

**Ecole South Sahali Elementary
PAC Meeting September 17, 2025 at 6:30pm (in person)**

Meeting Minutes

1. Adoption of Agenda

- a. Called to order 6:30 pm by A. Tremblay
- b. K. Alexander motioned, seconded by S. Grootendorst
- c. Motioned carried

2. Adoption of Meeting Minutes

- a. S. Grootendorst motioned, seconded by K. Alexander
- b. Motion carried

3. Principal Report (M. Blais)

- a. Classes are getting settled, 5 teachers on leave, Mme. Lisa still off with injury, uncertain of when she will return
- b. M. Blais presenting in intermediate classes re: bullying. Focus on integrity and fair play on the playground. Plans to continue in primary classes about mean behaviours and what that looks like. Encouraging students to tell grownups (teachers, caregivers, etc.) if something that started as joke has escalated
- c. New lunch time routine – play first and eat after. Seems to be working well from teacher’s point of view and parents report more food being eaten. Less behaviour issues at lunchtime as students have got some energy out first.
- d. First cross country race today – school team did well overall
- e. Major project with rocks for outdoor seating space will not be approved by district for safety reasons, amphitheatre options to be explored

4. Funding Requests (A. Tremblay)

- a. M. Blais brought eagle heads for PAC to see, will be school beatification project once all eagles are made – cost \$4 instead of predicted \$2 – double-checked line item in budget, increased cost already covered in the budget
- b. M. Blais – goal post covers, approved up to \$1000 in budget.
Action: PAC to check records to find out where last covers were purchased to order new ones
- c. Music teacher (Helfrich)– \$2300 for a xylophone, will benefit whole school
 - i. Discussion about xylophone use and budget reviewed for music expenses
 - ii. K. Alexander: Motion to approve \$2300 for xylophone, seconded by S. Grootendorst
 - iii. Motion carried, all in favour

- d. Kindergarten teachers (Venables/Wigness/Cornell) – vacuum to keep carpets in classrooms clean
 - i. Custodians now shared between schools as district is no longer supplementing salaries. Discussion by those present.
 - ii. A. Tremblay: Motion to approve \$675 for vacuum, seconded by K. Alexander
 - iii. Motion carried, all in favour

5. Financial Report (K. Alexander)

- a. Brief report and explanation of current budget and PAC accounts, operating and gaming account. Examples of events and past PAC projects. PAC prioritizes to teachers giving back to students – supporting clubs, library, music programs, field trips, etc.
- b. General and gaming account statements reviewed from July/August. Both are healthy balances.

6. Executive Report (A. Tremblay)

- a. A. Tremblay: Motion to Amend Constitution Bylaws to enable Virtual Meetings and Voting
 - i. Discussion about having first meeting of the year and AGM in person and others virtually or hybrid meetings
 - ii. Seconded by S. Grootendorst
 - iii. Motion carried
- b. Outstanding appointments: DPAC Representative & CPF Representative
- c. Meeting dates for this upcoming school year
 - i. Third Wednesday of the month, except December, and meeting earlier in March due to Spring Break
 - ii. Dates proposed: Oct. 15, Nov. 19, Jan 21, Feb 18, March 11, April 15, May 20, June 3 (budget), June 17 (AGM)

7. Committee Reports

- a. Art Cards (A. Tremblay)
 - i. Currently running; A. Tremblay to pick up from teachers and send back to vendor September 25
- b. Back to Bounce (K. McArthur)
 - i. September 25 welcome back to school, volunteers will be needed so request will go out; DJ coming back, extra bouncy castle coming
 - ii. This event runs at cost as a welcome back, community event, not meant as a fundraiser
- c. Hot lunch (K. Waight and J. Anderson)
 - i. Done every Thursday, deadlines are not flexible, refunds not offered if child is away, classes on field trips will have food saved in fridge

- ii. Cost analysis and update needs to be done for pricing of items to reflect inflation. **Action:** A. Tremblay & K. McArthur to assess
 - iii. S. Grotendoorst: Popcorn price increased by vendor – January round of hot lunch will reflect
- d. SSES Clothing Fundraiser (K. McArthur)
 - i. Orders will be open (September 22) and close (October 3) at the end of the month so items can be delivered by October
- e. DPAC
 - i. First meeting next week
 - ii. Position open for new member
- f. CPF
 - i. Group may be reforming – reach out if more information needed

8. New Business

- a. Review of fundraising events for the year

9. Meeting adjourned: 7:47pm