

**Ecole South Sahali Elementary
PAC Meeting November 19, 2025 at 6:30pm (on Zoom)**

Meeting Minutes

In Attendance: M. Jones, A. Tremblay, A. Blais, S. Corea, J. Ellis, K. MacArthur, L. Gilowski, L. Bujas

B. Bowes, Sarah Grootendorst, J. Ellis, Z. Nanji, J. MacGregor, L. Gilowski

1. Adoption of Agenda

- a. Called to order 6:31 pm by A. Tremblay
- b. A. Tremblay motioned to adopt agenda, seconded by L. Gilowski
- c. Motioned carried

2. Adoption of Meeting Minutes

- a. A. Tremblay motioned to adopt meeting minutes, seconded by J. Ellis
- b. Motion carried

3. Principal Report (M. Blais/S. Corea)

- a. Busy October
 - i. Thank you to PAC for Trunk or Treat, well received. Heading into Holiday Season. Winter band concert is the December 10th, primary concert the 17th. Hoping to have winter villages set up as per tradition. Hoping that PAC Facebook moderators can redirect concerns such as those recently posted to the Facebook page to the office so that they can be addressed there.
- b. 50th Anniversary of SSES
 - i. Staff is making the eagles, and a plaque for 50 years of SSES. Also hoping to do a 1970s themed dance or day as a Spring Event.
- c. Sports and Sports Equipment
 - i. Volleyball is over. There is one playoff team – Girls, next week and the following week.
 - ii. Thanks to PAC for purchasing the new sporting equipment (balls, etc.) Kids are very happy
 - iii. Basketball to start in New Year.
- d. Gaming Audit
 - i. Have spoke to the School District Secretary Treasurer and they are going to provide emails regarding audit and finances straight to BCLC/Gaming.
 - ii. Allison will follow up with bank regarding our past banking records.

- iii. Need for a locked filing cabinet where PAC stuff can be kept. Empty one in the LART room and has a lock. Hoping we can fit it in the PAC closet. Will add signage so all know that it belongs to PAC.
- e. Play
 - i. Call out has already happened to students looking to participate in the play this year. Approximately 40 students involved. Play depends on the amount of kids that want to participate, then she will purchase.
 - ii. If kids are doing both basketball and play, they likely will not be able to have a main part because of an inability to be at all practices. To find a day that will fit with everyone is difficult due to conflicts with basketball.

4. Funding Requests (A. Tremblay)

- a. Mme Wight – Two sets of headphones for a learning area. Set of 12 is \$50 or there is a set of 24 is about \$140. Looking for a class set. **Funding Motion** by M. Jones to spend up to \$150, seconded by K. MacArthur. Motion carried.
- b. Mme Wight – Carpet for reading area. Three price points provided from \$250 to \$600. **Funding Motion** by A. Tremblay to spend \$320, seconded by J. Ellis. Motion carried

5. Financial Report (K. McArthur)

- a. Brief report and explanation of current budget and PAC accounts, operating and gaming account. Examples of events and past PAC projects.
- b. General and gaming account statements reviewed for October. Expenses were mostly Hotlunch, Trick or Both are healthy balances, but some fundraising amounts not as high as anticipated and we have already got some additional funding requests so more fundraisers may be needed.

6. Executive Report (A. Tremblay)

- a. None. Great job, keep trucking on.

7. Committee Reports

- a. Art Cards (A. Tremblay)
 - i. Received. Profit of about \$2600. Will have them to school Friday afternoon and will deliver to classes.
- b. Trunk or Treat (M. Cavaliere/M. Jones)
 - i. Great event. Made a \$1000 profit. Will finalize trophy with the Scorars.
- c. Mitchell's Soup Fundraiser (L. Gilowski)

- i. Finally arrived. Will be sorted in the next few days. Check was about \$630. Pick up is next Friday, November 28th before and after school. Will post a reminder that day. Suggested seeing if you can send an email on the platform. If you send Mr. Blais an email to add into this Friday's schoolwide email.
- d. Purdy's Xmas (A. Tremblay)
 - i. Made just over \$1500. Should be here next week. Cat has offered to come sort it and a grandma and auntie will help hand out. Pick up on December 5th in the lower lot, all day.
- e. Holiday Plants (A. Tremblay)
 - i. Made around \$500. Delivered on December 5th in the lower lot, all day.
- f. Rotary Dinner/Golf Cards (L. Gilowski)
 - i. Been going back and forth with Hotlunch Crew to use that platform. Need amount and items to program Hotlunch system. Discussed Bambora fees and whether we should add an admin fee. Discussed using just etransfers. Would need to track etransfers with orders. Need to make it clear who the order is for in the etransfer.
 - ii. Restaurant and Golf Cards are both \$30. Held until this week. Will provide Mr. Blais a flyer to attach to the Friday school email. Offer for another PAC member and/or office to print.

8. New Business

- a. Ministry Grant Audit (K. McArthur)
 - i. Still awaiting banking. Need to verify if all banking statements support payment from Gaming
- b. Spring Event (SSES 50th Anniversary) (A. Tremblay)
 - i. Planned for May 7th.
 - ii. Discussed a 1970s themed dance with 70s music/costumes, with an outdoor BBQ component. Maybe a grade 7 night market. Time capsule. Hoping to extend invitation to past alumni (staff and students) to stop by and enjoy the event.
- c. Lottery Licence for Winter Concert (M. Jones)
 - i. Michelle to get licence for December.
- d. Recap of Upcoming Events (M. Jones)
 - i. Hot Chocolate Day (January 23)
 - ii. Online Auction Fundraiser (March 7-8)
 - iii. Value Village Fundraiser (April 7-10)
 - iv. Spring Plant Sales (April/May)
 - v. Spring School/Dance/Market (May 7)
 - vi. 50/50 May 25 to June 19
 - vii. Year End BBQ Picnic (June 19)
- e. Mats for Soccer Goal Posts (A. Tremblay)

9. **Meeting adjourned:** 7:30 pm. Next meeting January 21 at 6:30 pm on Zoom.