

Pac meeting minutes Nov 25, 2024, 4:30pm

Location: AE Perry Elementary School Library

Attendance:

PAC Executive: Malcolm Atkin (Vice Chair), Krystyna Smoch (Treasurer), Christopher Dale (Secretary)

AE Perry Staff: Cammy Plumber (Vice Principal)

Attendance: Katie F, Sonja S, Julia T

Meeting commenced at 4:32pm

Krystyna motions to approve the supplied meeting agenda and October's 21 meeting minutes
Julia seconded the motion. Motion carried.

Principal report from Cammy Plumber – please see separate document.

Chris requested update for Principals report from the October for posting to the AE Perry facebook group
Chris also asked about posting PAC meetings minutes from the past two months to the AE Perry school website.
Going forward, Chris will email the past PAC meeting minutes to date for the school year to Cammy for posting on the AE perry school website. We will post minutes going forward after they are approved at the next meeting.

Requests to the PAC:

- 1.) Vice Principal Plumber requested a cheque playground equipment discussed from the last meeting for \$1086.84.
- 2.) A requested a \$40 cheque for Come read with me session with grade 1's on November 4th. This was for the literacy coordinator who was present. Motion to approve the \$40 from Krysytna and seconded by Julia. Motion carried.

Financial report:

Account balances are:
\$7,687.93 gaming grant funds
\$15,920.31 – general account funds

PAC has established a budget for the 2024-2025 with approved spending items. See attached sheet.
Krystyna motions to approve 2024-2025 budget. Second by Katie. Motion passes.

Krystyna put forth a motion to move the PAC Fiscal year end from May 31 to a date June 30. This is due to the purchases in June from the PAC including the costs associated to the year end BBQ event and funding set aside for field trips. More details can be found with the budget.

Sonja motions to approve and Julia second the motion. Motion carried.

Old Business:

Movie Day Dec 13

The expected Polar Express movie day Dec 13 will have to be changed. Polar Express is not available due to licencing. The PAC selected Frozen 1 as a replacement. Motion to change to movie day to Frozen 1 submitted by Chris. Krystyna seconds it. Chris has volunteered to make the movie newsletter and poster. Chris to email to Julia once complete

PAC meeting members have volunteered to help with movie day.
Chris to email to Julia once complete

Christmas Hampers:

PAC would like to organize Christmas hampers. Teachers and school administration will work with those requesting hampers. The Feeding futures grant can be applied to supplement spending. Vice Principle is to work on the request Julia and Krystyna have volunteered to organise the hamper purchases. We have the goal of providing four hampers to needy families. In past years, contributions have also been matched with the RCMP donating last year.

Baking follow up:

No follow up was made available to the PAC from Ms Hunter. Katie's child is in Ms.Hunter's class have done two lessons related to food. Learning about butter and apple sauce were made with funds. The PAC expects a receipt no later than March 2025.

Inclusive bike for special needs students:

No update. The subliminal grant still has not applied for the bike grant yet.

Halloween dance:

financials - \$250 on concession spent on supplies and \$350 for the DJ. PAC suggested if a Halloween dance is to occur next year, have it before Halloween. There also was a student leadership dance on OCT 31. \$177.90 deposit following dance to general account. There was left over concessions that were purchased and will be used for the marDEC 13 movie day.

Request for the leadership class to coordinate with the PAC did not result in any action. Vice Principal Plumber will follow up.

New Business:

Popcorn day/ Movie day during school hours – Krystyna to follow up w/ staff to explore if this wants to be done. – targeted for last week in December.

No new fundraising planned – we want goal orientated fundraising rather than to ask our parents and caregivers to provide more. PAC welcomes more ideas if there are any.

Krystyna and Julia attended the district PAC workshop. Significant learnings coming from those sessions were three things. The PAC needs to share a fiscal budget outline for the school year. This is to promote visibility to the financial transactions for the school year and reduces the risk of wrongdoings. The PAC is going to write by laws for the committee going forward. We are going to mirror the South Kamloops Secondary school bylaws as they were done this year. Julia and Krystyna were made aware of several situations that parents with special interests shift priorities of the committee by vote dumping. For example, there was a situation where a PAC council were made to spend a large portion of the general funds on Football equipment.

Malcolm and Julia are to review and discuss. Chris asked for that a digital copy of the bylaws once approved to be shared with parents as well via the school website. Changing the Annual general meeting (AGM) was also a part of the workshop topics and was discussed by the PAC. The change of the date to the start of the school year allows outsiders and new people to run for executive positions. However, the balance is that turnout for the last AGM was great in June 2024 and changing the date to September will add to the hectic back to school schedule. New members are encouraged to join in September if new to the school and encouraged to run for an executive position in the following year

FOLLOW UP ITEMS:

Review and approve PAC by laws-

Meeting Adjourned at 5:17 pm

Next PAC Meeting is January 27 2025