

Cell Phone Expectations

As of July 1, 2024, the Kamloops-Thompson School District is revising the District's student code of conduct ([Administrative Procedure 350](#)) to include the following language as required by [Ministerial Order M89](#):

Comply with restrictions on personal digital device use at school to promote online safety and focused learning environments by demonstrating:

- *use of personal digital devices for instructional purposes and digital literacy development;*
- *use of personal digital devices that is appropriate to a student's age and developmental stage;*
- *use personal digital devices for accessibility and accommodation needs, including medical and health needs;*
- *use personal digital devices to support equitable access to learning outcomes.*

KSA School is fully committed to aligning its personal digital device expectations/policy with the new language mandated by Ministerial Order M89. This commitment is a result of collaborative efforts involving staff, parents, and students. The aim is to promote online safety and create focused learning environments for all students. As part of this commitment, KSA is in the process of developing new policies that adhere to the updated language set out in AP 350. These policies will further reinforce the school's dedication to the safety and learning of its students.

Guidelines for Personal Electronic Devices - ELEMENTARY

The KSA Elementary Phone/Technology policy addresses the appropriate use of personal digital devices during our regular school day. Personal Digital Devices means any personal electronic device that can be used to communicate or access the internet, such as a cell phone, tablet or other smart devices. As per AP 350.1, the safekeeping of these devices are solely the responsibility of the owners.

- Students who bring personal electronic devices will be instructed to keep them in their backpacks or lockers for the duration of the school day.
- We ask that students use the office phone when calling parents during the day due to illness or urgent matters.
- No recording/photographic devices may be used at any time.
- Cell phones or other devices are prohibited during recess and/or lunchtime.

Essential Supports - students who are exceptions to these expectations will be identified by our LART/Counsellor.

Failure to comply with this policy will result in the confiscation of the electronic device which will be retained by the teacher and/or turned in to the office for follow-up with administration.

KSA Phone/Technology Policy - SECONDARY

The KSA Secondary Phone/Technology policy addresses the appropriate use of personal digital devices during our regular school day. Personal Digital Devices means any personal electronic device that can be used to communicate or access the internet, such as a cell phone, tablet or other smart devices.

Bell-to-Bell Expectations

- During class time (from bell-to-bell), personal digital devices will remain in lockers, backpacks/purses, or holders provided by classroom teachers. Phones will be off or in silent mode.
- During class time, all school areas, including bathrooms, hallways, and common areas will be designated CELL PHONE FREE.
- During class time, airpods, headphones or listening devices connected to personal digital devices will not be permitted.
- Cell phones and other technology may be used at secondary long break and lunchtime.
- Creating or recording photos, videos, sound, or other digital artifacts without consent is prohibited at KSA at any time during the school day unless under the direct supervision of a teacher for educational reasons only. At no time will the use of any personal electronic device invade or infringe upon the personal privacy or safety of any member of the school district community.

Essential Supports - students who are exceptions to these expectations will be identified by our LART/Counsellor.

In case of emergencies, communication can be handled through the office.

All adults at KSA are tasked with maintaining our learning environment and keeping students safe. It is expected that students will adhere to these guidelines and any reasonable requests regarding cell phones, or other digital devices (ie. Please put your phone in the phone holder). Failure to comply with adult requests will be dealt with in a tiered system of progressive discipline.

- Progressive interventions by classroom teachers may include individual conversations with students, and communication with parents/guardians via email or phone.
- Continued disruptions to the learning environment may result in phones, or other digital devices, being held in the office.

- Chronic offenders, and students who demonstrate defiance may be referred to administration for follow-up. This may involve a parent/admin conversation to establish individual student plans for success. Chronic cell phone misuse may result in the ban of the student's cell phone from the school.

Students and staff can also refer to the following Administrative Policies for further information:
School District #73 AP – 350.1 – Technology: Student Acceptable Use School District #73 AP – 350 – Student Code of Conduct