifications and suitability of the prospective Community Coach to supervise and coach students of school age, and to receive from the prospective Community Coach authorization to conduct a Criminal Records check.
2. It is strongly recommended that the Community Coach have completed any Competition Introduction modules within the National Coaching Certification Program and Respect in Sport.
3. The School Administrator and/or Athletic Director should meet with each prospective Community Coach to discuss school athletic policy and school sport philosophy, ensuring that the coach understands:
 - a. the expectations for the supervision of students
 - b. emergency protocol within the school
 - c. accountability for equipment, uniforms, finances
 - d. league schedules and deadlines
 - e. practice times, restrictions, policies and access
 - f. school and/or District travel policies and insurance requirements
 - g. the **BCSS Coach's Code of Conduct** and procedures
 - h. the **BCSS Eligibility Policies** and procedures
 - i. the decision-making process and jurisdictional boundaries of the School, West Zone/OVSAA Athletic Association, Sport Commission and BC SCHOOL SPORTS.
 - j. required paperwork for team and player registration and entry into events
 - k. how and where to register for www.viasport.ca clinics
 - l. health and safety protocols for the District/Province
 - m. the Extra-Curricular Athletics Safety Guidelines for SCHOOL DISTRICT NO. 73
 - n. the **SCHOOL DISTRICT NO. 73 Athlete Contract**

4. All Coaches must complete the online [BCSS Concussion Training](#) (CATT course). Upon completion of the course, the coach will send in the certification to the Athletic Director or Administrator.
5. The School Administrator and/or Athletic Director should request and check at least two references for each Community Coach candidate. Reference checks should include questions about previous conduct, suspensions or probationary penalties served, technical skill and ability, age group and/or gender previously coached and degree of commitment and interest.
6. The School Administrator and/or Athletic Director should undertake a Criminal Records check on the prospective Community Coach, looking for convictions under the Criminal Code of Canada, the Narcotics Control Act or the Food and Drugs Act. This will be kept on file in the school.
7. The [BCSS Supervision Policies](#) does not require that a Teacher-Sponsor be present with adults who have been approved by the School Administrator. It is therefore strongly recommended that periodic observations of the Community Coach at practice and in competition be conducted by the Athletic Director and/or Administrator.

[COMMUNITY COACH GUIDELINES link](#)

[COMMUNITY COACH APPLICATION link](#)

[CONCUSSION TRAINING \(CATT\) - Coaches and Assistants only](#)

[BCSS Coach's Code of Conduct link](#)

BC School Sports Coaching Code of Ethics

412.0 COACHES CODE OF ETHICS

The coach/student-athlete relationship is a privileged one. Coaches play a critical role in the personal and athletic development of their student-athletes. Therefore, coaches are expected to model the fundamentally positive aspects of school sport. Coaches, including community coaches, are expected to uphold the following standards:

412.1 Recognize that school sport is an extension of the classroom, and shall conduct themselves accordingly when performing coaching duties;

412.2 Observe the Bylaws and Policies of BCSS and those of their local athletic association;

412.3 Observe the rules of the sport, the spirit of the rules of the sport, and shall encourage student-athletes to do the same;

412.4 Fulfil all competition, invitational, playoff and championship competitive and event obligations;

412.5 Treat all participants fairly regardless of gender, race, sexual orientation, religion, physical or mental abilities, political belief or economic status;

412.6 Respect the rulings of officials without gesture or argument, and shall require student-athletes to do the same;

412.7 Shall not use foul, profane, harassing or offensive language or gestures in the conduct of coaching duties;

412.8 Shall not use the media, social media or networking forums to criticize or threaten student-athletes, coaches, officials, school teams, spectators or BCSS;

412.9 Shall not use physical force of any kind in the conduct of coaching duties;

412.10 Shall not, under any circumstances, endorse, recommend, or suggest the use of performance-enhancing drugs or supplements by any student-athlete;

412.11 Shall not use tobacco products and alcohol while in the presence of student-athletes, and shall discourage their use by student-athletes;

412.12 Shall not, under any circumstances, require or imply that a student-athlete must be involved in any summer program or club program as part of his/her responsibilities as a school team member;

412.13 Shall not, under any circumstances, require or imply that a student-athlete cannot or should not participate in any BCSS-approved sport in the season preceding or following the coach's season of play;

412.14 Shall not, under any circumstances, start pre-season tryouts or practices to the detriment of any in-season sport.