SCHOOL DISTRICT NO. 73
(Kamloops - Thompson)

SKILLEDTRADESBC YOUTH

Trades and Transitions
SCHOOL DISTRICT NO. 73
Career Development

Youth Train in Trades

Student Application

Application Due to TNT Coordinator – December 11, 2026

(Please print legibly in blue or black ink.)

Date:

Current Grade:

Legal Name:
Legal First *Middle* *Legal Last*

Preferred Name(s):
First *Last*

Address:

City: Postal Code:

PO Box or
Mailing Address:

Home Phone:

Parent/Guardian 1
Email:

Parent/Guardian 2
Email:

Parent/Guardian Cell:

Student PEN:
9 digit number

Student Cell:

Home School:

*Personal
Student Email:

***TRU & SkilledTradesBC will register student using their personal email address (not SD73 gedu email or parent email address).**

TNT Coordinator:

FIRST CHOICE of Youth Train in Trades Program applying for:

Name of Trade _____

Summer Intake (July start) ❒ **Fall Intake (August – September start)** ❒

October Intake (October – November start) ❒ **Winter Intake (February – March start)** ❒

My child's demographic, medical, and permission status information has been updated with their home school in MyEd.	❒ **Yes**	❒ **No**
I authorize SD73 to share my child's learning, medical, and permission status information with Thompson Rivers University (TRU).	❒ **Yes**	❒ **No**
I allow SD73 to use any work or school related picture(s) of my child for the purpose of promotion and communication for the program.	❒ **Yes**	❒ **No**

_____ _____

Parent/Guardian Name (please print) *Parent/Guardian Signature*

Keep a Copy

You are strongly encouraged to keep a copy of your application as well as all future forms, paperwork, and emails for your personal records.

Application Checklist

For assistance or more information, please contact your TNT Coordinator or Counsellor.

Deliver completed application package no later than **December 11, 2026,** to your TNT Coordinator.

	All items below are required:	Page(s)	Completed & Attached
1	Student Application Form	1	❒
2	Application Checklist – this page	2	❒
3	Youth Train in Trades Program Selection Sheet	3	❒
4	Consent for TRU to Release Personal Information Form (Third Party)	4	❒
5	TRU YTIT Key Policies	5	❒
6	SkilledTradesBC Youth Train in Trades Registration Form	6	❒
7	Youth Train in Trades – Parent Statement Form	7	❒
8	Youth Train in Trades – Student Statement Form	8	❒
9	Youth Train in Trades – Research Activity	9	❒
10	Youth Train in Trades – Applicant Evaluation #1 – Teacher	10	❒
11	Youth Train in Trades – Applicant Evaluation #2 – Employer or Community Member	11	❒
12	Student Education / Transition Plan	12	❒
13	TNT Statement of Recommendation	13	❒
14	Youth Train in Trades – Interview Notes	14-15	❒
15	Youth Train in Trades – Applicant Profile	16	❒
16	Secondary Transcript, Attendance, and Conduct Reports *(TNT to obtain from admin/counselling)*		❒
	Government Issued Photo Identification Requirement **discussed** with TNT Coordinator	TNT Initials:	
	Youth Train in Trades – Important Information *(kept by applicant)*	17	**Student to keep**
	Estimated Program Costs *(kept by applicant)*	18	**Student to keep**
	TRU Accessibility Services **discussed** with TNT Coordinator (if applicable)	TNT Initials:	
	TRU Accessibility Services Information sheet *(kept by applicant)*	19	**Student to keep**

Youth Train in Trades Program Selection

CHECK FOR UPDATES ONLINE AT: HTTPS://WWW.TRU.CA/TRADES.HTML

Programs	Approximate Dates	1st Choice	2nd Choice
Automotive Service Technician Foundation	September – March		
	March – September		
Baker Foundation	September – June (tentative)		
Carpentry – Levels 1 & 2	July – February		
Carpentry – Level 1 Only*	February – August*		
Electrician Foundation	August – January		
	October – April		
	February – July		
	March – September (tentative)		
Heavy Mechanical Foundation	July – March		
	October – June		
	March – October		
Horticulture Foundation	August – April		
Industrial Mechanic (Millwright) **At Norkam Trades & Technology Centre	August – January**		
	February – June**		
Instrumentation And Control Technician	August – January		
Meatcutter/Retail Meat Processing Foundation	September – May		
Plumbing And Piping Foundation • Steamfitter/Pipefitter, Plumber	September – January		
	November – April		
Professional Cook Level 1	September – April		
Refrigeration And Air Conditioning Foundation	August – February		
	February – July		
Welding Foundation – Levels 1 & 2	September – April (8:00am start)		
	September – April (1:30pm start)		
	October – May (1:30pm start)		
	February – August (8:00am start)		

IMPORTANT

Dates:
-Dates are approximate and during a student's Grade 12 year.
-Dates are subject to change at any time due to funding and scheduling decisions.

Note:
-All programs are subject to funding approval from SkilledTradesBC and TRU.

Choices:
-Maximum of 2 programs can be picked from the total list of programs available.
-Program details may change at any time due to funding and scheduling decisions

Consent to Release Personal Information Form (Third Party)

Enrolment Services
Old Main
805 TRU Way
Kamloops, BC, Canada V2C 0C8
tru.ca
Campus students: records@tru.ca
Open Learning students: student@tru.ca

Thompson Rivers University (TRU) collects, uses, and discloses personal information in accordance with the BC *Freedom of Information and Protection of Privacy Act (FIPPA)*. Pursuant to s.33(2)(c) of FIPPA, TRU is seeking your written consent to disclose personal information to a third party. This form will be kept on file in compliance to TRU's Records Retention Policy. Questions about this consent may be directed to the Privacy and Access Officer at **privacy@tru.ca** or 250-828-5012.

STUDENT PROVIDING CONSENT (PRINT CLEARLY)

SURNAME (legal)

FIRST NAME (legal) | FULL MIDDLE NAME(S) (legal)

TRU STUDENT NUMBER

DATE OF BIRTH (yyyy/mm/dd)

THIRD PARTY PERSONAL DATA (PRINT CLEARLY) (PARENT or GUARDIAN - PLEASE FILL IN THIS SECTION)

SURNAME (legal), FIRST NAME or AGENCY

PHONE

ADDRESS

EMAIL (optional)

I CONSENT TO THOMPSON RIVERS UNIVERSITY DISCLOSING THE FOLLOWING PERSONAL INFORMATION ABOUT ME TO THE THIRD PARTY IDENTIFIED ABOVE, FOR THE PURPOSES SET OUT ON THIS FORM.

STUDENT INFORMATION

- ☑ Academic status
- ☑ Convocation information
- ☑ Enrolment status information
- ☑ Grades
- ☑ Registration information (including current registration status)
- ☑ Special needs documentation/Disability accommodations
- ☑ Student account balance
- ☑ Student awards, scholarships, and bursaries
- ☑ Government student loan & grant information
- ☑ Tuition and fees assessment
- ☐ Other (specify) _____

STUDENT TRANSACTIONS

- ☑ Add/drop courses
- ☑ Pay fees
- ☑ Order transcripts, confirmation of enrolment letters, signed scholarship/RESP forms
- ☐ Other (specify) _____

PURPOSE(S) FOR DISCLOSURE

- ☑ To allow the above named third party to support me in my studies at TRU.
- ☑ To verify my enrolment with TRU.
- ☐ Other (specify) _____

DURATION

This waiver will be valid for the following period:

From: Date (yyyy/mm/dd) 2026/10/15

To: Date (yyyy/mm/dd) 2028/08/30

SIGNATURE

My consent is effective as of the date of signing (indicated below). I have read the above, understand it, and agree to it.

Your signature indicates that the information contained herein is accurate to the best of your knowledge. TRU considers a falsified consent form as fraud.

STUDENT SIGNATURE

DATE (yyyy/mm/dd)

This form will be kept on file in compliance with TRU's Records Retention Policy.
Completed form can be emailed to **records@tru.ca**, or delivered in person or by mail to the address above.

ENR25020

Key TRU YTIT Policies

1. **Attendance/Performance** (Policy ED 03-1 http://www.tru.ca/__shared/assets/Policy_ED_03-135351.pdf)**:**
   Thompson Rivers University official attendance policy states that a student who misses the first two days of their program without prior arrangements with the instructor may be withdrawn from the program. A student is allowed no more than three unexcused absences (days) during the length of their post-secondary program (and two unexcused lates are counted as one unexcused absence). I acknowledge that I will be entering an adult learning environment, am prepared to undertake this responsibility, and I agree to adhere to these policies.

2. **Withdrawing & Tuition Fees** (Policy ED 03-0 – http://www.tru.ca/__shared/assets/Withdrawals5640.pdf):
   If a student withdraws from a Trades program, the student and parent/guardian must sign a SD73 program withdrawal form and deliver it to the high school-based TNT Coordinator. In addition, the student is to email tradesadmission@tru.ca to notify them of their withdrawal. Failure to do either may result in the sponsoring school district invoicing the student for the balance of the tuition. Students who miss the withdrawal deadline will receive a grade of 'F' or 'DNC' on their university transcript unless they meet the criteria for withdrawal in extenuating circumstances. For important dates and deadlines, visit: https://www.tru.ca/current/enrolment-services/dates-deadlines.html

   Students who miss the withdrawal deadline from a Trades program will not be eligible for any refund of ancillary/student fees and will still be responsible for any amounts outstanding on account. More information on this can be found at: https://www.tru.ca/current/enrolment-services/tuition/refunds.html under the "*Trades programs – Foundation*" bullet. For a withdrawal due to extenuating circumstances, visit: https://www.tru.ca/current/enrolment-services/academic-records/withdrawals.html. I agree to adhere to these policies.

3. **Program Costs:**
   I understand that all fees related to my program, with the **exception of tuition**, are my responsibility. I am also aware that as a high school student, I am exempted from obtaining student aid funding. I understand that I will pay a $300 **non-refundable** deposit to TRU, after being offered a seat in my program. This deposit reserves my seat and will be credited towards my student fees. See above (Withdrawing & Tuition Fees) for more information regarding refunds and deadlines.

4. **Field Trips Abroad:**
   I understand that TRU may offer field trip opportunities and that those opportunities are not part of the Trades program agreed to with the School District and that the School District does not vet these trips or sponsor them.

5. **Release of Information:**
   I acknowledge that this application allows TRU to release personal and admissions-related information to various applicable entities. This information includes (but is not limited to), the release of Accuplacer exam results to my school district, as well as forwarding of transcripts directly to my school district and SkilledTradesBC.

6. **Accessibility Services Acknowledgment:**
   I acknowledge that I have read and understand the following:
   a) Students who have received prior accommodations at their high school for a **documented IEP** are **STRONGLY** recommended to contact the TRU Accessibility Services office **at least 3 months prior** to program start date at 250-828-5023 or as@tru.ca to explore available support options.
   b) Students are encouraged to discuss their transition to a post-secondary learning environment with their high school-based TNT Coordinator and home school support team.

By signing below, I acknowledge that we have read and agree to the policies stated above.

I, _____, have discussed these program policies with my
Parent/Guardian Name (please print)

child and give my permission for them to participate as a Trades program student.

_____ _____
Parent/Guardian Signature Date

SKILLEDTRADES BC

SkilledTradesBC Customer Service
800 - 8100 Granville Ave.
Richmond, BC V6Y 3T6
Tel: 778-328-8700
Toll Free: 1-866-660-6011

YOUTH TRAIN IN TRADES REGISTRATION FORM

Please complete and return this form to your district career coordinator. All *mandatory fields must be completed.

A. STUDENT INFORMATION

***Legal First Name**:	Legal Middle Name (s):	***Legal Last Name**:
***Date of Birth (MM/DD/YYYY)**:	***Gender**: ☐ Man ☐ Woman ☐ Non-Binary ☐ Prefer not to answer	Personal Education Number (PEN):
***Suite Number**:	***Mailing Address**:	
***City**:	***Province**:	***Postal Code**:
***Primary Phone Number**: ( )	Secondary Phone Number: ( )	***Email Address:**
Do you agree to receiving updates via SMS to your primary phone number? ☐ Yes ☐ No		
***Do you self-identify as an Indigenous person?** ☐ Yes ☐ No ☐ Prefer not to answer		

B. PARENT/GUARDIAN'S INFORMATION

I, _____

(print surname followed by given names of **parent/guardian**)

of_____

(street address) (city, town) (postal code)

Declare that:

1. I am the ☐ custodial parent ☐ legal guardian of the minor named above; and,

2. I authorize the school to release the information outlined in Sections A & B to SkilledTradesBC for the purpose of registering the student with SkilledTradesBC in a Youth Trade program; and to use the registration information for statistical data.

3. I understand that I can only withdraw this consent by written request addressed to the school.

Student's Signature:	**Date (MM/DD/YYYY)**
Parent/Guardian's Signature:	**Date (MM/DD/YYYY)**
SD/Independent Board Authority Contact's Signature Kerry Gairdner:	**Date (MM/DD/YYYY)**

C. PROGRAM INFORMATION (TO BE COMPLETED BY SCHOOL DISTRICT OR INDEPENDENT BOARD AUTHORITY)

Program Type (Select one): ☐ Level 1 ☐ Foundation	TRAIN Intake (MM/YYYY):	Program Start Date (MM/DD/YYYY):	Program End Date (MM/DD/YYYY):
***Trade Name:**			

SCHOOL DISTRICT NO. 73
(Kamloops - Thompson)

Youth Train in Trades - Parent Statement Form

Trades and Transitions
SCHOOL DISTRICT NO. 73
Career Development

Parent/Guardian - Statement of Readiness

Parent/Guardian Name: _____ Date: _____

The applicant has indicated an interest in enrolling in Youth Train in Trades, a dual credit program, at TRU. Keeping in mind that they would be studying in an adult learning environment in which they are expected to be self-motivated, self-directed, and not reliant on others to assist in the organization of their learning activities, we ask you to comment on the following:

1. Why do you think your child should participate in a Youth Train in Trades program?

_____

_____

_____

_____

2. Please comment on your child's suitability for a program that requires consistent attendance, effort, and ability to follow instructions.

_____

_____

_____

_____

I acknowledge:

Parent initials: ☐ My child will be responsible for payment of other TRU fees such as: application fee, student (ancillary) and lab fees, textbooks, and other supplies as required by the program. (See page 18 of application package for estimates.) SD73 will pay the tuition. TRU will invoice SD73 approximately 3 months after start of program. Do not pay any charges listed as "tuition".

Parent initials: ☐ A $300 **non-refundable** deposit is due to TRU after TRU offers my child a seat in the program but:

- before May 20, 2027, for July intakes,
- before June 1, 2027, for August - November intakes,
- and before November 12, 2027, for February – March intakes.

This deposit reserves their seat in the program and will be used as credit towards their student fees.

Parent initials: ☐ My child will need CSA approved steel toe boots and safety glasses.

Parent initials: ☐ My child must contact TRU Accessibility Services **3 months before** start of semester at TRU if they are on an IEP. (See last page of application package for timeline).

SCHOOL DISTRICT NO. 73
(Kamloops - Thompson)

Youth Train in Trades – Student Statement Form

Trades and Transitions
SCHOOL DISTRICT NO. 73
Career Development

Student - Statement of Commitment

Student Name: _____ Date: _____

1. What have you done to prepare yourself for study and work in this career program? (e.g., related jobs, volunteer experience, extra-curricular activities, courses, reading, interviews with people, job shadows).

   _____

   _____

   _____

2. Explain the skills and talents you have that will help you to succeed in this program.

   _____

   _____

   _____

3. Describe the difference between a foundation program and the apprenticeship direct entry.

   _____

   _____

   _____

4. How many total work-based hours do you need for your trade to earn Journeyperson?

   _____

   _____

5. Attendance is critical to your success in this program. If you have been absent from school for a significant number of days, please explain why.

   _____

   _____

   _____

6. With limited seats available, please describe why you are a good candidate for the Youth Train in Trades program?

   _____

   _____

   _____

Youth Train in Trades - Research Activity

My career goal is: _____

Based on your career goals, please research the following questions:

1. Describe the career you are interested in and why.

_____

_____

_____

_____

2. Explain how your interest in this career developed. Discuss any experiences that have influenced your decision.

_____

_____

_____

_____

_____

_____

_____

3. What are some of the jobs/tasks you would do in this career?

_____

_____

_____

4. What salary can you expect to get from this career?

_____

5. What is the “future potential” of this career in terms of employment? For example, will there be many jobs in this trade in the future?

_____

_____

Youth Train in Trades - Applicant Evaluation #1

(To be completed by a **Teacher**)

Applicant Name: _____ _____
Last (please print) First (please print)

School: _____

Scoring legend for each of the following categories: (**3 = Excellent; 2 = Good; 1 = Satisfactory**)	Student Score
1. Maturity	
2. Accuracy / ability to follow instructions	
3. Enthusiasm and interest	
4. Adaptable (adjusts to new situations)	
5. Follows through on assigned tasks	
6. Attendance	
7. Punctuality	
8. Shows motivation to learn new skills	
9. Ability to work independently	
10. Has positive attitude towards work	
11. Accepts constructive criticism	
12. Makes changes as a result of constructive criticism	
Total Score: (36 maximum)	

Evaluation completed by:

_____ _____
Teacher (Print Name) Course Taught

_____
(Signature)

_____
(Date)

Youth Train in Trades - Applicant Evaluation #2

(To be completed by an **Employer or Community Member**)

Applicant Name: _____ _____
Last (please print) First (please print)

School: _____

Scoring legend for each of the following categories: (**3 = Excellent; 2 = Good; 1 = Satisfactory**)	Student Score
1. Maturity	
2. Accuracy / ability to follow instructions	
3. Enthusiasm and interest	
4. Adaptable (adjusts to new situations)	
5. Follows through on assigned tasks	
6. Attendance	
7. Punctuality	
8. Shows motivation to learn new skills	
9. Ability to work independently	
10. Has positive attitude towards work	
11. Accepts constructive criticism	
12. Makes changes as a result of constructive criticism	
Total Score: (36 maximum)	

Evaluation completed by:

_____ _____
(Print Name) Relationship to Candidate

_____
(Signature)

_____
(Date)

□ Community Member or
□ Employer – Place of Employment:_____

SCHOOL DISTRICT NO. 73
(Kamloops - Thompson)

Student Education / Transition Plan

(To be completed yearly by TNT Coordinator and Student)

Trades and Transitions
SCHOOL DISTRICT NO. 73
Career Development

Student Name: _____ **Current Student Grade:** _____

Home School: _____ **Career Program:** _____

Dates of Program: _____ **Location of Program:** _____

To graduate, student requires at least 80 credits

Grade 10 Courses:

Semester One	Semester Two

Grade 11 Courses:

Semester One	Semester Two

Grade 12 Courses:

Semester One	Semester Two

****TNT Coordinators - must use course codes for program, not course name**

Student has a plan in place to meet Grad Requirements

Requirements
☐ 4 Credits Language Arts 10
☐ 4 Credits Math 10
☐ 4 Credits Social Studies 10
☐ 4 Credits Science 10
☐ 4 Credits Physical & Health Education 10
☐ 4 Credits Career Life Explorations
☐ 4 Credits Language Arts 11
☐ 4 Credits Social Studies 11 or 12
☐ 4 Credits Science 11 or 12
☐ 4 Credits Math 11 or 12
☐ 4 Credits Language Arts 12
☐ 4 Credits Career Life Connections 12
☐ 20 Credits of other electives (10,11, or 12)
☐ 4 elective Credits ADST or Arts Elective (10, 11, or 12)
☐ 8 Credits Gr 12 Electives
☐ Minimum 80 Credits

To be completed prior to program
☐ Literacy 10
☐ Numeracy 10
☐ Literacy 12
☐ Indigenous Focused Course

_____ _____

Student Signature *Date*

_____ _____

Parent/Guardian Signature *Date*

_____ _____

TNT Coordinator/Counsellor Signature *Date*

SCHOOL DISTRICT NO. 73
(Kamloops - Thompson)

TNT Statement of Recommendation

(To be completed by TNT Coordinator)

Trades and Transitions
SCHOOL DISTRICT NO. 73
Career Development

Thank you for completing the TNT Statement of Recommendation regarding the student named below. The information on this reference will be used to determine candidates for Youth Train in Trades programs. A quality response to the general comments section is also important.

Applicant Name: _____ School: _____

TNT Name: _____ Date: _____

TNT Signature: _____

	POOR TO EXCELLENT									
	1	2	3	4	5	6	7	8	9	10
Interest – Does the applicant demonstrate a keen interest in the trade? Comments:	❍	❍	❍	❍	❍	❍	❍	❍	❍	❍
Aptitude – Do their hobbies and interests reflect an ability to do hands-on work? Comments:	❍	❍	❍	❍	❍	❍	❍	❍	❍	❍
Learning and Study Skills – Is the student prepared for the homework load? Has the applicant demonstrated effective learning and study skills? Comments:	❍	❍	❍	❍	❍	❍	❍	❍	❍	❍
Maturity – Does the applicant demonstrate a level of maturity suitable for a post-secondary environment? Comments:	❍	❍	❍	❍	❍	❍	❍	❍	❍	❍
Initiative / Motivation Comments:	❍	❍	❍	❍	❍	❍	❍	❍	❍	❍
General Comments:										

Score: Add 5 sections, divide by 5 = _____

SCHOOL DISTRICT NO. 73
(Kamloops - Thompson)

Youth Train in Trades - Interview Notes

(To be completed by TNT Coordinator)

Trades and Transitions
SCHOOL DISTRICT NO. 73
Career Development

Student Name: _____ **School:** _____

1. **Attendance : (If the student has been absent from school a significant number of days, please explain why.)**

_____

_____

_____

_____

2. **Conduct (Administration's student file):** *{0 = needs improvement, 5 = satisfactory, 10 = good}*
   - **include last 2 years**

_____

_____

_____

3. **TNT Coordinator Statement of Recommendation:** *{add 5 scores, divide by 5}*

_____

4. **Evaluations (using Evaluation #1 and #2***): {sum of both evaluations / 72 x 10, round to 2 decimal places}*

_____

_____

5. **Does this student have an IEP?** ☐ **Yes** ☐ **No**

If **YES**, please ensure TNT Coordinator discusses TRU Accessibility Services with the student and Learning Support Teacher.

Students who have received prior accommodations at their high school for a **documented IEP** are **STRONGLY** recommended to contact the TRU Accessibility Services office **at least 3 months prior** to program start date at 250-828-5023 or as@tru.ca to explore available support options.

6. **Calculation for Grades based on the <u>8 most recently completed courses</u>:**

Course Name	**Course Grades**
Example: ***English 10***	***86%***
	1.
	2.
	3.
	4.
	5.
	6.
	7.
	8.
{% average of the 8 courses / 100 x 10, round to 2 decimal places} **Score:**	

Youth Train in Trades - Applicant Profile

(To be completed by the TNT Coordinator)

	Maximum Score	Student Score
1. Conduct (Administration's student file - past 24 months) (**0** = needs improvement, **5** = satisfactory, **10** = good)	10	
2. TNT Statement of Recommendation	10	
3. Course Grades (Based Upon Most Recent 8 Completed Courses) (% average of last 2 complete semesters / number of courses)	10.00	
4. Evaluations (using Evaluation #1 and #2) (sum of both evaluations / 72 x 10, please round to 2 decimal places)	10.00	

School Requested Acceptance Conditions

(Confidential between school and district staff)

☐ Attendance	Comments:
☐ Behaviour	
☐ Other (Please describe in Comments box)	

TNT Coordinator/Career Counsellor Support

I ☐ **DO** / ☐ **DO NOT** **(check one)** recommend that _____
Applicant

be given consideration for placement into a Youth Train in Trades program at TRU.

TNT Coordinator/Counsellor Name: _____

Signature: _____ Date: _____

School Support

I ☐ **DO** / ☐ **DO NOT** **(check one)** recommend that _____
Applicant

be given consideration for placement into a Youth Train in Trades program at TRU.

Principal/Vice Principal Name: _____

Signature: _____ Date: _____

SCHOOL DISTRICT NO. 73
(Kamloops - Thompson)

Youth Train in Trades – Important Information

Trades and Transitions
SCHOOL DISTRICT NO. 73
Career Development

Admission Criteria

- Meet SD73 and TRU requirements
- Math 11 requirements (minimum of 73%):

Foundations of Math 11	Workplace Math 11	
○ Power Engineering ○ Electrician ○ Instrumentation and Control ○ Refrigeration and A/C	○ Automotive Service ○ Baker ○ Carpentry ○ Heavy Duty Mechanic ○ Horticulture	○ Industrial Mechanic (Millwright) ○ Meatcutter ○ Piping/Plumber ○ Professional Cook ○ Welding

- Exemplary attendance record
- Attend mandatory orientation – see SD73 acceptance letter for date and location

*International and International Funding Eligible students are not eligible for the Youth Train in Trades program.

Application Process	
December 11, 2026	Application due to school TNT Coordinator.
mid-March 2027	Student receives notification of acceptance from SD73.
If accepted by SD73:	
By mid-March 2027	Acceptance letter will be emailed to student's personal email address. In the acceptance letter from SD73, student will receive a link to apply online with TRU and/or further instructions.
April 9, 2027	Deadline for grade 11 student to apply online with TRU using the link provided by SD73.
beginning of May 2027	TRU Trades Admission will send introduction letter to student. *(Student to monitor their personal email.)*
	Once accepted student has applied online with TRU and attended the mandatory orientation, TRU will email a seat offer to the student and a $300 non-refundable deposit will be charged to the student's myTRU student portal.
May 20, 2027	**July intake:** $300 non-refundable deposit to be paid by student via myTRU student portal to reserve seat in program. *(Deposit will go towards ancillary fees to be paid by student.)*
June 1, 2027	**August - November intake:** $300 non-refundable deposit to be paid by student via myTRU student portal to reserve seat in program. *(Deposit will go towards ancillary fees to be paid by student.)*
November 12, 2027	**January - March intake:** $300 non-refundable deposit to be paid by student via myTRU student portal to reserve seat in program. *(Deposit will go towards ancillary fees to be paid by student.)*
by first day of class	Ancillary fees to be paid in full by student to TRU *(tuition paid by SD73).*

Students who have received prior accommodations at their high school for a **documented IEP** are **STRONGLY** recommended to contact the TRU Accessibility Services office **at least 3 months prior** to program start date by phone at 250-828-5023 or by email at as@tru.ca to explore available support options. Visit https://www.tru.ca/current/academic-supports/as.html for more information.

Please keep this sheet for your reference.

Program Costs for TRU Trades Foundation Programs

PROGRAM COSTS	OTHER COSTS	
The costs will include items such as student/ancillary fees, books, personal tools, and safety gear. *The costs are based on the 2026-2027 school year and are subject to change.*	Application Fee	$34.23
	Parking	$5/6 per day or Pass Options

TRUSU-Health and Dental: Student - $248 (Opt-Out 30 days prior to start or 30 days into program)

Automotive Service Technician Foundation

• Tuition – Paid to TRU	3477.67
• Student and lab fees – Paid to TRU	1195.81
• Textbooks – Wolfie's Campus Store	550.00
• CSA boots, safety glasses, 2 pair coveralls – Purchase off-site	265.00
• Health and Dental Plan	248.00
Total	$5736.48

Baker *(Program is not set as of Oct. 26, 2026. Costs are approximate.)*

• Tuition – Paid to TRU	$4725.00
• Student and lab fees – Paid to TRU	1700.00
• Health and Dental	248.00
Total	$6673.00

Carpentry Levels 1 & 2

• Tuition – Paid to TRU	3477.67
• Student and lab fees – Paid to TRU	1195.81
• BC Building Code Book, Learning Guide, and Text **(Free online)**	650.00
• Tools and PPE	350.00
• Health and Dental Plan	248.00
Total	$5921.48

Electrical Foundation

• Tuition – Paid to TRU	2782.14
• Student and lab fees – Paid to TRU	914.76
• Textbooks – Wolfie's Campus Store 650.00	
• Hand tools and basic tool pouch – Purchase off-site	400.00
• CSA work boots, clear safety glasses – Purchase off-site	200.00
• Health and Dental	248.00
Total	$5194.90

Heavy Duty Mechanic Foundation

• Tuition – Paid to TRU	4173.21
• Student and lab fees – Paid to TRU	1404.13
• Textbooks – Wolfie's Campus Store	1500.00
• CSA boots, safety glasses, 2 pair coveralls – Purchased off-site	350.00
• Health and Dental	248.00
Total	$7675.34

• Forklift Course (Optional)	200.00
• Airbrakes (Optional)	150.00

Horticulture

• Tuition – Paid to TRU	4057.28
• Student and lab fees – Paid to TRU	1344.00
• Learning guides, pruners, belt – Wolfie's Campus Store	400.00
• Boots, pruners, drafting equipment, etc.	275.00
• Field trip fee (multiple trips)	350.00
• Pesticide certification and exam	350.00
• Health and Dental	248.00
Total	$7024.28

Industrial Mechanic (Millwright) Foundation

• Tuition – Paid to TRU	3652.47
• Student and lab fees – Paid to TRU	914.76
• Learning guides and/or textbooks – Wolfie's Campus Store	560.00
• CSA work boots, clear safety glasses – Purchase off-site	200.00
• Health and Dental	248.00
Total	$5575.23

Instrumentation and Control Technician Foundation

• Tuition – Paid to TRU	2434.37
• Student and lab fees – Paid to TRU	809.10
• Learning guides and/or textbooks – Wolfie's Campus Store	420.00
• CSA work boots, clear safety glasses – Purchase off-site	200.00
• Health and Dental	248.00
Total	$4111.47

Meatcutter

• Tuition – Paid to TRU	4173.21
• Student and lab fees – Paid to TRU	1377.76
• Learning guides and/or textbook – Wolfie's Campus Store	305.00
• Tool package: apron, clear safety glasses, scabbard, and knife set	325.00
• Gloves, gum boots, padlock (key type)	50.00
• School Supplies	50.00
• Uniforms (refundable deposit)	150.00
• Health and Dental	248.00
Total	$6678.97

Piping Trades Foundation

• Tuition – Paid to TRU	2434.37
• Student and lab fees – Paid to TRU	809.10
• Textbooks – Wolfie's Campus Store	500.00
• CSA work boots, clear safety glasses – Purchase off-site	275.00
• Health and Dental	248.00
Total	$4266.47

Power Engineering Fourth Class

• Tuition – Paid to TRU	5975.43
• Student and lab fees – Paid to TRU	1575.75
• Licensing Exam fees (2 exams)	400.00
• Firing Time Evaluation	125.00
• Textbook learning guides	1350.00
• CSA work boots w/ankle support, safety glasses, and Hi- Visibility coveralls	200.00
• Health and Dental	248.00
Total	$9874.18

Professional Cook Level 1

• Tuition – Paid to TRU	3709.52
• Student and lab fees – Paid to TRU	1242.80
• Learning guides and/or textbook – Wolfie's Campus Store	443.00
• Knife set & tools	465.00
• School Supplies	50.00
• Uniform laundry fee	175.00
• Pants	100.00
• Health and Dental	248.00
Total	$6433.32

Refrigeration and Air Conditioning Mechanic Foundation

• Tuition – Paid to TRU	3804.64
• Student and Lab Fees – Paid to TRU	1126.78
• Learning Guides and/or textbooks – Wolfie's Campus Store	775.00
• CSA work boots and clear safety glasses – Purchase off-site	200.00
• Health and Dental	248.00
Total	$6154.42

Welding Foundation Levels 1 & 2

• Tuition – Paid to TRU	3245.83
• Student and lab fees – Paid to TRU	1125.42
• Textbooks – Wolfie's Campus Store	640.00
• Toolbox with hand tools	250.00
• Safety gear: welding helmet, oxy-fuel welding goggles, etc.	550.00
• Health and Dental	248.00
Total	$6059.25

How to Access Accommodations Through Accessibility Services

Step 1
3 Months Before Start of Classes

Meet with an Advisor

Use the Student Services Portal to fill out the pre-registration online intake form. You will also need to schedule an appointment with an Accessibility Services Advisor to discuss your needs. Email studentservices@tru.ca or call 250-828-5023 to book an appointment.

Step 2
3 Months Before Start of Classes

Get Necessary Documentation

Acquire the documentation necessary for accessing the accommodations and/or funding that you discussed with your advisor.

Step 3
First Week of Classes

Send Accommodation Letter(s)

On-Campus Students: Send out your accommodation letter(s) by logging on to the Student Services Portal.
Open Learning Students: Contact exams@tru.ca with a copy of your accommodation letter(s) to access your quiz, midterm, and exam accommodations. You can download the accommodation letter from the Portal after sending it to your OLFM.
Law students: Contact an Accessibility Services advisor to send out your accommodation letters. Do not use the Student Services Portal.

Step 4
Second Week of Classes

Access your Approved Exam Accommodations

On-Campus Students: Book your midterms and tests with the Accessibility Services Test Centre.
Open Learning Students: Book your final exam accommodations with the Open Learning Exams department at least two weeks in advance. When you book your exam, download a copy of your accommodation letter from the Student Services Portal and email it to Open Learning Exams department for each course.

Step 5
During Classes

Access Accommodations

Make use of the accommodations for which you have been approved. Connect with the AS Learning Specialist and/or Assistive Technology Specialist.

Step 6

Continue Accessing

Remember to send out your accommodation letter(s) each semester using the Student Services Portal and continue the process!

Student Services Portal

Contact as@tru.ca for more information