

## **September 16 2024, PAC Meeting MINUTES**

Juniper Ridge Elementary School  
Parents Advisory Council Meeting  
6:15 in JRES library

**Attendees:** Wendy R, Kirsten R, Marlyse H, Sarah M, Jenna M, Vicky I, Lisa S, Tara P, Kristi Schlaepfer, Chad P, Deanna S, Carla C

### **Welcome and Introductions**

- **Introductions**
- **Approve agenda**
  - MOTION: Approve agenda with no changes
  - Lisa moved/Wendy seconded, carried

### **Old Business**

- **Review and Adopt old minutes**
  - MOTION: Adopt June 2024 minutes
  - Lisa moved, Marlyse seconded, carried
- **Updates to bylaws from June 2024**
  - MOTION: Accept the proposed bylaw changes that were presented at the June 2024 meeting
  - Tara moved, Sarah seconded, carried (4 for, 3 abstain)
- **BCCPAC**
  - Discussion of whether to pay \$50 fee to join the BCCPAC. No clear benefits but no one has much information
  - Marlyse will get some info to present at the next meeting
  - Tabled to next meeting
- **Gaming policy branch self-assessment from May 2024**
  - We have met all the requirements so this is complete

### **PAC Operations and Communication**

- **Treasurer's Report (Lisa)**
  - \$8.30 in gaming account; waiting for the decision of how much money we will receive this year.
  - \$70,985.45 in chequing account
  - To come out of chequing
    - ~\$40K for swings and volleyball poles
    - \$820 for playground balls
    - \$450 for Let's read
    - other misc expenses/reimbursements
    - TOTAL REMAINING: \$27,820.47
  - \$230 so far from coupon books, \$928 from Tumbleweed toys fundraiser
- **DPAC Report**
  - None

- **Fundraisers/Events**

- Tumbleweed Toys shopping event Sept 14 (Tara)
  - Total \$928
  - Booked again for Oct 25, 2025; next time arrange to have volunteers outside the store all day to hand out promo code to all shoppers; also could consider a draw or raffle to draw people in
- Big Deal Coupon books (Kristi)
  - Order forms have been sent home
  - Will collect forms and distribute books to classrooms weekly to be sent home
  - No end date, keep selling until we are done
- WestJet (Marlyse)
  - Application was made, WestJet will respond within 6-8 weeks (but not approve)
  - Previous schools have waited 6-8 months to receive the voucher.
- Hot lunch (Kristi and Sarah)
  - MunchALunch and volunteer signup are open\
    - <https://munchalunch.com/schools/JuniperRidge> or <https://munchalunch.com/login>
    - Volunteer signup: <https://signup.com/go/StYVZFU>
- Spirit Wear (Sarah)
  - Reduced the options and will verify the sizing chart
  - Ordering starts in October for delivery in November
- Oliver's Labels (Tara)
  - \$47.45 earned so far
  - Tara will post soon about Halloween Decals
- Christmas plants (Kristi)
  - Delivery booked for Tues, Dec 3
  - Orders will open end of October
  - Discussion around color photocopies
    - Decided that we will not make color copies to send home, just a B&W with QR code
    - Deanna will send home emails with color PDF and order form
- Purdy's (Jenn Davis and Lisa)
  - Details TBD, delivery before Christmas

## **New Business**

- **Teacher allotments**
  - Previous amounts were \$300 for teachers, and \$150 for LART/Music/Library/Ab Ed worker/Prep.
  - Discussion around whether these numbers should be increased, especially for LART, or decreased for part time prep teachers.
  - MOTION: \$300 for LART teachers
    - Marlyse moved, Jenna seconded
  - Discussion:
    - Previous minutes actually approved \$300 for LART/Music/Library/AEW, \$150 for admin and prep (however, this was not what was actually distributed
    - This is not a lot of money, but teachers can bring larger requests to PAC
    - Is there other sources of funding for LART and teachers? Yes, school and division
  - REVISED MOTION: \$300 for 17 divisions, LART, Library, Music; \$150xFTE for prep, AEW, and admin
    - Marlyse moved, Jenna seconded, carried
- **Preapproved fundraiser expenses**
  - Typically \$150/fundraiser (that the organizer can spend without prior approval from PAC).
  - MOTION: Keep at \$150/fundraiser
    - Chad/Sarah, carried
- **Grade 7 grad - \$500**
  - MOTION: Provide Grade 7 Grad \$500 and they will organize/staff the Track and Field concession
    - Tara moved, Jenna seconded, carried
- **Battle of the Books, Science Fair, Young Author, Young Artists**
  - MOTION: Approve \$750 for all of these events
    - Marlyse moved, Jenna seconded, carried
- **Let's Read Program for Grade 1 students**
  - DONE in June
- **Outdoor equipment**
  - Deanna has spent \$1100 so far for new equipment this year
  - MOTION: Approve \$1100 for playground equipment
    - Sarah moved, Kristen seconded, carried
- **Scholarship for past JRES students @ VSS**
  - Discussion: could fund a scholarship for students entering post-secondary school who were graduates from JRES
  - Need more information; reach out to other schools who do this for criteria, selection, etc.

- Tabled to next meeting
- **PAC initiative – phase 1 done last year. Phase 2 this year? Different initiative?**
  - Phase 1: Swings and volleyball poles
  - Phase 2 discussion/ideas
    - Garden/native plants at front of school; could find costing from district because they did this at the new school that opened this year
    - Playground equipment: Gaga ball pit; smaller playground equipment, accessible equipment;
    - Tech initiatives: replacing Chromebooks (these are not being evergreened by division)
    - Ask teachers for other options
- Hot lunch bins need replacing:
  - MOTION: Allocate \$150 for hot lunch bins
    - Tara moved, Jenna seconded, carried
- Chromebook cart needs replacing
  - MOTION: Allocate \$3500 to replace unusable chrome cart
    - Chad moved, Tara seconded, carried (4 in favor, 3 opposed, 2 abstained)

### **Principal's Report**

- 17 divisions this year
- Kitchen is installed and stocked
  - washer/dryer also coming
  - \$ from Feeding futures currently used for fresh fruit/veg available at office
  - Want to offer soup, still working out logistics (what kind, who will make it, how much?)
  - Current plan is \$1/kid; menu available on MunchALunch; kids bring own bowls
- New Personal Digital Device (PDD) policy
  - Division has updated Admin Procedure 350 (Student Code of Conduct)
  - Each school can make their own policies in line with that procedure
  - PDD=phone, tablet, smart watch, gaming device
  - May be used for
    - digital literacy
    - accessibility
    - health needs
    - includes equitable access to tech for learning outcomes
  - Not used or in possession at school (8:20-2:39) or on field trips
  - Consequences: 1) warning, 2) asked to put in office, 3) parent must pick it up
  - Concern raised about the wording of these definitions and policies, need to ensure that students can still use devices to meet diverse accessibility needs
    - Deanna confirmed that this is being considered, and parents can discuss students' needs with school

Final question: Can PAC receive a donation of fridge from a parent? YES

Adjourn 8:25