

RLC PAC Meeting Minutes- (May 6th 2026)

ATTENDEES		
Jill Kryski – Chair	Heidi Stuart- DPAC	Becca Gagnon
Tiffany Hayward – Co Chair	Chantelle McMaster	Mrs Gorman - Principal
Diane Koehn – Treasurer	Beckah Proutt	
Andrea Bardeck – Secretary	Tianta Detlame	

Location: RLC Library 5990 Todd Rd

Call to Order: 6:02pm

1. Welcome, Introduction and Guests

2. Minutes of previous meeting (April 13th 2026)

- **Motion** to adopt minutes as presented: Jill second Tiffany: Vote carried by all in favour

3. Correspondence

- KISSM certificate was received; Mrs Froese has selected a child based on need.
- Dessert Hill Fundraiser – has options for plants and taco kits PAC is interested in exploring this for the fall or spring 2027
- Internet/phone safety information has been gather PAC will create an informational post for the facebook page.

4. Treasurer's Report (Diane)

- Bank account balances to the end of April:
 - General chequing account: \$47,327.35
 - Gaming account: \$7484.96
 - Bike account: \$1518.73
 - Money in RLC safe: \$215.50 left in safe as a float for future events
 - Total = \$56,546.54
- **Motion** to approve treasurer's report: Jill, second Andrea: Votes carried by all in favour
- Gaming grant for next year has been completed
- Still in search of a treasurer for the 2026/2027 school year

5. Staff requests: Recently Approved/Awaiting Approval

- Recently Approved: Goertzen/Huffman: \$361.89 for buses was approved by the executive between meetings as the field trip took place on Monday.
- Awaiting Discussion: Gibbons request for field trip funding to TCC as a year end class reward chosen by the students. Bus \$166plus \$3 per student for a total for \$216. Field trip budget is nearing the budgeted \$6500. Mrs Gibbons class has received a large portion of the field trip funds. Her class will be participating in

the wild life park field trip and her classroom has also been supported with the recent purchase of a Yoto player. Based on this rational declining funding was discussed.

- **Motion** to decline funding request for Mrs Gibbons year end trip to the TCC: Jill, second Diane. Vote carried 6 in favour, 1 in descent and 2 abstentions.

6. Administrator's PAC Meeting Report

- Please refer to Appendix 1 to read the full Administrator's Report from Mrs Gorman.
- Track and field schedule should be out soon.

7. DPAC Update (Heidi)

- Next meeting May 19th 6:30 pm
- DPAC has requested the district increase their funding support for school supplies
- DPAC also reporting the allotted district funding for PACs next year will be .45/student.

8. Committee Reports

- Hot Lunch (Sonia) – no updates
- Year book (Denise)
 - 101 sold, sales end May 19th. Final proof to Picket fence by May 20th.
 - Need to gather complete list of clubs, sports and events.
- 2025/2026 Fundraising
 - Track and field concession, items had been purchased and pricing has been communicated to Mr Koppes- shopping is almost complete, posters need to be made.
 - Mabel Labels flyer will go home in June and facebook post to community during the summer.
- Carnival: wristbands and volunteer sign up will go live May 8th to Sunday May 24th. Volunteer sign up is on sign up genius.
 - Entertain confirmed (Jill): Cheeky faces face painting, Uncle Chris The Clown, Super Fly Dog Agility, Jumping Jax Inflatable's, Henna Tattoos
 - Games (Andrea): Dallas Barnhartvale Church is confirmed with 14 games, Pac will have 8 parent supervised games and a bubble station. PAC games will close at 7 with the exception of fishing pond which will end with the church games at 7:30.
 - Cake walk (Lindsey): will be in Mrs Dagg's room. No cake check this year.

- Food trucks are booked. PAC pre order meal (Frances) is being organized. Hot dog and burgers meals will be available for pre sale on munch a lunch with a small quantity to be available while supplies last.
- 50/50 Mrs Jenkins and Mrs Munden will sell tickets: draw 7pm. Licence has been received.
- Heidi is creating the Photo backdrop.
- Silent auction (Tiffany/Heidi): focus on higher ticket items over quantity of items. Class room themes baskets have been assigned and collection starts next week.
- Prizes (Chantelle): Prizes have arrived \$876.88 was spent. 350 bags need to be made. Becca G. will help Chantelle.

9. Other

- Andrea will attend June 2nd Spark session at 3:30 with PAC information and Mabel Labels flyer. Any other active member is welcome to attend.
- Free hot dog day will be on fun day June 22nd – volunteers needed.
- Fall fundraiser ideas: Mitchell's soup company, Art cards, West Coast seeds (September Application), Desert Hills

10. Next PAC Meeting: Last PAC of the year Friday June 19th 6:00pm at TBA possibly The Pond

Meeting Adjourned: 7:43pm

APPENDIX 1: (May 6th 2026) Administrator's PAC Meeting Report

- Second SPARK session this week run by Pacific Sport. Thank you to them for their support in the program. Two more SPARK sessions to come where we are excited to meet our new Kindergarten families.
- Flag Football is almost to the end of the season, thank you Mrs. Huffman, Mrs. Anderson, Mrs. Simpson, Mrs. Bullerwell and Mr. McMaster.
- Thank you to Mrs. Lam for coaching the RLC Swim Team. We had an excellent performance at the District Swim Meet
- Thank you to Mrs. Kuan and Mrs. Ngo for coaching and taking our students to the Zone and District Battle of the books competition.
- This week we celebrated our students who were chosen for Young Artists, thank you to Mrs. Wilmot for organizing this and to Mrs. Schnackenburg for getting our Young Authors students ready for their conference.
- RLC Track meet planning in full swing. Thank you to Mrs. Strom, Mrs. Wilmot, Mrs. Beattie and Mr. Koppes for organizing. Let's hope for great weather next week.
- Thank you to the families who have sent information about communication. Moving forward we will continue to email weekly updates.
- As we move forward closer to the end of the year please let the administration know if your family will be moving. This helps with planning for next year.
- Class placement request form will close on May 15. Thank you for your input.