

## Parents' Advisory Council (PAC) Meeting Agenda

Consistent with the Lloyd George Elementary School Code of Conduct, the PAC is also expected to be **SAFE, ORGANIZED, ACCOUNTABLE, and RESPECTFUL**

**Date: Monday June 18, 2018**

**Time: 8:45 am**

**Location: Staff Room**

### Agenda:

- Approve May Meeting Minutes and June Agenda

### *Monthly Reports:*

- Administration Report
- Treasurer's Report
- Fundraising Report
  - Hot Lunch profits

### *New Items/Tabled Items*

- BBQ update
- Primary playground (swings, basketball hoop, hopscotch, 4 squares, etc)
- Mural
- Posters en français

### *Correspondence/Clubs*

- Canadian Parents for French (CPF)
- Environment Club
- DPAC

### *Funding Requests*

- Mosaic Sexual Health Education
- Dare to Care
- Megaphone
- Buses for salmon run Fall 2018
- Paint & supplies for Grade 7 (SOGI) project in library

*Next PAC meeting September 18, 2018 8:45 AM*

*Thanks for a great year!*

**PAC Vision:** To foster and support an engaging and enriching education and community experience for students

**PAC Mission:** To represent parents and advocate for their children at L'Ecole Lloyd George Elementary by:

- Serving as a liaison with Lloyd George and School District administration/staff;
- Supporting an engaging and enriching school environment, and;
- Promoting family-oriented events to build community

# L'Ecole Lloyd George Elementary School

## PAC Meeting Minutes

Monday June 18, 2018

Staff Room, 8:45am

Graciously donated  
to the students at  
LGES by the PAC



1. **Call to order.** Meeting Chaired by Alex as Linda is away.
2. **Approve May Meeting Minutes and June Agenda.** Moved by Erin. Seconded by Tanja. All in Favour. Accepted as Submitted.

### 3. Monthly Reports.

- **Administration:** *The administration have presented their school plan to the Board. They reported on 2 areas: Formative Assessment (Math, Literacy) and Social Responsibility (Resiliency, Self-Regulation). Admin presented one success and one challenge from the first year. Challenge: Could not agree on the definition of resiliency. This led to Success: Teachers brought questions back to classes then brought forward responses to staff meetings. A matrix on resiliency was built and we now have a definition and tool going forward. Year 2 will be focused on Goal Setting, Resiliency and Self Regulation (Virtue Project begins in September, with the following grade level themes: K-Safety, 1-Friendship, 2-Truthfulness, 3-Resiliency, 4-Sportsmanship, 5-Inclusion, 6-Diversity and Inclusivity, 7-Leadership). SOAR has changed for next year, with the "O" now being "Openmindedness". The Matrix will also be simplified and will have French on it too. This year we lost the Merit Assemblies and there has been a feeling that school spirit has decreased as a result. Plan for next year is to increase assemblies to increase school spirit. By the end of the year we should have a new logo design complete. This can be carried forward into new spirit wear. Plan to include grade 7s as school greeters to welcome people as they enter the school. Configuration next year is heavily split. Grade 6/7 will have 5 teachers and students will rotate through (similar to high school). Mat leave will be posted Aug 15<sup>th</sup>. Still need prep teacher (being re-posted). Welcome to K: Alex and Linda did a station and it welcomed parents. Very personal and worked well. Last movie night had good turnout and treats were somewhat cleared out.*

- **Treasurer Report:** *April and May attached. Invoice for wobble-stool went through. Paypal transfer did not happen in March, which is why big transfer in April. General account has been repayed for movie license renewal from Gaming account, effectively draining the gaming account. New grant has been applied for. May cheques have been processed for large items like author visits, yearbooks, buddy benches and music equipment. Final balance of \$16,617.57. No big spending expected for June.*

NEXT MEETING: NEXT MEETING : Monday September 17, 2018 at 0845.

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PAC Vision

PAC Mission

- **Fundraising:** *Coffee distributed. Art card registration process started. 2/3 Kindergarten teachers expressed concern about the timing of the art card (too soon). Discussion around the table about missing Christmas distribution, but instead leaving the art card project for January distribution (meaning cards would only have to be started in November).*
- **Hot Lunches:** *See attached. In general it went well. Subway and Senior Froggy were particularly popular and cost effective. Next year we will hopefully get back Blackwell dairy for milk. Tried to keep meal around \$5 mark for parents. Total profit was \$4,408.79. Survey to follow to kids and parents to solicit feedback and improve program.*

#### 4. New/Tabled Items:

- **BBQ Update:** *Hot lunch system will be archived this Saturday after the last PAC lunch of the year. After that point the BBQ order form will go live. We will be around for the last week of school, then parents will be able to order all summer. Ken has begun booking the bouncy castles and supervisors. Teachers will be formally invited to come enjoy dinner on us.*
- **Primary Playground:** *Mr. Blais talked to playground installers about swings. We need about 18 feet clearance, meaning we would need to take out the monkey bars which are very popular. Mr. Blais will cost this out with the appropriate people and report back. Basketball/hopscotch/4 squares painting still need to be looked into and Mr. Blais to follow up.*
- **Mural:** *This would cover the grey concrete wall at the back of the school. The kind of paint/logistics still being looked into. Mr. Blais to report back.*
- **Posters in French:** *There are a lot of English posters in the library and around the school. Can we get some more French posters instead. Admin will look into this.*

#### 5. Correspondence/Clubs:

- **CPF:** *AGM was well attended. Movie "French Immersion" was shown. Carnival will continue for next year. Ideas: Can the CPF programs for students be more contemporary than the old time fiddles/etc.*
- **Environmental Club:** *No update.*
- **DPAC:** *See attached for upcoming DPAC Agenda and last meeting minutes.*

#### 6. Funding Requests.

- **Mosaic Sexual Health Education:** *Motion to approve \$1280 for K-6 education. Moved by Erin. Seconded by Melissa. All in Favour. Approved.*
- **Dare to Care:** *Motion to approve up to \$5000 for the Dare to Care program to cover the cost of 63 children attending. Moved by Erin. Seconded by Melissa. All in Favour. Approved.*
- **Megaphone:** *Tabled until September.*
- **Buses for Salmon Run for Fall, 2018:** *Motion to approve funding for up to \$2000 to cover the buses for 17 divisions to attend the Salmon Run at the Adams River. Moved by Tanya. Seconded by Melissa. All in Favour. Approved.*
- **Paint and Supplies for Grade 7 art project in the library:** *Motion to approve up to \$100 in funding for paint and associated supplies. Moved by Erin. Seconded by Melissa. All in Favour. Approved.*

Adjourned: 10:00am

NEXT MEETING: NEXT MEETING : Monday September 17, 2018 at 0845.

**Lloyd George Elementary  
Balance Sheet May 2018**

**General Account**

Month		18-05-01			
		18-05-31			
Opening Balance					\$25,684.96
Cheques					
		148	LGES - author visit Isabele Larouche	1,050.14	
		150	Panago - GRAD pizza lunch	858.50	
		151	LGES - Bannock lunch	852.50	
		152	Senior Froggy - PAC lunch	1,053.15	
		153	Panago - GRAD pizza lunch	901.25	
		154	Subway - PAC lunch	483.00	
		158	CPF - Carnival	315.00	
		159	EZS Software - Hot Lunch renewal	315.00	
		160	Linda Piroddi - April expense reimbursement	224.50	
		161	Alex Armstrong - April expense reimbursement	603.11	
		166	LGES - Yearbook order	3,140.00	
			Deposit - Interest		0.19
			Deposit - Movie night		459.00
			Deposit - April PAC Lunch ck/cash		497.00
			Deposit - Paypal		4,700.00
			Deposit - DoS Chopped (\$24) Swiss Chalet (\$40.30)		64.30
			Deposit - DoS Grad pizza Apr 11 (\$52.50) Apr 27 (\$4.50)		57.00
			Deposit - DoS Senior Frog (\$50.75) Grad pizza (\$		239.60
Closing Balance per	May 31, 2018				\$21,905.90
Outstanding Cheques					
		144	LGES - Buddy benches	1,904.00	
		155	Panago - Grad pizza lunch	932.75	
		162	Mr H - music equipment	1,257.58	
		163	Kam Curling club	200.00	
		164	Tyrell Museum video conference	275.00	
		165	Marie Soloman - sex health educator	180.00	
		167	Bellringer coffee order	539.00	
				5,288.33	
					\$16,617.57

**Gaming Account**

Month		18-05-01			
		18-05-31			
Opening Balance					\$805.84
Cheques					
		227	Repay General for Movie licence renewal	399.00	
Deposits					
			Interest		0.01
Closing Balance per	May 31, 2018				\$406.85
Outstanding Cheques					
					\$406.85

## PAC Lunch Say Profits 2017-2018

Hot Lunch Supplier	Date	Orders	Day of Sales	Invoice	Profit	ROI
Swiss Chalet (pasta)	29-Sep	\$668.50		\$598.50	\$70.00	11.70
Panago	13-Oct	\$945.50	\$32.50	\$790.75	\$187.25	23.68
Booster Juice (snack)	18-Oct	\$888.25	\$39.10	\$784.50	\$142.85	18.21
Chopped Leaf	27-Oct	\$1,180.75	\$57.50	\$1,025.17	\$213.08	20.78
Panago	10-Nov	\$874.50	\$25.35	\$741.25	\$158.60	21.40
Booster Juice	24-Nov	\$1,612.50	\$39.10	\$1,384.20	\$267.40	19.32
Swiss Chalet (variety)	08-Dec	\$948.50	\$16.00	\$805.50	\$159.00	19.74
Subway	19-Jan	\$824.50	\$30.00	\$394.80	\$459.70	<b>116.44</b>
Swiss Chalet (pasta)	02-Feb	\$1,170.00	\$25.00	\$1,008.00	\$187.00	18.55
Senor Froggy	16-Feb	\$1,603.50	\$26.15	\$1,194.60	\$435.05	<b>36.42</b>
Chopped Leaf	02-Mar	\$1,272.25	\$5.00	\$1,158.10	\$119.15	10.29
Swiss Chalet (burger)	16-Mar	\$1,268.50	\$26.00	\$1,075.50	\$219.00	20.36
Swiss Chalet (pasta)	06-Apr	\$1,163.00	\$40.30	\$981.00	\$222.30	22.66
Chopped Leaf	20-Apr	\$1,310.25	\$24.00	\$1,247.87	\$86.38	6.92
Senor Froggy	04-May	\$1,462.50	\$50.75	\$1,053.15	\$460.10	<b>43.69</b>
Subway	25-May	\$1,000.00	\$28.50	\$483.00	\$545.50	<b>112.94</b>
Booster Juice	08-Jun	\$1,676.25	\$67.80	\$1,427.70	\$316.35	22.16
Swiss Chalet (variety)	22-Jun	\$1,478.00	\$25.00	\$1,342.92	\$160.08	11.92

total lunches: 18  
total profit: \$4,408.79  
average: \$244.93

**Executive Committee**  
**Sheri L**: Chair, **Valerie N** Vice-Chair, **Erin M** (Secretary)  
**Jessica K** (Treasurer), **Kira W** (Member at Large) **Brad G** (Member at Large), **Katie C** (Member at Large),  
**Melinda H** (member at Large), **Don K** (Member-at-Large), (Vacant Position- Member at Large)

## DPAC General Meeting Agenda Tuesday June 19, 2018 Henry Grube Education Centre 7pm

- What exactly is DPAC?**
- DPAC stands for District Parent Advisory Council. We are the official parent voice for School District 73 (Kamloops/Thompson).
  - Each PAC is encouraged to elect 2 DPAC reps to attend our monthly meetings.
  - We elect an executive to conduct business between meetings, but our direction is determined by our members, just like at PACs.
- What is the role of DPAC?**
- Our mandate, according to the School Act, is to advise the Board of Education on any matter relating to education in the school district. We funnel parent input to decision-makers in our district.
  - We facilitate communication – we send a lot of information out to the PACs on upcoming events and programs that might interest them.
  - We provide training and education for parents, as well as opportunities for exchanging ideas. We host speakers and put on workshops and networking events.
  - We function as a resource for individual parents and PACs as they do their work at the school level.

1. Call to order and Introductions
2. Guest: Martha Solomon – Sexual Health Educator (10 minutes).
3. Review of the Agenda.
4. Minutes from the Previous Meeting of June 5, 2018. to
5. Old Business
  - a. *Vacancies on Executive Committee: From Bylaws:* "In the event of a vacancy on the executive during the year, the executive shall appoint a new officer who shall hold office until the next election." Don K was appointed by the Executive as a Member at Large until the next election. Resignation received from Kira W. There are now two Director positions (Member at Large) vacant on the Executive.
  - b. *Aboriginal Parent engagement.* No new updates.
  - c. *Letter to Superintendent Sidow from the DPAC Executive further to both the Superintendent's Task Force and the Presentation by RCMP – "The EDGE".* See attached letter. The Superintendent's Task Force visited DPAC Exec in May. Minutes of that visit are attached below (as minuted in the Executive Minutes).

Invited Guests: Superintendent's Task Force. Michelle Marginet is Chairing the task force on student safety, specifically as it relates to sexualized violence. The goal is to develop policies and procedures IN THE SUMMER. NEXT GENERAL MEETING IS SEPTEMBER 18 AT 7PM AT GRUBE.