



**McGowan Park PAC**

**October 7, 2025 6:30pm**

**McGowan Park Elementary Library**

**PAC Executive: Chair:** Jessica Sutherland **Co-Chair:** Faren Brogan **Treasurer:** Jamie O'Dwyer/Felicia Baker

**Secretary:** Leah Scott

**DPAC Rep:** Jonathon Bowers **Events Coordinator:** Krysty Craig

**Carnival Coordinator:** Felicia Baker **Direct Drive Co-ordinator:**

**Munchalunch Team:** Leah Scott, Amanda Johnson, Stephanie Springford, Sarah Boyle,

Attendees:	Jessica Sutherland, Anna Carnie, Jen Rauschenberger, Felicia Baker, Jamie O'Dwyer, Jonathan Bowers, Krysty Craig, Sam Graves, Leah Scott
Staff:	Linda Hneeda Jayne Latta

**1. Call to Order**

Jessica Sutherland called the meeting to order at 6:01 pm. Land recognition by J. Sutherland.

**2. Approval of Agenda**

Motion by K.Craig/F.Baker

That the agenda be approved as presented.

Approved.

**3. Approval of Minutes**

Motion by K.Craig/F.Baker

That the minutes of the meeting be approved as circulated.

Approved.

**4. Chair's Report**

Motion by J.Sutherland

To recommend Faren Brogan for Chair position.

Voted. Passed

Motion by J.Sutherland/K.Craig

To recommend Anna Carne for Secretary Position

Voted. Passed

-Jen Rauschenberger will partner with Leah to help run the back end of munchalunch

-Still looking for a parent or two to come from 1140-1215 on Tuesdays to help with the onsite execution.

Even if you have time every 2<sup>nd</sup> or 3<sup>rd</sup> week that would be helpful.

-Krysty Craig will remain in the position of Events lead, including the carnival.

- Jonathon Bowers will continue on in the role as DPAC rep



## 5. Financial Report

Report given by Felicia Baker

As of September 30<sup>th</sup>, 2025:

General Account unrestricted funds: \$35496.00

Gaming Account unrestricted funds: \$4090.00

Gaming Grant of 8360.00 was approved and deposited into the gaming account last week.

Motion by J.Sutherland/K.Craig

To add a variance 10% more of cost up to 100.00 on any purchases without an extra vote

Carried

Motion by J. Sutherland/K.Craig

To give the student advisory council 0.50 per student for a total of \$202.50.

Approved

Motion by J.Sutherland/K.Craig

To give 500.00 to the LART room to be used at discretion of Principal Latta.

Approved

Motion by J. Sutherland/J. Bowers

To give 300.00 for ball fund for the school

Approved

Motion by J.Sutherland/K.Craig

To give teachers a classroom discretionary fund – 20.00 per student (405) for a total of 8100.00

Approved

Motion by J.Sutherland/K.Craig

To give a total of 500.00 for all non enrolling teachers to use at the discretion of Principal Latta.

Approved

Motion by J.Sutherland/K.Craig

To provide funding for Come Read with me program for Grade 1 students - 5.00 per grade 1 student up to 225.00

Approved

Motion by J.Sutherland/K.Craig

To provide a 500.00 Scholarship for a former McGowan student that graduates from Sahali Secondary with the top academic grades in Grade 12.

Approved.

Motion by K.Craig/J. Sutherland

To provide a staff appreciation fund of 1000.00 for the school year.

Approved.

Motion by J.Sutherland/K.Craig

To provide 100.00 for supplies for Come Read with me Volunteer Tutoring (formerly 1:1 reading).

Approved.



Motion by J.Sutherland/K.Craig

To give 500.00 per teacher (18 Divisions) for field trip funds for a total of 9000.00 from Gaming Account  
Approved.

Motion by J.Sutherland/K.Craig

To provide 300.00 for Grade 7 end of year celebration  
Approved.

**Motion by F.Baker/J.O'Dwyer**

**That the financial report be approved as presented.**

**Carried.**

### **6. Principal's Report**

Report given by Principal Ms.Latta

-Thank you to PAC for Back to School Bash. Open house was very successful

-Sept 17<sup>th</sup> started cross country runs

-Sept 17<sup>th</sup> first fire drill – Takes 5:34 to evacuate

-Terry Fox run brought in 1400.00

-Sept 22<sup>nd</sup> Pro D day – joined with Summit Elementary with Rosa Fazio as guest speaker. Speaking on collaboration amongst grade levels and utilizing resources

-Sept 26 – Keltic Fiddler from Vancouver

-Sept 29<sup>th</sup> Orange Shirt Day

### **7. DPAC Report**

Nothing to report

### **8. Direct Drive/Fundraising**

Discussion around getting started on fundraising and looking at what we could try.

**Looking for someone that would want to be a fundraising lead.**

### **9. Munchalunch Report**

-Up and running as per usual.

### **10. Events**

-Halloween evening Dance on October 30 with 50/50 and concession. Admission will be 2.00 per child.

Motion K.Craig/J. Sutherland

For 800.00 budget for the dance

Approved.

-Movie Night November 23<sup>rd</sup> (pending renewal of movie license through DPAC)

Motion by K.Craig/F.Baker

For 400.00 budget for movie night

Approved.



-Pancake breakfast Dec 12, 2025 – Free event for all kids during school hours

Motion by K. Craig/F.Baker  
For 350.00 budget for Pancake breakfast  
Approved

-Kindness Day Dance Feb 25 – Free event during school

Motion by K. Craig/F.Baker  
Requesting 350.00 budget for Kindness Dance  
Approved

-Carnival April 30<sup>th</sup> -Main school fundraiser for the year

Motion by K. Craig/F.Baker  
Requesting budget of 5000.00 for Carnival  
Approved

-Fun Day at the end of June

Motion by K. Craig/J.Sutherland  
Requesting 800.00 budget for concession and Watermelon  
Approved

## **11. Adjourn**

Meeting adjourned by J. Sutherland at 7:45pm

**Next PAC Meeting:** Tuesday November 4, 2025 @ 6:00PM at McGowan Park Elementary library