

Course Changes

Students have a **two-week deadline** after courses start to make requests to change a course. The goal is for students to remain in the class they choose and complete the course. **No changes or withdrawals after five weeks.**

Withdrawal Requests

- Any request to drop a course **after five weeks** must be granted by the School Principal. If the request is granted, the student will be required to stay in the course and audit it.
- Auditing a class builds resilience by removing grade pressure and focusing on growth. It helps students stay engaged in school and emphasize learning over performance.
- At the end of the semester, a withdrawal from the course will be considered if the student was in full attendance for the course and maintained a commitment to be successful.
- In some extreme cases based on a medical exemption, the student will be eligible to drop their course and take an online course in the LA room.

No Spare/Study Blocks

At Westsyde Secondary, we prioritize structured learning opportunities where students are supported, engaged, and connected to an adult in a classroom. Study blocks cannot replace the learning that takes place in the classroom and lack the guidance, and accountability students need to be successful.

Teacher Assistant Blocks

The only alternative we can offer in place of a study block is a TA block. In many cases, our teachers are flexible in supporting students with heavier academic loads by allowing them to use a TA block to both assist in the classroom and dedicate time to their own studies.

Note: TA blocks do not count towards honour roll/blue cord/gold cord/district honours.

- **Teacher Assistant Process:** Students who want a TA block, need to connect with the teacher. Once the teacher has approved the student, the counsellor will place them in the class as a TA. If a student is not comfortable with approaching a teacher, the counsellor will.

Early Grad Process

An early grad form needs to be completed. This form includes all the necessary information that is required before a student can graduate early. **Note:** Early graduation may impact: Honour Roll/Blue Cord/Gold Cord/District Honours.