

RLC PAC Meeting Minutes- (June 19th 2025)

ATTENDEES		
Chair- Jill Kryski	Principal-Mr Buemann	Sonia Strickland
Co-Chair- Tiffany Hayward	Vice Principal- Mrs Legget	
Treasurer- Diane Kohen	Heidi Stuart	
Sectary- Andrea Bardeck	Chantelle McMaster	

Location: Eagle Point Golf Course: 8888 Barnhartvale Rd, Kamloops

Call to Order: 5:28pm

1. Welcome, Introduction and Guests

2. Minutes of previous meeting (insert date)

- Motion to adopt minutes as presented: Jill, second Diane: vote carried by all in favour

3. Correspondence

- All will be discussed later in meeting

4. Treasurer's Report (Diane)

- Bank account balances: -Interior Savings is inaccessible online from June 19-23rd for transition to BEEM
- -Interior Savings General account to JUNE 9TH: 43,591.15 \$
- -Interior Savings Gaming account to May 31st: \$21,394.17
- -Interior Savings Investment account (bike savings) TO MAY 31ST: \$1002.35
- Recent Activity: -Gaming event reports have been filed for Raffle and the Carnival 50/50
-Gaming Grant has been applied for with the new process using our BCeID. Additionally our new banking info has been updated using the new online application process. -WCS profit \$1172.82. Cheque did arrive. -Hard to give final tally numbers because there are some sizeable outstanding invoices and payments yet, but totalling all of the projected field trips we would sit at 11,960.46 of 12,000 budgeted to field trips.
- -Chromebook invoice is back with Jenn for questions and usually SD 73 removes 62% of the 5% GST before charging us, which would be about \$300 less than what the actual invoice says.
- -annual Munchalunch fees paid \$369.60 and year end reports have been downloaded - Cheque from card sales deposited \$116.54 -Carnival and raffle money deposited.
- -There is a small cache of nickels, dimes, and quarters to be deposited along with a small amount of money that comes in from Hot Lunches. That will be deposited next week once everything is wrapped up.

- -Money we still owe, awaiting invoice

30 Chromebooks for school	-\$9,926.45
Wildlife Park year end trip \$1500	-\$1,500.00
Eagle Bay \$600	-\$600.00
Kayaking \$312	-\$312.00
Sport Factor (pay to SD 73) 4 soccer balls	-\$112.00
Whole school movie trip	-\$1,432.22

- Our next gaming spending deadline is Oct 5, 2025 and once invoices from this year are cleared up we are in line to have spent the money required.
- Motion to approve treasurer report: Jill, Second Chantelle: vote carried by all in favour

5. Staff requests: Recently Approved/Awaiting Approval

- Recently Approved: Leggett (\$432.22): Whole school movie trip, PAC approved a budget of \$1,000 in October. We voted to increase this to \$1,432.22, pulling the extra funds from our field trip budget (\$1,407.38 total bussing cost, \$24.84 so that parents pay an even \$7.50 per student)
- Classroom/Office Balls (\$44.80): we purchased 4 volleyballs and 4 dodgeballs from WalMart – Strom’s class lost their favourite ball and the office was short on balls; we wanted to test out how the cheaper balls from WalMart compared to the Sport Factor balls.
- Recently Declined: Schnackenberg (6): Disc Golf field trip to Rose Hill cost of approx. \$4 per student, we decided not to contribute funding since they have already received a lot this year.
- Awaiting Discussion: Gibbons (4/5): requesting \$240.00 to purchase a classroom carpet from Scholastic (6’ by 9’, green grass appearance)
 - Gibbons is moving to grade 1/2 where the district usually has funds for primary class room carpets. PAC will wait till September to reevaluate if PAC funds are needed.
- Klymchuk (4/5): requesting \$558.86 plus tax and shipping to purchase a classroom carpet from School Specialty (7’6” x 12’, multicoloured smiley faces)
- Due to being the end of the year PAC will revisit in September .Teacher funds can be used towards this type of purchase as well.

6. Administrator’s PAC Meeting Report

- Please refer to Appendix 1 to read the full Administrator’s Report from Mr Buemann and Mrs Leggett.

7. DPAC Update (Heidi)

- Last DPAC Meeting minutes have been posted on the PAC facebook page. The DPAC has asked we ask our Principal if they are aware of a possible 4 million dollars of PAC funds in district accounts. Mr Buemann is not aware of

any funds. Jill will follow up with DPAC for more context and information on where they are getting this number.

8. Committee Reports

- Constitution & Bylaws
- Filed with DPAC, SD73 and posted on PAC facebook and RLC website
- Hot lunch:
- It was a good year, scheduling for next year has begun.
- Sonia has not spent the budgeted funds for kitchen supplies yet, she can submit receipts by Aug 20th so they can be included in this year's fiscal budget.
- Discussion around hosting another free meal maybe around Christmas
- Fundraising – Complete
- Carnival (May 29)
 - Profit \$10,465 (\$13,876 sales less \$3,411 expenses)
 - Budget \$3,750, came in under budget
 - Donation expected from Dave's Fluffy Treats: \$75-100
 - Sales by location:
 - Wristbands: \$5,490.00 (2024: \$4,797.00)
 - Cake Walk: \$744.15 (2024: \$753.00)
 - Mechanical Bull: \$196.00 (2024 Dunk Tank/Photobooth: \$357.25)
 - 50/50, freezies & misc donations: \$335.25 (2024 50/50, Candy: \$495.82)
 - Silent Auction: \$7,111.33 (2024: \$4,167.00)
 - 422 wristbands sold (280 presale, 142 at event plus 26 given away, <5 not incl.) 359 sold in 2024
 - 193 prize bags leftover (approx. 349 given out vs. 425 in 2024)
 - PAC will formally invite Westwold next year
 - Feedback from event has been positive, for next year would like to "department heads" in place sooner. Discussed looking to volunteers from high school students, boys scouts and girl guides
 - The church has said they will be back next year with games
- Yearbooks: this was the first year RLC has had a year book thanks to a grade 7 parent volunteer. Chantelle expressed interest in pursuing this next year as well for PAC. This year about 200 copies were sold for about \$15.

9. Fundraising & Events – Future

- Free Hot Dog Day (June 23)
 - Day-of Helpers
 - Message for this week's Weekly Update, reminders on facebook
- Welcome Back BBQ
 - Thursday September 18th 5:30 to 7:00pm, scavenger hunt with prize draw
 - Suggested teacher to be available for at least 30 minutes, Pac will look at trying to have teacher meals available earlier in the evening.

10. Other

- Fall Fundraising – Ideas for Discussion

- Mitchell's Soup Company – Canadian soup, stew, chili, and rice dishes
 - Mixes will be sold for \$10.99 (no tax) plus \$2 fee for each customer's order: PAC receives 35% of each sale, no additional costs, free shipping Ship bulk to the school and PAC would disperse. Jill will look into signing us up for October 2026
 - Art Cards (already registered) Art work will be due mid October and sales will be first 2 weeks of November
 - Poinsettias? Craft Fair? Joy Catalogue? PAC will likely move away from these
 - Nutters 2025 Christmas Tray Fundraiser – can pre register now (flyer in September)
 - Organized through head office
 - 25% of sales to PAC; trays range from \$15-\$80
 - Order forms are sent to school (no online/digital ordering)
 - We pick a delivery date and pay a portion of the freight (up to \$200)

PAC is not sure if this is the right fit at this time.
 - Coffee on kindy playground in September (first full day Sept 10) – discussion was had on how to educate and promote PAC with new parents
 - Goals & Large Projects
 - Mrs. Ngo Project Proposal: Sun shade/shelter/canopy for the Kindy playground as it gets uncomfortably hot in May-June: PAC is interested in pursuing this. District approval would be required and a proposal will need to be sent. Due to district approval this may be a project for 2006/2027
 - Discussion around a message board for the side of school to communicate important dates.
 - Overall Scheduling
 - Raffle to start in February 2026 (one month earlier than 2025)- still online but with more pop ups
 - Movie Nights still in October, discussion around, holiday family event, spaghetti dinner and talent show
 - Moving away from craft fair unless we get a volunteer in September to organize.
- 11. Next PAC Meeting:** Wednesday September 11th 6:00pm in the RLC Library

Meeting Adjourned: 8:14 pm

APPENDIX 1: (June 19th 2025) Administrator's PAC Meeting Report

2025-06-19 PAC Meeting Report

School Goals

- *Numeracy - All students will meet or exceed numeracy expectations for each level.*
- Students will feel a sense of belonging and a positive connection with the adults in the building.

We were so impressed with the amazing products created by our Grade 5 and 6 students in preparation for the Young Entrepreneurs Fair on June 11. The planning, preparation, salesmanship, and creativity involved was impressive. Thank you to our teachers (Mrs. Munden, Mrs. Schnackenberg, and Mrs. Huffman) for providing this opportunity for our students. We appreciate the support from our parents and larger community in making the Fair so successful.

Our school has been alive with the sound of music and celebration this week, with the amazing Primary Concert held on June 17 and the incredible Intermediate Coffee House held today (June 19), under the leadership of Mrs. Froses. In addition, it was wonderful having so many parents join us for the beautiful Kindergarten Presentation to celebrate the end of the year hosted by Mrs. Beattie, Mrs. Lam and Mrs. Ngo on June 18.

We are looking forward to our year-end fun day on June 23 which is being organized by Student Leadership with the support of Mrs. Strom, Mrs. Dagg, and Mrs. Simpson. Events will begin after recess and run until the end of the day. Thank you to our PAC for providing a free hot dog lunch to all students on Fun Day!

Our students earned the year-end whole school field trip to Cineplex Movie theatre on Tuesday, June 24. They are earning Gotchas! when they show the values that make RLC great. Thank you to PAC for covering busing costs for this field trip.

Again this year, we will be spreading our year-end student assemblies over two days. On Wednesday, June 25, we will be having the Grade 7 Leaving Celebration and Awards Assembly at 1:15 PM. On Thursday, June 26, we will be hosting our final assembly for the school year at 11:00 AM which will include a slideshow. Due to the capacity of our gym and fire regulations, we are not able to invite parents to join us unless specifically invited. Students will be dismissed at 12:41 PM on June 26.

We would like to take this opportunity to thank our incredible PAC executive and parent group for the many wonderful activities and fundraisers you led over the past school year. We appreciate the financial support provided by PAC to promote enhanced experiences for our students, such as field trips, guest speakers, playground equipment, gym upgrades and chairs, materials for our clubs and sports programs, and so much more. The great work you do behind the scenes to plan and host school events such as the Welcome Back BBQ, Elf Sale, track and

field concession, RLC PAC Carnival, hot lunch program, school-wide hot dog lunch, and so much more, helps to foster an even stronger sense of belonging and community. Thank you for all you do!

We would encourage you to continue to check the website, read our weekly posts or contact us should you have questions about the school.

Thank you for the last five years. I have appreciated your support.

BLAKE BUEMANN (Principal)

JOANNE LEGGETT (Vice-Principal)

RLC / Westwold Elementary

School District No. 73 (Kamloops-Thompson)